

WAIA Board Meeting Agenda and Draft Minutes July 11, 2023 @ 7PM

Online meeting

Announcements & Calls for Service to take back to your groups:

1. Need office help on Saturday 1-4 PM; Sunday 1-4 PM; Monday 1-4PM; Tuesday 1-4; Thursday 1-4PM to answer phones. Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via.

We also have **Nightwatch Openings** (Email nightwatch@aa-dc.org to volunteer for Nightwatch). You can take after hour calls to your cell phone, no requirement to be in office!

Wednesday 10:00 PM – 6:00 AM

Thursday 6:00 AM – 10:00 AM

Thursday 10:00 PM – 6:00 AM

2. The WAIA outreach committee has started to reach out to those groups without a designated Board Member (Rep). If you would be interested in either serving on the committee or in reaching out to 5 local groups to explain why having a rep matters, please contact Teresa R. @ tlkaiser3@aol.com or outreach@aa-dc.org.
3. Please share the [New Reporter](#) and/or these meeting minutes with your groups to get word out about upcoming WAIA activities and calls for service.

Announce Upcoming Committee Needs, Events & Meetings (all AAs welcome):

- Join us 7PM, July 18th on Zoom. First online meeting of new group “But Trusted Servants”, which will meet on the 3rd Tuesday of each month. Organized by the Executive Committee for WAIA board members to get to know each other, this is an open discussion meeting and all AAs are welcome. WAIA’s own Luella T. will serve as our first lead. Join Zoom Meeting:
<https://us02web.zoom.us/j/83331607899?pwd=aXJScnpSb0lyM3dVR0t2RUk3cW5sQT09>
Meeting ID: 833 3160 7899 Passcode: 739613

2023 Officers:

- **Chair:** Daniel R.
- **Vice Chair:** Cassandra S.
- **Treasurer:** Will R.
- **Secretary:** Ann R.

At Large Members:

- Eryn C.
- Michael G.
- Mike M.
- Chrissy M.
- Teresa R.

7:00 Meeting Opens

- **Chair's Opening Remarks** [daniel.r@aa-dc.org] Chair@aa-dc.org
- Meeting starts with the Serenity prayer and reading of WAIA preamble
- New rep introduction and Exec Committee

[June Minutes](#) Reviewed

1. **[Executive Committee Meeting Report](#)** [Ann R. on behalf of executivecommittee@aa-dc.org]
 - Open meeting with the Serenity prayer
 - Approve last month minutes [[WAIA Exec Committee Agenda & Minutes June 2023](#)] - Approved with unanimous consent
 - Open positions
 - Gary is taking over Finance from Kelly starting with July's report.
 - Cassandra will be sure Kelly knows.
 - WAIA feature for August Reporter
 - Bridging the Gap vs 12th Step List
 - Eryn will work on this
 - New business
 - Move monthly Exec Comm meeting to 8pm in September (first Tuesday)
 - Change Board Mtg to 7pm (second Tuesday)
 - No August Exec Comm or Board Mtg in August
 - Monthly WAIA AA meeting starts at 7pm on July 18 (third Tuesday)
 - Start off on Zoom, open to everyone, WAGSA invited
 - lead should be exec com members to start
 - Name "But Trusted Servants"
 - Cassandra to follow up w Ed about book
 - we are in support of putting on a sponsorship conference
 - date, location, cost TBD
 - Will to talk about this in next week's meeting
 - 7:37pm close w responsibility prayer

8:10-8:20pm Approval of Minutes & Standing Reports

2. **Registrar's Report, [Priya D.]**
3. **Calls for Service:** Office Chair and co-chair for H&I needed
 - a. Accessibility Chair: We need someone to volunteer to update the Hard of Hearing Resources page which has not been updated since 2020.
 - b. CPC Chair: Attend or find volunteers to represent AA at local events for the professional community. Establish better communication between A.A.s and professionals, and to

find simple, effective ways of cooperating without affiliating. Collaborate with WAGSA CPC chair to see what they're up to.

- c. Office Chair: No volunteers, asked for reps to take this service request back to their groups.
- d. H&I co-chair (Eryn C.)
 - Help manage new & returning hospitals and institutions meetings
 - Finding people to chair
 - Experience working with institutions
 - Helping w events throughout the year
 - 5 hours a week commitment, roughly
 - Contact Eryn C. hni@aa-dc.org if you're interested

4. **Finance & Treasury Report:** [Kelly W. Finance Committee: kelly.w@aa-dc.org; finance@aa-dc.org; Treasurer: will.r@aa-dc.org]. All reports can be found at <https://aa-dc.org/finance>

Profit and Loss comparison - net income
June 2023: \$ - 2,224
June 2022: \$ -6,496

Balance Sheet Comparison - total liabilities & equity
June 2023: \$ 163,042
June 2022: \$ 157,045

August 8th will be the Budget board meeting. We will discuss the upcoming needs for the 2024 budget, which will be proposed to the in October for approval in November.

