

# December MINUTES APPROVED

## Washington Area Intergroup Association (WAIA) Board of Directors Meeting

The Church in Bethesda 5033 Wilson Lane Bethesda MD

December 10, 2019 @ 8:00 pm

Called to order: 8:09pm; Adjourned 9:19pm

### Announcements & Calls for Service to take back to your groups:

- 1. Holiday closures** - Please let the WAIA office know you are not meeting on any day during the holidays, at [aa-dc@aa-dc.org](mailto:aa-dc@aa-dc.org) or 202-966-9115
- 2. WAIA Service org inventory** - WAIA has voted to do an inventory to ensure we are fulfilling our role as an intergroup. Asking for inputs from groups on what WAIA does well/should do differently. Looking for a chair and/or Host committee to help plan the day-long event in the spring/early summer. Any AA is welcome to take part, please email [chair@aa-dc.org](mailto:chair@aa-dc.org).
- 3. Hospitals & Institutions:** [Sean C. [hni@aa-dc.org](mailto:hni@aa-dc.org); (240) 370-6165]
  - **Prince George's County Division of Corrections** has approved AA Meetings into their facility, along with cooperation with Bridging The Gap! Our goal is to have 7 meetings weekly in their facility ASAP. A background application is required. Please contact us to start the screening process
  - **Washington Hospital Center** seeks volunteers to facilitate the start of 2 AA meetings open to the General Public and their IOP Program. Likely a weekday and weekend (Sunday preferred) start time TBD.
  - **Shady Grove Adventist Hospital**, need volunteers to help get two meetings started: Sundays at 11:30am; Wednesdays at 7pm. See contacts below.
- 4. WAIA office needs volunteers to answer the phones** - See below or contact Luella at [aa-dc@aa-dc.org](mailto:aa-dc@aa-dc.org) or 202-966-9115 for open times.
- 5. Night Watch** - Need volunteers to answer the phones after the WAIA office closes, email Turpy B. [Nightwatch@aa-dc.org](mailto:Nightwatch@aa-dc.org)
- 6. WAIA net income** is negative due to low contributions. Representatives are suggested to confirm with group treasurers that contributions to WAIA are being made. Also thank you for passing WAIA gratitude boxes!

### Announce Upcoming Committee Needs & Meetings (all AAs welcome):

**Accessibility Committee:** Meets just before monthly WAGSA meeting, usually the Monday before the WAIA

**Technology Committee:** 4th Sunday of the Month! December 22nd 9pm +1 240-903-4132 PIN: 414 591 395#  
[meet.google.com/moo-vvtu-sdm](https://meet.google.com/moo-vvtu-sdm); Simple project adding items to online inventory (little tech experience required - on your own time on your own computer training provided) (See tech comm report below for more service opportunities)

**Archives Committee:** Searching for a chair. committee is active and previous chairs are willing to mentor.

Notice!! All future committee email (calls for reports, requests for help, public email) will be sent to your committee's "[@AA-DC.ORG](mailto:@AA-DC.ORG)" group email address -NOT YOUR PERSONAL EMAIL ADDRESS- and you will be suggested to reply from your [@AA-DC.ORG](mailto:@AA-DC.ORG) email account. This DOES NOT affect email sent to all WAIA board members (Representatives) such as the monthly meeting minutes/agenda or other board-wide announcements - they will still be sent to all email addresses on file.

If you have any issues with connecting to your [@AA-DC.ORG](mailto:@AA-DC.ORG) email account tech committee is available to help - [tech@aa-dc.org](mailto:tech@aa-dc.org).

- 1. Chair's opening remarks** [ [Alex.M@aa-dc.org](mailto:Alex.M@aa-dc.org) ] [Chair@aa-dc.org](mailto:Chair@aa-dc.org)
- 2. Executive Committee Meeting Report** [Suzanna D. on behalf of [executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org)]

**Officers:**

- **Chair:** Alex M. [chair@aa-dc.org](mailto:chair@aa-dc.org)
- **Vice Chair:** Sean C. [sean.c@aa-dc.org](mailto:sean.c@aa-dc.org)
- **Treasurer:** Arno S. [treasurer@aa-dc.org](mailto:treasurer@aa-dc.org)
- **Secretary:** Suzanna D. [secretary@aa-dc.org](mailto:secretary@aa-dc.org)

**At Large Members:**

- ~~Eryn C.~~
- Spahr H.
- ~~Mike L.~~
- ~~Chris H.~~
- Andrea C

- 3. Approval/Changes to Previous Meeting's Minutes** [Suzanna D. [secretary@aa-dc.org](mailto:secretary@aa-dc.org)]  
Approved. See past meeting minutes here: <https://aa-dc.org/board-minutes>

**4. Election of 2020 WAIA Officers (2) and at-large ex-comm. members (5)**

Chair-only candidate was Alex M.-elected with 24 votes  
Vice-chair, Spahr H. stands, elected with 23 votes  
At large-5 reps: Kerry O, Andrea C, Liz L, Sarah P, Maggie L, all voted in.

