

# December DRAFT MINUTES

## WAIA Executive Committee

December 8, 2020 – 7:00pm - 7:55pm

Called to order pm; Adjourned 7:45pm

### Officers:

- **Chair:** Alex M. [chair@aa-dc.org](mailto:chair@aa-dc.org)
- **Vice Chair:** Spahr H.
- **Treasurer:** Will R.
- **Secretary:** Suzanna D. [secretary@aa-dc.org](mailto:secretary@aa-dc.org)
- **Finance Committee Chair & Joe**
- **Office Administrator:** Luella T.

### At Large Members:

- Andrea C
- Kerry O
- Liz L
- Sarah P
- Maggie

### Agenda:

- Preliminary report back from gratitude month
  - Gratitude month was good, we brought in \$7,000 more than previous months. Since so many groups and individuals are contributing via electronic means, it is not likely that we will get a bump in in December or January (when groups send in checks).
- Prudent reserve [research report](#) submitted by archives Committee (Jeff K. and Charles, [archives@aa-dc.org](mailto:archives@aa-dc.org)),
  - Finance committee will write up a memo with the recommendations of the number amount. Suggestion to keep a number out of the bylaws. Let it be a group conscience (but will be decided by next chair).
  - Suggest that a committee develop recommendations about what to do with any funds over the prudent reserve.
  - finance committee responsibility to evaluate prudent reserve status, and decide what to do with any overage.
  - Finance chair present to memo for executive committee in January, brief with them and prep for the Feb full Board meeting
  - Want to provide a number or amount of operating expenses to pass on to WAIA board in the future (would have been helpful this year).
- Elections discussion (if any)
  - Kerry O. will make a note to the WAIA board about the 990. It is the practice of WAIA that Each Executive Committee Member is listed on the 990, first and last name. Each board member will be given a decision on if their full name (or first name last initial) will go on the 990.
- Any other business
- How to list on the WAIA website marathon events that include AA and other 12 step meetings. Historically we have rejected them unless they are all AA meetings. Proposal that any event organizers create a separate flyer for only AA meetings, and all. Question whether our policy should be to list any set of events that includes an

AA meetings, or exclude any event that includes AA and other programs. As long as the title makes it clear that it is AA (and other fellowships), and lists times of AA meetings.

- Kerry O. expressed to exclude anything that includes any other 12 step involvement. The WAIA website is for AA events (minority opinion).
- Suggestion to take it to the full board, if there is time after the election. If there is not time to discuss at the Board, we will keep the current policy to exclude anything that is not 12 step.

#### Tabled items:

- (October) Need to define staff salary bands
- (September) WAIA Overview [revised](#) [Suzanna D]
- (June, November) Process for onboarding new reps
- (June) Making clearer expectations of committee chairs [Alex M]
- (January-Feb) Decision on how to make sure ExComm is aware that their names will be public on 990 form
  - It is the practice of WAIA that the Chair, Vice Chair, Treasurer and Executive Committee are listed on the 990, first and last name. Each board member will be given a decision on if their full name (or first name last initial) will go on the 990.
- (Dec?) Representation Data Analysis Findings to see we need to do outreach based on reps attendance and contributions [Sarah P.]