



# WAIA AND G SUITE

Security, anonymity, collaboration and longevity

AS PRESENTED INFORMATIONALLY TO WAIA BOARD ON 4/9/2019

# Scope

- NOT WEBSITE – AA-DC.ORG STAYS THE SAME.
- Email – Replace back-end – most public/committee addresses stay the same
  - Effects all @AA-DC.ORG email addresses
- Document Storage and delivery – expand and improve
  - Board minutes/Agendas/Handouts/Letters Etc.
- Training – increase involvement and collaboration
  - Extensive training on all G Suite features available online
  - Still just basic email but using Gmail –links to above training will be provided
  - More for those who would like to use G Suite features extensively
  - For public – simple webpages, lists of files and forum (Groups) built by Google

# Current State

- WAIA Email is on WebFaction.com
  - WebFaction WAS an independent – bare bones internet service provider
  - Cheap! (\$9.50/mo unlimited)
  - Simple (Once you get to know it)

# Current State

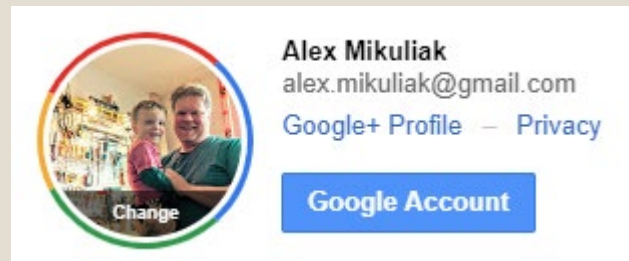
- Some email stored in WebFaction Mailboxes
- Most email also sent on to Personal email addresses
- Must logon to WebFaction Webmail or use an email client (like Gmail or outlook) to receive stored email or send as an @AA-DC.ORG address
- No easy way to “Pass on” information from one service person to the next if it’s all stored in someone’s personal email.  
(Spirit of rotation)

# Why Now?

- WebFaction bought by Go-Daddy
  - Service delivery will change (From unlimited to per-user)
  - Price will rise – From \$9.50/mo unlimited to \$5/mo/user  
we need at least 5 “user accounts” currently we have 13...
  - We lose simplicity (Office manager needs to learn Go-Daddy system)
  - (July is expected WebFaction to Go-Daddy transition timeframe)

# Why Now?

- Change for the better – not because we're forced when the time comes!
  - Need for greater collaboration
    - Document sharing!
    - One place for ALL WAIA public and internal digital information kept separate
    - G Suite built for the non-technical! Anyone can use it!
  - Need for anonymity
    - personal email addresses generally violate T#11
  - Need for longevity
    - Ability to pass on information to the next AA



# Future State

- Move all WAIA email traffic from WebFaction to the Google Cloud – and then back to web faction.
  - For the public – nothing changes: [Luella@aa-dc.org](mailto:Luella@aa-dc.org) still goes to Luella, etc.
  - For WAIA – nothing changes – email still stored and forwarded to personal addresses by the WebFaction email server.
- Do this as an interim step before WebFaction goes away and while technology committee as a group decides how to set up the resources.
- One by one – create resources (email addresses, groups, drives, calendars... etc. ) for committees as requested by the chairs and move external email to google groups format. Stop forwarding back to WebFaction.

# What changes when complete?

- Where WAIA Email is stored
  - It will be sent, received and stored on the google cloud  
(Temporarily forwarded back to WebFaction during the changeover)
- How WAIA email is accessed
  - Gmail.com (Office can still use outlook)
- Where community and committee documents are stored
  - Bylaws
  - Minutes
  - Agendas
  - Handouts
  - WAIA Documents (Office TBD)



# What does NOT change?

- How people get in touch with us
  - Anyone will still be able to email us at any of the old addresses during the whole process and those emails will reach the right people.
- The Website
  - Absolutely nothing changes about who hosts the site or how the site is run.  
(Currently a company called "Linode" on a server in Hackensack, NJ.)
  - Nothing changes with how the "public" sees our site, searches for meetings, etc.
- Office Equipment
  - Computers at the office will remain PCs, running Windows, MS Office, etc.
  - Physical storage at the office will be still be used to store archives data

# Cost

- Free.
- Unlimited users – 30GB of storage per user



# BUT... ISN'T GOOGLE EVIL?

Fear of the unknown – or fear of being TOO known

## Does Google use my organization's data in G Suite services or Cloud Platform for advertising purposes?

No. There are no ads in G Suite [Services](#) or Google Cloud Platform, and we have no plans to change this in the future. We do not scan for advertising purposes in Gmail or other G Suite services. Google does not collect or use data in G Suite services for advertising purposes.

The process is different for our free offerings and the consumer space. For information on our free consumer products, be sure to check Google's [Privacy and Terms](#) page for more consumer tools and information relating to consumer privacy.

# G Suite Privacy Policy

But... it's FREE – WE MUST  
BE THE PRODUCT!!

Nope.

## Who owns the data that organizations put into Google Cloud? ^

To put it simply, the data that companies, schools, and government agencies put into our systems are theirs. Whether it's corporate intellectual property, personal information, or a homework assignment, Google does not own that data.

That means two key things:

- We use your information for the purposes specified in your agreement, such as delivering you the service for which you pay. There are no ads in Google Cloud.
- You have control over your data. We provide you with tools to delete and export your data so that you can take your data with you at any time, use external services in conjunction with G Suite, or stop using our services altogether.

# G Suite Privacy Policy

Ownership

Us...

### Is Google using my data? What for?

Google processes your data to fulfill our contractual obligation to deliver our services. Google's customers own their data, not Google. The data that companies, schools, and students put into our systems is theirs. Google does not sell your data to third parties. Google offers our customers a detailed [Data Processing Amendment](#) that describes our commitment to protecting your data.

Ernst & Young, an independent auditor, has verified that our privacy practices and contractual commitments for [G Suite](#) and [G Suite for Education](#) comply with ISO/IEC 27018:2014. For example:

- We do not use your data for advertising
- The data that you entrust with us remains yours
- We provide you with tools to delete and export your data
- We are transparent about where your data is stored

# G Suite Privacy Policy

I'm supposed to trust them?

Yep.

# In Summation

- Only change in the next month will be how WAIA email is routed and stored
- No change in how the public contacts us
- Committee chairs and other volunteers will be contacted and the new resources set up over the next few months in an ongoing process
- More examples and information will be available
- G Suite is MUCH more private than your personal Google or other free email address
  
- Questions?
  
- Tech Committee Meeting Thursday 4/11/19 at 8pm at the WAIA office and by phone (515) 606-5187 – code 617307 # technical **AND NON-TECHNICAL** input required!