

WAIA Board Meeting Minutes

March 9, 2021

Called to Order at 8:10pm; Adjourned 9:15pm

Announcements & Calls for Service to take back to your groups:

1. WAIA now accepts contributions via PayPal, Venmo and ACH! See: <https://aa-dc.org/contribute-online>
2. Helpchat volunteers trainings are happening, email helpchat@aa-dc.org to be part of it
3. Please email help@aa-dc.org to update your online meeting information as necessary.
4. WAIA office has curbside pickup 10-2pm M, Tu, Wed, Fri, 10-7 on Thursdays.
5. Email daniel.r@aa-dc.org to join and participate in the ad hoc committee to perform a group inventory of WAIA
6. Email finance@aa-dc.org to chair and/or participate in an ad hoc committee regarding the disbursement of funds in excess of the Board's prudent reserve

Announce Upcoming Committee Needs, Events & Meetings (all AAs welcome):

- **Technology Committee:** Standing meeting the 4th Sunday at 9:30 pm: Hangouts Meet: meet.google.com/moo-vvtu-sdm; Join by phone +1 240-903-4132 PIN: 414 591 395# Next meeting will be 28MAR2021 at 9:30pm.
- **Grapevine committee** meets the first Monday of every month from 7-8pm. Please connect your group's grapevine rep with Alaina Grapevine@area13aa.org.

Opening Remarks

The meeting began with the Serenity Prayer and reading the AA Preamble. The Executive Committee was introduced (Chair Sean C, Vice Chair Spahr H, Treasurer Will R, Secretary Jackie M, Office Manager Luella T, At-large members Cassandra S, Suzanna D, Daniel R, Daniel D). New representatives introduced themselves and were directed to the Registrar. District 7 Answer Service Chair Christine W. was welcomed.

- Approval of last month's minutes:

There were proposed changes to the minutes of last month's Board meeting. The first was to change "New Business, second bullet" language from "AA's position on medication and mental health" to refer instead to the pamphlets, as AA does not have a position on medication and mental health. This change was accepted. The second proposed change was to the language that said that "The Secretary gave the Board a synopsis of what was discussed at the Executive Committee." Ralph J. wanted Executive Committee minutes to be available to the Board for review before approving the minutes. There was discussion and it was decided that the Secretary would write out the synopsis points instead of saying that a synopsis was given, and that further discussion could be had offline. The February Board minutes were conditionally approved pending these changes.

Old Business

- Group Inventory - Daniel R.

We have compiled a list of questions and will send a SurveyMonkey survey to get feedback from WAIA representatives. For more information contact Daniel R. (daniel.r@aa-dc.org).

- Final call for corrections or comments on accessibility flyer- this item was erroneously included as an Old Business item on the Board agenda as this was reviewed and completed at the Executive Committee meeting.

New Business

- Ad Hoc committee for guidance on use of WAIA excess funds - Cassandra
Michael has volunteered to be the Chair of the ad hoc committee moving forward, and is looking for help with notes, participation, etc.

- The Ad Hoc committee for guidance on use of WAIA excess funds met on February 24th at 6pm.
 - Call to Service: We are looking for a chair or secretary to take notes for the monthly meeting.
 - We clarified the purpose and scope of the committee, which is to establish and oversee a process by which WAIA group members can bring proposals for use of funds to the executive committee and board.
 - WAIA Funding Request Template
 - Submitted by (persons name): The request should be made by someone who is willing to take the lead on implementing the proposed initiative.
 - Sponsoring Committee (name of committee): Our recommendation is that each proposal be sponsored by an existing WAIA committee.
 - Funding amounts
 - One-time implementation cost:
 - On-going (cost per month, per year, etc):
 - Date Submitted:
 - Description of use of funds:
 - Aligns with what Tradition:
 - Schedule for proposals:
 - March 24, April 25 - Proposals to be submitted/discussed
 - May 26 - Evaluate and make recommendation for proposals to raise to the executive committee (all proposals presented but committee may include recommendations to the executive committee)
 - June 8 - Discuss with executive committee
 - June 23 - Feedback from executive committee to proposers
 - July 13 - Bring proposals to the board for discussions with their groups before August finance meeting
 - July 28 - Take commentary/discussion from board members on July 13th proposals; all feedback would be appreciated no latter than July 31
 - August 10 - Discuss inclusion for 2021 budget revision and/or new programming and spend for 2022 planning.
 - Some initial proposals included additional funding to H&I committee, purchase office space, move to a location with larger community space, renting community space, purchasing technology equipment to facilitate combined in-person and virtual meetings.

