

November Minutes (Draft)

Washington Area Intergroup Association (WAIA) Board of Directors Meeting

Online meeting

November 10, 2020 @ 8:00 pm

Called to order 8:03pm; Adjourned 9:06pm

Announcements & Calls for Service to take back to your groups:

1. November is gratitude month! Treasurers, please be sure to announce the November campaign.
2. WAIA now accepts contributions via PayPal, Venmo and ACH! See: <https://aa-dc.org/contribute-online>
3. Helpchat volunteers trainings are happening, email helpchat@aa-dc.org to be part of it
4. Please email help@aa-dc.org to update your online meeting information as necessary.
5. WAIA office has curbside pickup 10-2pm M, Tu, Wed, Fri, 10-7 on Thursdays.

Announce Upcoming Committee Needs, Events & Meetings (all AAs welcome):

- **Hospitals & Institutions Committee** is rotating service, seeking a new committee chair
- **Accessibility Committee:** is rotating service, seeking a new committee chair. Standing 7pm meeting the second Tuesday of the month, just before the WAIA Board meeting on Zoom code: 930 754 6465, no password. All are welcome to participate.
- **Technology Committee:** Standing meeting the 4th Sunday at 9:30 pm: Hangouts Meet: meet.google.com/moo-vvtu-sdm; Join by phone +1 240-903-4132 PIN: 414 591 395#
- **Grapevine committee** meets the first Monday of every month from 7-8pm. Please connect your group's grapevine rep with Alaina Grapevine@area13aa.org.

2020 Officers:

- **Chair:** Alex M.
- **Vice Chair:** Spahr H.
- **Treasurer:** Will R.
- **Secretary:** Suzanna D.

At Large Members:

- Andrea C.
- Kerry O.
- Liz L.
- Sarah P.
- Maggie

8:00-8:10pm Meeting Opening

1. **Chair's Opening Remarks** [Alex.M@aa-dc.org] Chair@aa-dc.org
 - Welcome new representatives! David H, JD,

2. **Executive Committee Meeting Report** [Suzanna D. on behalf of executivecommittee@aa-dc.org]
3. **Approval/Changes to Previous Meeting's Minutes** [Suzanna D. secretary@aa-dc.org] See past meeting minutes here: <https://aa-dc.org/board-minutes>

8:15-8:45pm Discussion & Committee Reports

4. **Old Timers Meeting** [Rachel W. & Suzanna D. oldtimers@aa-dc.org]
WAIA Old Timers meeting was Friday, November 6th. The purposes of this event are to celebrate our Old Timers and bring in contributions that support the WAIA Hospitals & Institutions Committee.
 - This year, we brought in \$967 to support H&I. By comparison, last year's total was \$887.
 - Participation-We had around 200 people in attendance this year, which is lower than previous years but likely due to the online format (if anyone got the peak count please share).
 - Speakers-We had two panels of 9 speakers, so +/- 18 speakers for three minutes each. The person with the most continuous sobriety had 52 years, and someone with 38 years brought up the lead. We were also privileged to have two members of the WAIA service structure in the panel. Newest person had 17 days.
 - Sobriety tally-In the room we counted 2,501 years; 10 months; 1 days. And we pulled off a sobriety tally virtually.
5. **Accessibility:** [Teresa R. Accessibility@aa-dc.org/aa-dc.org/accessibility]:
 - The Chair's term leading this committee is wrapping up as is the term of the co-chair. I am preparing a folder with documentation of the work we have done and other information to get the new chairperson up and running quickly. I plan to continue working with the committee, but it is time for leadership to rotate as I have served about three years as chairperson. Please contact me at accessibility@aa-dc.org if you feel called to serve on the committee, chair the committee, or have any questions. It is rewarding work.
 - The committee meets monthly by zoom in the hour before the WAIA Board meeting. The Zoom code is 930 754 6465, no password. All are welcome to participate.
6. **Budget & Finance Vote** (Cassandra S. finance@aa-dc.org, aa-dc.org/finance) (see full Treasurer and Finance reports on page 4, Annex 1)
 - November Gratitude month has kicked off! Visit the Gratitude webpage for a short message to share Venmo and contribution information! <https://aa-dc.org/gratitude>
 - Paypal, Venmo and ACH have been set up on the contribution page.
 - 2021 budget feedback and vote-The Finance committee has not received any feedback on the 2021 budget outside of the WAIA board meetings. After our last meeting the Finance Committee adjusted the budget, see the new document [here](#). Using the mid-range Scenario 2, we increased the salary line based on the salary comparisons; scenario assumes some cuts while maintaining the new spend for PSAs and H&I. We propose a pull of about \$13k from the prudent reserve but our current bank and money market funds are at \$190k.
 - Vote passed by acclamation (Voice vote - no dissent was voiced)
7. **Grapevine** [Alaina Grapevine@area13aa.org]
 - Announcements, and to sign up to be a Grapevine Representative for a meeting, you can click here: <https://www.aagrapevine.org/get-involved/become-grapevine-rep>

Grapevine/La Viña Workshop:

Learn about:

- History of AA's meetings in print
- How it is still relevant today
- How you can Carry the Message and Be of Service

