

WAIA Executive Committee Minutes

Called to Order at 7:03pm; Adjourned 7:55pm

2021 Officers	At-Large Members
<ul style="list-style-type: none"> ● Chair: Sean C. ● Vice Chair: Spahr H ● Treasurer: Will R ● Secretary: Jackie M ● Luella T 	<ul style="list-style-type: none"> ● Cassandra S ● Kelly W ● Daniel R ● Daniel D ● Suzanna D

Attendees: Luella T, Karen O, Jackie M, Sean C, Spahr H, Daniel R, Will R, Kelly W, Cassandra S, (Daniel D joined at end)

Standing Agenda Notes:

- Review and approval of last month's minutes- the March 2021 minutes were reviewed and approved with one minor modification (the header of the Finance Committee's and Treasurer's report said "YTD budget" when it should be "2021 Budget"- the header was corrected).

Finance Committee Report:

Cassandra reviewed Finance report- we are in slight deficit this month but it's on track with where we usually are so she's not concerned.

Old Business:

- Group Inventory (Daniel R)

Daniel wanted to know our thoughts on the WAIA group inventory survey, how long it took, and can we send it tonight. Sean filled it out, Will filled it out, Jackie filled it out. Spahr thought it was long- but she went halfway in 10 minutes. I commented that we may want to say "rep or alternate rep". Daniel will consider making some of the questions yes/no. Spahr's comment is that it doesn't let her submit if she didn't fill all the answers, she thinks we should be able to complete it without answers. Those who filled it out were asked to email Daniel their feedback. Luella suggested putting a box at the end for free comments. Will asked are all questions required. Daniel said it came up in subcommittee.

Spahr felt like some of the questions felt redundant. We're not pushing to send it out tonight- Daniel will sit back down with it. Now that he's gotten responses, he wants to make some edits. Will re-do, re-send, review again next month.

- Cooperation with WAGSA (Kelly W)

Kelly circulated an email after talking to District 1 and 2 GSRs about outreach, and needing support for running safe online meetings. It had been proposed that we work on online resource together with them for groups to handle zoom meetings responsibly. This could be model test case for how to cooperate with WAGSA, and can be outreach tool to promote to groups. Thanks for all of your input. The input received was passed it on in a meeting with Alex (chair of tech committee), the tech committee, and GSRs. We considered thoughts about how we stay true to our purpose and

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not come off as putting out instructions for conduct of the meeting. The team landed on an instructional video, 10 minutes long, it will be on Youtube, will be recorded screen, interactive, with spirit of helping groups reach the next sick and suffering alcoholic. A dry run is scheduled for April 28th, it should be up and running next month. It was easy to work with WAGSA. Kelly would like to propose that we do use this video once it's done and edited as an opening to facilitate greater outreach. Kelly has pinged Susanna to work on this, she's eager to work on it.

Luella asked if the workshop that was done Thursday was the same people. Kelly said mostly the same, but video gives range of options, less prescriptive. It was same group of people who led effort.

- Record of decisions (Jackie M)

Karen and Jackie will work on it and report back.

- Letter to the Chair regarding medication (Sean C)

After the letter was distributed to the group, we received another phone call, a woman who expressed having experienced the same thing many years ago, her daughter has experienced similar things as well. WAIA is not here to police anybody, whatever a group decides, groups are autonomous. While we should not be policing anybody, I do think we should put a blurb on the website, kind of like what has been done for excess funds, which will be a direct link to GSO's pamphlet on medication, to help get that information out for people who are concerned about things that are happening.

Cassandra asked if there is a committee that would sit underneath. Suggestions included FAQs, CPC. Action is we will add an FAQ that links to those pamphlets. We will have tech committee work on that.

New Business:

- Discussion about the message being brought back to our groups regarding the budget surplus (Sean C)

Sean has heard two announcements in two different meetings that WAIA does not need contributions and to not contribute to WAIA, to send to GSO. Another individual has announced that WAIA is issuing grants due to an excess of funds. Alex updated the website- posted a form so people can basically voice their thoughts on how to use the money.

Daniel R- excess funds committee met yesterday to talk about the messaging. He doesn't think they've marketed it correctly. Leaving it vague for the reps to announce as they please has caused misinformation. None of what was said was true. Doesn't think there's any value of it being announced at meetings. Thinks the best people to bring ideas will be the reps themselves.

The language used on the web page doesn't reflect what was used by finance committee. We shouldn't call this excess funds- try calling it funds over prudent reserve. Kelly says take prudent reserve out of it. Just say we are looking for things we can do with it.

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I asked why we had a prudent reserve, because we set ourselves into a cycle of excess/dipping. Cassandra said it was due to COVID, we had so much less money and didn't have the framework to make a decision on what the money was.

Kelly proposes that we not say prudent reserve, maybe we could just say we're looking for good ways to use x amount of dollars. "Looking for ways to use our shared resources." Committee agrees do not use dollar amount publicly.

Cassandra will draft language to update the web page.

Additional Discussion:

-Daniel suggested having ExComm at separate night because we often have due-outs that are last minute. I will put it on the agenda for next week.

-WAIA/Washington D.C. is finally going to get a meeting in a pocket, but we don't have it yet

-Daniel D- requests for interpretation should be forwarded to accessibility committee. We're developing a guideline for meetings to direct people who are hard of hearing/deaf who walk into a hearing meeting. Daniel D was just made aware that close captioning is available in Zoom. We're developing instructions on how to access that. Sean C will be enabling on his home group zoom account

Treasurer Report* for the April 13, 2021 WAIA Board Meeting [Will R., Treasurer treasurer@aa-dc.org]:

Profit and Loss comparison-net income

March 2020 -2,926.46

March 2021 -729.01

Balance Sheet Comparison-total liabilities & equity

March 2020 192,185.01

March 2021 214,674.23

*[Click here](#) for the Balance Sheet and Profit and Loss statements for March. All reports listed at <https://aa-dc.org/finance>

Contributions - March 2020

Groups	\$5,682.11
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Individuals	\$3,311.50
Total Februa Contributions	\$8,993.61

Finance Committee Report for April 13, 2021. [Cassandra S., Finance Chair finance@aa-dc.org]

March 2021 Snapshot: Full [2021 Actuals](#) available online

	Mar Actuals	<i>Mar Budget</i>	YTD Actuals	2021 Budget
Revenue	\$1,733	\$4,682	\$3,917.23	\$69,806
Cost of Goods	-\$95	-\$3,282	-\$1,169.53	-\$39,384
Contributions	\$8,994	\$10,650	\$40,851.17	\$138,000
Gala	\$0	\$0	\$0.00	\$12,800
Gross Income	\$10,632	<i>\$12,051</i>	\$43,598.87	\$181,222
Expenses	-\$11,361	<i>-\$14,285</i>	-\$39,181.68	-\$181,222
Net Income	-\$729	-\$2,235	\$4,417.19	

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- March was the first month expenses exceeded revenue. Our first quarter (Jan-Mar) balance remains positive due to positive revenue in January and February.
- The Ad Hoc committee for guidance on use of WAIA excess funds met on March 24th at 6pm.
 - o Some initial proposals included donate all excess to GSO, additional funding to H&I committee, expand funding for the annual Sponsorship conference, purchasing technology equipment to facilitate combined in-person and virtual meetings.