THE NEW SLATE OF OFFICERS IS APPROVED!

**5. Standing Reports:**

**Registrar's Report** [Jeff M. [registrar@aa-dc.org](mailto:registrar@aa-dc.org)]: 24 reps; one voting alternate for a total of 25.

**Treasurer Report** [Arno S. [treasurer@aa-dc.org](mailto:treasurer@aa-dc.org)]:

**Office Admin Report** [Luella T. [aa-dc@aa-dc.org](mailto:aa-dc@aa-dc.org); 202-966-9115; [www.aa-dc.org](http://www.aa-dc.org)]

**November Calls – 403**

- 46 for help
- 96 WAIA Business
- 33 Literature & Chip Orders
- 216 Meeting Information
- 6 Public Information
- 2 Alanon (Third Party)

4 - No Meeting at Location Calls. 1 was unidentified. 2) Crofton Saturday Morning. There was wedding going on. 3)

**Volunteers needed at the desk**, 4 slots open: Sunday, 1-4 PM, Wednesday 7-10 PM, Thursday 7-10 PM, Friday 4-7 PM.

The December issue of the New Reporter & digital.New.Reporter will go out by the of end of next week.

We received money from 44 groups for a total of \$7730 from Gratitude boxes through

Rolling in Recovery – deleted. 4) Daily Reflections on Thanksgiving Day was not held.

43 walk-ins to the office

Sunday 12/8. We are running ahead of last year at this time (\$6366).

## 6. Corporate Committee Report

**Technology Committee** [Alex M. [tech@aa-dc.org](mailto:tech@aa-dc.org)] [aa-dc.org/tech/](http://aa-dc.org/tech/)

Important Notice: The QR Barcode on the back of the latest (Blue) Where and When does not work on every phone. typing [www.aa.org/meetingguide](http://www.aa.org/meetingguide) will work- please remind people to look for the white folding chair on the blue background. That app is administered by AA World Service and meeting lists are maintained locally.

New functionality in the app: DAILY REFLECTION! (under quote at the bottom of the screen)

WAIA Tech Committee Meeting: [NEW DAY/TIME] 4th Sunday of the Month! December 22nd 9pm +1 240-903-4132  
PIN: 414 591 395# [meet.google.com/moo-vvtu-sdm](https://meet.google.com/moo-vvtu-sdm)

### **CALLS FOR TECHNOLOGY SERVICE!**

Simple project adding items to online inventory (little tech experience required - on your own time on your own computer training provided)

People with PHP/Wordpress experience needed.

People without technical experience needed.

Any aa can help! Please announce at your groups lots of smaller/single projects are being defined and you can help!

Always looking for suggestions on how to use tech better!

Box 459 Article on National AA Technology Workshop and The Technology in AA Forum - check them out!

<https://naatw.org/> <https://tiaa-forum.org/>

**Office** [Tom G. [office@aa-dc.org](mailto:office@aa-dc.org)]

**Rules (Bylaws)** [Karen O. [rules@aa-dc.org](mailto:rules@aa-dc.org)]

## 7. Service Committee Reports

**Accessibility:** [Teresa R. [Accessibility@aa-dc.org](mailto:Accessibility@aa-dc.org)]

The Committee meets just prior to the Washington Area General Service Assembly (WASGSA) Committee Meeting which is usually the evening before the WAIA meeting. On 12/9/2019 the Accessibilities Committee plans to design the procedures for hiring American Sign Language (ASL) interpreters upon request and for providing information to those needing such services of the availability and location of meetings where they will be provided. We will need to work with the WAIA office (Luella?) as well as the treasurer to ensure that the protocols are efficient, cost effective, and fiscally sound. More information to follow.

The Committee is also seeking to expand its membership. We are looking for ASL Interpreters, deaf/hard of hearing members, and persons who have a heart for seeing that the AA program is available to all who need it by removing barriers to participation. As noted above, the entire Committee meets once a month at 6:30 pm the evening before WAIA meets which is the evening that the WAGSA Committee meeting takes place, at the same location as the WAGSA Committee meeting: Silver Spring Presbyterian Church, 580 University Blvd. East, Silver Spring, MD. Please see me or direct anyone interested from your home groups to contact me through the WAIA Accessibility site, [accessibility@aa-dc.org](mailto:accessibility@aa-dc.org).

