

WAIA Board Meeting Agenda

January 11, 2021 @ 8PM

Online meeting

Announcements & Calls for Service to take back to your groups:

Call for service for:

- Secretary (email chair@aa-dc.org)
- Treasurer (email chair@aa-dc.org)
- (Treasurer & Secretary are by appointment from the Chair confirmed by the Executive Committee).
- Outreach
- Rules
- CPC/PI

Announce Upcoming Committee Needs, Events & Meetings (all AAs welcome):

- Tech Committee has established a recurring committee meeting Mondays before the 1st Tuesday of the month. Next meeting is Monday, Jan 31, 2022 @ 7PM on Zoom: <https://us02web.zoom.us/j/86782798679?pwd=YTU5bjlTMHJwemZobWR5b0I4RVJMQT09>

2022 Officers:

- **Chair:** Sean C.
- **Vice Chair:** Cassandra S,
- **Treasurer:** Will R. (seeking rotation)
- **Secretary:** open position

At Large Members:

- Daniel R.
- Kelly W.
- Jeanine J.
- Eryn C.
- Ryan K.

8:00-8:10pm Meeting Opening

- **Chair's Opening Remarks** [Sean.C@aa-dc.org] Chair@aa-dc.org
 - Welcome new representatives! Recap of December election results
- **Approval/Changes to Previous Meeting's Minutes:** [December 2021 Minutes](#) [secretary@aa-dc.org] See past meeting minutes here: <https://aa-dc.org/board-minutes> .
Approved
- **Executive Committee Meeting Report** [Cassandra S. on behalf of

executivecommittee@aa-dc.org]

- Attendees: Sean C, Daniel R, Cassandra S, Jeanine J, Luella, Eryn C, Ryan K
- The Executive Committee meeting will be at 7pm the 1st Tuesday of the month.
- Discussed Zoom storage issue for recordings of the Exec committee.
- Discussed open Committee Chair positions including:
- Discussed budget shortfall. Contributions were around \$119,000, well under 2020 contributions and below our 2021 budget needs though WAIA still has a sufficient prudent reserve. 2021 numbers will be presented at the January board meeting.
- Issue of an AA member accused of assaulting another AA member (via bulletin released by the Montgomery County Police Department) was raised to several WAIA Exec Comm members. Exec Comm agreed that this was an outside issue and a matter for the authorities. However, Cassandra S and Sean C will be reaching out to WAGSA and GSO for guidance and coordination on how WAIA might be sure groups and AA members have access to the various AA pamphlets on safety. Anonymity does not apply to these matters. It was agreed that while we wait for GSOs response, we will post Safety information and AA resources on the FAQ page of the WAIA website.

8:15-8:45pm Discussion & Committee Reports

Submit new business to executivecommittee@aa-dc.org

4. Call for Service!

- a. Secretary
- b. Treasurer
- c. Outreach
- d. Rules
- e. CPC/PI

5. Budget & Finance Report (finance@aa-dc.org | aa-dc.org/finance; Will R., Treasurer treasurer@aa-dc.org].

Treasurer And Finance Committee Report for the January 11, 2022 WAIA Board Meeting [Will R., Treasurer treasurer@aa-dc.org], [Finance Chair finance@aa-dc.org]

Profit and Loss comparison-net income

December 2020 \$6,523
December 2021 \$10,824

Balance Sheet Comparison-total liabilities & equity

December 2020 \$210,161
December 2021 \$171,874

Groups	\$14,351.67
Individuals	\$9,002.25
Total December Contributions	\$23,353.92

*Click [here](#) for the Balance Sheet and Profit and Loss statements for December. All reports listed at <https://aa-dc.org/finance>

Final 2021 Snapshot: Full [2021 Actuals](#) available online

- Income was down by \$55k from budget but we underspent on expenses by \$19K. This means we had to draw down from the prudent reserve by \$35k this year.
- Gratitude gave us a good contribution boost, but we are still \$18k behind budget.
- Finance committee will make recommendations to the incoming Executive Committee for addressing the budget shortfall in 2022.
- Kelly W will be taking over as Finance Chair in February.

	Dec Actuals	Dec Budget	YTD Actuals	2021 Budget	% Total Budget	Difference
Revenue	\$4,726	\$18,299	\$29,432	\$69,806	42.16%	\$40,374
Cost of Goods	-\$4,466	-\$3,283	-\$22,627	-\$39,384	57.45%	-\$16,757
Contributions	\$23,354	\$15,750	\$119,204	\$138,000	86.38%	\$18,796
Gala	\$0	\$0	\$0	\$12,800	0%	\$12,800
Gross Income	\$23,614	\$30,766	\$126,009	\$181,222	69.53%	\$55,213
Expenses	-\$12,790	-\$14,385	-\$161,849	-\$181,222	89.31%	-\$19,373
Net Income	\$10,825	\$16,380	-\$35,840			

6. Technology Committee [tech@aa-dc.org]

- Monday, 1/3/2022 meeting, Attendees: Sam S [Chair], Luella T., Gary G., Cassandra S.
- The Tech committee updated all the plug-ins for the website.
- Agreed to update the Meeting List plugin which give a slightly difference read out of location info for meetings but clarified in-person and virtual statuses.
- Discussed 2 factor authentication for website access and potentially the WAIA G-suite environment (would require confirming access on your mobile device)

Next Tech Comm meeting on Monday the 31st at 7PM:

<https://us02web.zoom.us/j/86782798679?pwd=YTU5bjlTMHJwemZobWR5b0I4RVJMQT09>

7. Call for reports.

8. Any other business for discussion?

8:45-8:55pm Standing Reports

9. Registrar's Report [Mia C.] registrar@aa-dc.org

10. Office Admin Report [Luella T. aa-dc@aa-dc.org; 202-966-9115; www.aa-dc.org]

8:55pm Closing

11. Anniversaries & Announcements

12. [Responsibility statement](#)

Corporate Committee List

- Elections Jackie M. [elections@aa-dc.org]
- Finance Kelly W. [finance@aa-dc.org]
- Office: office@aa-dc.org
- *Rules (By-Laws): rules@aa-dc.org
- Technology: Sam S. [tech@aa-dc.org]

Service Committees

- Archives: archives@aa-dc.org
- Accessibility: [Accessibility@aa-dc.org | aa-dc.org/accessibility]:
- *CPC/PI: Cooperation with the Professional Community and Public Information
 - PI@aa-dc.org
 - CPC@aa-dc.org
- Grapevine [Grapevine@area13aa.org]
- H&I: Hospitals and Institutions: Eryn C. HNI@aa-dc.org
- Literature: Literature@aa-dc.org
- New Reporter: Newreporter@aa-dc.org
- Nightwatch: Nightwatch@aa-dc.org
- *Outreach: outreach@aa-dc.org

Ad-Hoc

- *Gala: gala@aa-dc.org
- Oldtimers: oldtimers@aa-dc.org
- *Sponsorship Conference: sponsorconference@aa-dc.org