Saturday, November 14, 1-3pm

Zoom ID: 870 1868 2108

Passcode: 6970MC

Flyer: <https://tinyurl.com/GrapevineNov14>

8. **Hospitals & Institutions Committee (H&I)** [Sean C. hni@aa-dc.org; (240) 370-6165]:
 - H&I committee service rotation, requested by January 1st. Please contact Sean.
9. **Elections Committee** [David H. elections@aa-dc.org]:
 - Process to announce candidacy, email elections@aa-dc.org to be on the ballot by December 1st. Candidates who stand after December 1st may be write in candidates.
10. **Archives** [Jeff K. archives@aa-dc.org]:
 - Gave a report of recent requests and activities
11. **Area 13 Delegate report (in lieu of liaison report)** [Michelle G. Delegate, Panel 69, Area 13, Washington D.C. Area General Service Assembly, delegate@area13aa.org / area13aa.org, 301-310-1957]:
 - Offer to do a 90 minute (condensed) report back from the General Service Conference for WAIA. Contact the chair (chair@aa-dc.org) if you are interested, and if there is demand we will have a separate meeting.
 - 70th GSC Considerations: <https://bit.ly/2EGKN5f>
 - 70th GSC Recommendations: <https://bit.ly/3jpuFUy>
 - Agenda Items Forwarded to the 71st GSC: <https://bit.ly/3hJYONV>
 - 70th GSC Final Report: <https://bit.ly/3mjM9np>

8:45-8:55pm Standing Reports

12. **Registrar's Report** [Jeff M.]: 44 total participants; 32 reps; 5 voting alternates and 2 non-voting alternates, 5 guests. 6 new representatives.
13. **Office Admin Report** [Luella T. aa-dc@aa-dc.org; 202-966-9115; www.aa-dc.org]

October Calls – 206

- 10 for help. This includes people getting 12th step calls and those oldtimers and newcomers who just need to talk for a short time
- 46 WAIA Business
- 33 Literature & Chip Orders (questions answered & orders filled for curbside pickup or shipping)
- 112 Meeting Information: Some of the meeting info calls were asking for passwords
- Public Information
- 5 Alanon (Third Party)
- 0 Meeting at Location Calls:
- 20 Curbside pickup/walk-ins to the office

Clo'via or I am in the office, one person at a time covering our curbside pick-up hours of 10A-2P, Mondays, Tuesdays, Wednesdays, Fridays and 10A-7P on Thursdays. When we're not in the office we continue to have volunteers answer phones from home 7-10 PM weekdays and 10AM -10 PM weekends.

We are now processing orders for both PayPal and Venmo.

- PayPal, 10/9 – 11/8/20, 28 transactions, \$3,367.71
- Venmo, 10/28 – 11/8/20, 99 transactions, \$2,020.00 (includes the Old-timers contributions of \$366)

The December issue of the New Reporter will go out by the end of next week.

14. Night Watch Report [Jeanine J. & Turpy nightwatch@aa-dc.org; 202-966-9115; www.aa-dc.org]

- October 2020 calls: AM Shift: 36; PM Shift: 19; No Report Submitted for Shift: 15

8:55pm Anniversaries & Announcements

Annex 1. Treasurer & Finance Reports

[Will R., Treasurer treasurer@aa-dc.org; Cassandra S., Finance Chair finance@aa-dc.org]

Treasurer Report for the October 13, 2020 WAIA Board Meeting [Will R., Treasurer treasurer@aa-dc.org]:

*See full Profit and Loss statements for September. All reports are listed at <https://aa-dc.org/finance>

Treasurer Report* for the November 10, 2020 WAIA Board Meeting [Will R., Treasurer treasurer@aa-dc.org]:

Profit and Loss comparison-net income		Balance Sheet Comparison-total liabilities & equity	
October 2019	\$-4,062.69	October 2019	\$171,168.02
October 2020	\$ 1,824.23	October 2020	\$197,585.01

*[Click here](#) for the Profit and Loss statements for October. All reports listed at <https://aa-dc.org/finance>

Contributions

October, 2019

Contributions from	Number of Transactions	Amount
Groups	36	10,621.33
Individuals	5	611.00
Total	41	11,232.33

October, 2020

Contributions from	Number of Transactions	Amount
Groups	27	8,584.22
Individuals	50	7,169.78
Sponsorship Conference	1	100.00
Total	78	15,854.01

Finance Committee Report for November 10, 2020. [Cassandra S., Finance Chair finance@aa-dc.org]

This month's report includes analysis of the January-October Actual to Budget comparison.

October 2020 Snapshot: Full [2020 Actuals](#) available online

2020 Actual	Oct - Actuals	Oct - Budget	Jan-Oct Actuals	Jan-Oct Budget	YTD Budget	% Total Budget
Revenue	\$1,424.91	\$5,925.01	\$22,370.22	\$59,250.10	\$71,100.00	31.46%
Cost of Goods	\$1,634.20	\$4,153.67	\$18,694.50	\$41,536.70	\$49,844.00	37.51%
Contributions	\$15,854.01	\$9,100.00	\$118,643.33	\$97,500.00	\$130,000.00	91.26%
Gala	\$0.00	\$0.00	\$120.00	\$12,800.00	\$12,800.00	0.94%
Gross Income	\$15,644.72	\$10,871.34	\$122,439.05	\$128,013.40	\$164,056.00	74.63%
Expenses	\$13,820.49	\$13,835.18	\$116,360.03	\$141,141.77	\$168,122.00	69.21%
Net Income	\$1,824.23	-\$2,963.84	\$6,079.02	-\$13,128.37	-\$4,066.00	