**Hospitals & Institutions Committee (H&I)** [Sean C. [hni@aa-dc.org](mailto:hni@aa-dc.org); (240) 370-6165]:

- **Prince George's County Division of Corrections (PGCDOC)**  
13400 Dille Drive, Upper Marlboro, MD 20772 We are excited to announce that PGCDOC has approved AA Meetings into their facility, along with cooperation with Bridging The Gap! Our goal is to have 7 meetings weekly in their facility ASAP. A background application is required. Please contact us to start the screening process or if you have any questions.
- **Washington Hospital Center:** 110 Irving St NW, Washington, DC 20010 seeks volunteers to facilitate the start of 2 AA meetings open to the General Public and their IOP Program. The Hospital has requested a weekday and weekend (Sunday preferred) with start time TBD.
- **Shady Grove Adventist Hospital:** 9901 Medical Center Dr, Rockville, MD 20850 has tentatively approved 2 AA meetings that are open to the General Public! They are tentatively scheduled for Sundays at 11:30am and Wednesday evenings at 7pm. Please contact Michael W. at [Wesch1969@gmail.com](mailto:Wesch1969@gmail.com) for Sundays and Irene B. at [gridirongrades@gmail.com](mailto:gridirongrades@gmail.com) for Wednesdays if you are interested in a service commitment at these meetings. Start date TBD. Located in Chapel next to the Cafeteria or the Conference Room where the NA Fellowship currently meets on Saturday nights at 7:30 pm.

**Outreach:** [Andrea C. [Outreach@aa-dc.org](mailto:Outreach@aa-dc.org)]: pizza party with board meeting save the date March 10th

**Archives Committee Report** [Need Chair! [archives@aa-dc.org](mailto:archives@aa-dc.org)]:

**Cooperation with the Professional Community (CPC):** Leslie A. [CPC@aa-dc.org](mailto:CPC@aa-dc.org)

**Literature:** [Gavin P. [Literature@aa-dc.org](mailto:Literature@aa-dc.org)]:

**Night watch:** Turpy B. [Nightwatch@aa-dc.org](mailto:Nightwatch@aa-dc.org)

## Ad-hoc Events Committees

**2019 AA Sponsorship Conference** [Will R. [sponsorconference@aa-dc.org](mailto:sponsorconference@aa-dc.org) or 301-455-1256]:

Committee Summary and Review: The first annual AA Sponsorship Conference was held on September 14, 2019. The conference was well attended with 83 paid participants and 37 volunteers and the budget came out even. Most volunteers were able to participate in the full conference. The reviews were very positive. Of the 120 people who attended the conference twenty two people expressed interest in helping to plan next year's conference. A more detailed listing of the feedback received is printed and available to be shared with your home groups. An invitation for service and participation for next year's conference will be announced at the January WAIA Meeting.

**WAIA Gala** [Liz L. [gala@aa-dc.org](mailto:gala@aa-dc.org)]: Gala save the date June 6th 2020! Passed out save the dates to share with groups.

**Service Workshop:** Katherine R. [serviceworkshop@aa-dc.org](mailto:serviceworkshop@aa-dc.org)

**Oldtimers:** Rachel W. & Suzanna D. [oldtimers@aa-dc.org](mailto:oldtimers@aa-dc.org):

**New reporter:** Tony F. [Newreporter@aa-dc.org](mailto:Newreporter@aa-dc.org)

**Grapevine:** WAGSA [Grapevine@area13aa.org](mailto:Grapevine@area13aa.org)

**Hospitality:** Chris [Hospitality@aa-dc](mailto:Hospitality@aa-dc)

## 8. Old Business

**Audit/Review report.** - Ex comm has reviewed what the accounting firm has provided in response to our request for a review-type-audit. Bottom line: No major problems found but suggestions received. Full report will be released to the Board at the next meeting in January. Also, Chair notified the Board that the Treasurer had stepped down effective immediately and Chair is recruiting a new Treasurer.

### WAIA Service org inventory -

- At the November board meeting a motion passed to do a service org Inventory. The Ex. Com Chairperson formed an ad-hoc committee and appointed himself as chair. (facilitator will be independent) Need a host committee chairperson for event related duties (get location, organize volunteers, etc.)
- **Committee Actions taken:** WAIA Chairperson has made contact with experienced service org AAs on how they have performed service org inventories. Their recommendation was to have a few months of internal discussions on what topics/questions should be brought up during an all-day open to all AAs Inventory facilitated by an independent person.
- For discussion and decision at the next board meeting.

## 9. New Business

- Proposal to rotate chair of Board meetings (Suzanna D.)
  - Give more voice for others to run through the agenda while Chair is able to present items that he has put forth for Board Discussion.
  - Consider Chair asking the Vice Chair to play the role.
  - No decision taken.
  - **Action items!** Rules committee to work with executive committee to review if Bylaws change would be necessary.

## 10. Liaison Reports (WAGSA/District/NoVA/Hispanic)

Washington Area General Service Assembly (WAGSA) [Tracie T. [waiailiaison@area13aa.org](mailto:waiailiaison@area13aa.org)]

Comite Paso 12 de Maryland/Spanish-Speaking [Domingo R.]

Virginia Intergroup Liaison [Alan C.]