- Calls for Service

-Need a new Executive Committee at-large member as Susanna D is stepping down. Karen O. volunteered and was appointed by the Chair as the new Executive Committee Member At-Large.

-Contact Michael to assist with Ad Hoc committee for guidance on use of WAIA excess funds

Submit new business to executivecommittee@aa-dc.org

Committee Reports

Executive Committee Summary

- Group Inventory- Proposed group inventory questions were discussed. Daniel R. will make a test survey for the Executive Committee to test, and we will distribute to representatives.
- Accessibility flyer- a flyer proposed by the Accessibility Committee was reviewed and approved by the Executive Committee for use in online forums.
- An update on the ad hoc committee for disbursement of funds in excess of the prudent reserve was discussed, which will be given as a report later in the Board meeting.
- Susanna is stepping down as at-large member of the Executive Committee to serve as Outreach Chair. A new at-large member will be appointed.
- Record of Decisions- we have decided to maintain a record of decisions such as the prudent reserve that fall outside the scope of the bylaws.

Pre-submitted Committee reports:

- **Treasurer and Finance Committee:**

Treasurer Report* for the March 9, 2021 WAIA Board Meeting [Will R., Treasurer treasurer@aa-dc.org]:

Profit and Loss comparison-net income

February 2020 - \$3,165.77

February 2021 \$149.89

Balance Sheet Comparison-total liabilities & equity

February 2020 \$194,825.01

February 2021 \$214,986.54

*[Click here](#) for the Profit and Loss statements for February. All reports listed at <https://aa-dc.org/finance>

Contributions--February 2020

Groups	\$5,609.00
Individuals	\$5,981.93
Total February Contributions	\$11,590.93

Finance Committee Report for March 9, 2021. [Cassandra S., Finance Chair finance@aa-dc.org]

February 2021 Snapshot: Full [2021 Actuals](#) available online

	Feb Actuals	<i>Feb Budget</i>	YTD Actuals	<i>YTD Budget</i>	% Total Budget
Revenue	\$1,264	\$4,682	\$2,183.88	\$69,806	3.13%
Cost of Goods	-\$275	-\$3,282	-\$1,074.53	-\$39,384	2.73%
Contributions	\$11,591	\$10,650	\$31,857.56	\$138,000	23.09%
Gala	\$0	\$0	\$0.00	\$12,800	0.00%
Gross Income	\$12,580	<i>\$12,051</i>	\$32,966.91	\$181,222	18.19%
Expenses	-\$12,430	<i>-\$18,785</i>	-\$27,820.71	-\$181,222	15.35%
Net Income	\$150	-\$6,735	\$5,146.20		

- Finances are strong and income outpaced expenses again in February.

- **Office manager's Report:**

February Calls – 227

- 19 for help. This includes people getting 12th step calls and those oldtimers and newcomers who just need to talk for a short time
- 39 WAIA Business
- 48 Literature & Chip Orders (questions answered & orders filled for curbside pickup or shipping)
- 119 Meeting Information: Some of the meeting info calls were asking for passwords
- 0 Public Information
- 2 Alanon (Third Party)
- 22 Curbside pickup/walk-ins to the office

Clo'via or I are in the office, one person at a time covering the curbside pick-up hours of 10A-2P, Mondays, Tuesdays, Wednesdays, Fridays and 10A-7P on Thursdays. When we're not in the office, we continue to have volunteers answer phones from home 7-10 PM weekdays and 10AM -10 PM weekends.

We received copies of the new book: [A Visual History of Alcoholics Anonymous – An Archival Journey](#). They are for sale for \$11.00 a copy. Call the call office to get yours. Originally developed as the souvenir book for the 2020 International Convention, this highly illustrated tour through A.A.'s history is told in hundreds of iconic images never before published in one volume. Illuminating descriptions walk us through powerful moments in A.A.'s history — from the people, places and things integral to A.A.'s early growth, and forward to today's vibrant, international Fellowship. Includes a special focus on Detroit in A.A.'s history and updated coverage of recent innovations in A.A. group life.

The April New Reporter will go out by the end of next week.