5. **Office Admin Report** [Luella T. aa-dc@aa-dc.org; 202-966-9115

June Calls – 285

21 for help. This includes people getting 12th step calls and those oldtimers and newcomers who just need to talk for a short time

70 WAIA Business

32 Literature & Chip Orders (questions answered & orders filled)

160 Meeting Information: (one person in the hospital calls many times a day)

0 No Meeting at Location.

2 Al-anon (Third Party)

230 Walk-ins to the office

June chats from Helpchat – 56

8 Help/Newcomer This includes brand new people asking about AA

3 WAIA Business

37 Meeting Information: Some of the meeting info calls were asking for passwords

0 No Meeting

1 Al-anon (Third Party)

7 Miscellaneous

Available In Person Shifts (Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via).

Sunday 1-4 PM

Monday 1-4 PM

Tuesday 1-4 PM

Thursday 1-4 PM

Saturday 1-4 PM

Nightwatch Openings (Email nightwatch@aa-dc.org to volunteer for Nightwatch)

Wednesday 10:00 PM – 6:00 AM

Thursday 6:00 AM – 10:00 AM

Thursday 10:00 PM – 6:00 AM

Email help@aa-dc.org for all meeting information changes. Please let us know if a meeting is no longer meeting either online or In-Person.

The August 2023 issue of the New Reporter will go out by the end of next week or early the week after.

6. **Outreach Committee Report:** [Teresa R. teresa.r@aa-dc.org]

In the past month a couple of more volunteers have come forward following my requests during meeting announcements. We still have over 100 meetings to contact and more volunteers are needed, particularly volunteers who can speak Spanish as many of the meetings are Spanish speaking. Would you please communicate this request at the meetings you attend? Those willing to go to even one meeting to explain why a WAIA rep is important should contact me, Teresa R. I can be texted at 971-222-6838. I have talking points available and can assign a meeting based on the volunteer's time, day, and location preferences.

I am working with a volunteer to put the priority list of meetings on-line. Once on-line, a new volunteer can sign up directly for a meeting that they wish to do outreach with.

7. **Archives Report**

8. **Tech Report**

- Met July 3rd and fixed issues on the Development site. Updated a Give plugin for our custom contribution fields so the office can gather group donation information.
- Received a request from a meeting to remove the Women's subtitle from their meeting listing without removing the tag so it appears in searches for Women's meetings.
- Meets on first Monday of every month if you'd like to join (Next Meeting July 31 at 6pm. Zoom link:

<https://www.google.com/url?q=https://us02web.zoom.us/j/86782798679?pwd%3DYTU5bjlTMH>

[JwemZobWR5b0l4RVJMOT09&sa=D&source=calendar&ust=1681691587509064&usg=AOvVaw2W7UuZPNMyTclBEMx8gPz6](https://www.aa-dc.org/calendar?sa=D&source=calendar&ust=1681691587509064&usg=AOvVaw2W7UuZPNMyTclBEMx8gPz6)

9. H&I Report - Eryn C.

- Business as usual
- Lots of meetings brought into many different facilities
- Meetings returning to jails soon

10. Old Business/New Business

- a. **Sponsorship Conference 2024** [Will R. will.r@aa-dc.org]

What is on the horizon when it comes to understanding sponsorship? Join with me in planning our fourth annual sponsorship conference which will be held in March or April 2024. I have discovered a goldmine of insight from Bill Wilson's writings which can potentially expand and inspire our ability to sponsor and be sponsored in this life changing program of Alcoholics Anonymous.

If you, like me, are being nudged to create another sponsorship conference contact me at sponsorshipconference@aa-dc.org

11. Anniversaries & Announcements

9:00 PM Meeting Close with the [Responsibility statement](#)

List of Committees and Contacts

a. **Corporate Committees**

- Elections [elections@aa-dc.org]
- *Office: office@aa-dc.org
- Rules (By-Laws): rules@aa-dc.org
- Technology: [tech@aa-dc.org]
- Finance: [finance@aa-dc.org]

b. **Service Committees**

- Archives: archives@aa-dc.org
- *Accessibility [Accessibility@aa-dc.org | aa-dc.org/accessibility]:
- *CPC/PI: Cooperation with the Professional Community and Public Information
 - PI@aa-dc.org
 - CPC@aa-dc.org
- Grapevine [Grapevine@area13aa.org]
- *H&I: Hospitals and Institutions: HNI@aa-dc.org
- Literature: Literature@aa-dc.org
- New Reporter: Newreporter@aa-dc.org
- Nightwatch: Nightwatch@aa-dc.org

- ix. Outreach: outreach@aa-dc.org
- x. **Ad-Hoc**
- xi. *Gala: gala@aa-dc.org
- xii. Oldtimers: oldtimers@aa-dc.org
- xiii. Sponsorship Conference: sponsorconference@aa-dc.org

* Indicates committee is looking for a new Chairperson. All current Board of Directors (WAIA Reps), current and past officers of the Corporation, and past Executive Committee members are eligible to serve as a committee chair.