In-Meeting Committee Reports:

Corporate Committees:

- Office: office@aa-dc.org

You can order by calling office or emailing orders@aa-dc.org.

- Rules (Bylaws): rules@aa-dc.org - N/A

- Technology: tech@aa-dc.org

The Technology Committee Meeting will be Sunday 3/28 at 9:30pm. Anyone can join. We had a group meeting with help from District 1 and District 2 to make a video showing off the tools of zoom. That's in progress now. New committee chairs or existing committee chairs, let me know if you need google drive.

Service committees:

- Accessibility (Daniel D.): Accessibility@aa-dc.org

We will meet this Saturday, 13MAR2021, at 11:30am. If you are interested in participating email daniel.d@aa-dc.org.

- Archives: archives@aa-dc.org - N/A

Cooperation with the Professional Community CPC@aa-dc.org - N/A

Hospitals & Institutions (Eryn C.): HNI@aa-dc.org

No updates, we are waiting for institutions to allow in-person meetings again. Feel free to contact me if you have any questions at hni@aa-dc.org.

Literature (Gavin P.): Literature@aa-dc.org - N/A

Night watch (Jeanine J.): Nightwatch@aa-dc.org

Jeanine, the new Chair, and Dana the new co-chair introduced themselves to the Board and explained to new representatives what Nightwatch is.

Outreach (Susanna D.): Outreach@aa-dc.org

Susanna stepped down from the Executive Committee to fully dedicate time and effort to revitalizing the Outreach Committee.

Outreach Committee Meeting: Tuesday, March 30 8pm zoom

<https://us02web.zoom.us/j/82386641344?pwd=VTYwaDc5R2ZrUnNBSkNGZlhVZlpPUT09>

Meeting ID: 823 8664 1344

Passcode: 803738

- The new chair of the Outreach Committee, Suzanna D. is looking for members to help fulfill the committee's [mission](#), ..." to help create awareness about WAIA among AA groups in the Washington, DC metro area. In addition, the Outreach Committee assists the WAIA office by confirming meetings and welcomes new WAIA Board members to the monthly Board meeting." If you are interested to get involved, please email outreach@aa-dc.org, sign up to join the committee at [this link](#) and join our first meeting of 2021. At the meeting, we will review the current mandate of the Committee and identify priorities for 2021. All AAs are welcome!

Public Information (Carrie): pi@aa-dc.org

Carrie has taken over as Chair of the committee. Email pi@aa-dc.org if you would like to help.

Ad-hoc/event committees:

Gala (Liz L): gala@aa-dc.org - N/A

Service Workshop: serviceworkshop@aa-dc.org - N/A

Sponsorship Conference (Will): SponsorConference@aa-dc.org

The last two years it's been held in September. Will is checking to see if there is interest. Email will.r@aa-dc.org if you are interested in helping, we will be having our first meeting next month.

Oldtimers (Suzanna D): oldtimers@aa-dc.org

No report

New reporter (Tony F.): Newreporter@aa-dc.org - N/A

Grapevine: Grapevine@area13aa.org - N/A

Northern Virginia Intergroup Liaison (Ralph J.)

The Northern Virginia Intergroup has set Sunday, November 14 as the date of their in-person gratitude breakfast meeting.

□ Registrar (Jeff M.): Registrar@aa-dc.org

31 representatives are in attendance including five new representatives.

Anniversaries Announced:

- Turpy had 22 years on March 3 and will be celebrating on March 15
- Ella had 26 years on March 6
- Tim C had 41 years on March 9
- Jackie will have 13 years on March 19

Appendix 1: Meetings in Attendance

- Oasis Women's Big Book
- Beginner Basics (DC)
- 6&7
- Yacht Club
- BYOL
- There is a Solution
- Cosmopolitan
- On Awakening
- DCYP
- Broad Highway
- Bethesda Youth
- Westside Beginners
- Neelsville Beginners
- St. Camillus
- Spiritual Awakening Group
- Potomac Oaks
- Crapshooters
- Serenity
- How it works
- Midtown
- Tuesday Kensington Big Book
- Read & Speak
- Sunshine Group
- Westside Women's
- Gateway Group
- Ex Libris
- Spiritual Tools
- Capitol Hill Group
- Men of Dupont
- Kid Friendly Women's Big Book
- Into Action Meetings
- Rockville Metro Group
- Laurel Recovery Group
- Area 11, District 7 Answering Service