

WAIA Board Meeting Agenda and Minutes July 11, 2023 @ 7PM Online Meeting

Announcements & Calls for Service to take back to your groups:

1. Need office help on Saturday 1-4 PM; Sunday 1-4 PM; Monday 1-4PM; Tuesday 1-4; Thursday 1-4PM to answer phones. Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via.

We also have **Nightwatch Openings** (Email nightwatch@aa-dc.org to volunteer for Nightwatch). You can take after hour calls to your cell phone, no requirement to be in office!
Wednesday 10:00 PM – 6:00 AM
Thursday 6:00 AM – 10:00 AM
Thursday 10:00 PM – 6:00 AM

2. The WAIA outreach committee has started to reach out to those groups without a designated Board Member (Rep). We have many meetings that could benefit from a spanish speaking visitor as well. If you would be interested in either serving on the committee or in reaching out to a local group to explain why having a rep matters, please contact Teresa R. @ tlkaiser3@aol.com or outreach@aa-dc.org.
3. Please share the [New Reporter](#) and/or these meeting minutes with your groups to get word out about upcoming WAIA activities and calls for service.

Announce Upcoming Committee Needs, Events & Meetings (all AAs welcome):

- Join us 7PM, July 18th on Zoom. First online meeting of a new group “But Trusted Servants”, which will meet on the 3rd Tuesday of each month. Organized by the Executive Committee for WAIA board members to get to know each other, this is an open discussion meeting and all AAs are welcome. WAIA’s own Luella T. will serve as our first lead. Join the Zoom Meeting:
<https://us02web.zoom.us/j/83331607899?pwd=aXJScnpSb0lyM3dVR0t2RUk3cW5sQT09>
Meeting ID: 833 3160 7899 Passcode: 739613

2023 Officers:

- **Chair:** Daniel R.
- **Vice Chair:** Cassandra S.
- **Treasurer:** Will R.
- **Secretary:** Ann R.

At Large Members:

- Eryn C.
- Michael G.
- Mike M.
- Chrissy M.
- Teresa R.

7:02 Meeting Opens

- Meeting starts with the Serenity prayer and reading of WAIA preamble
- New rep introduction and Exec Committee
 - Jim S new rep
 - Alicia guest
- **Chair's Opening Remarks** [daniel.r@aa-dc.org] Chair@aa-dc.org

[June Minutes](#) Approved by unanimous consent

1. [Executive Committee Meeting Report](#) [Ann R. on behalf of executivecommittee@aa-dc.org]
 - Open meeting with the Serenity prayer
 - Approved last month minutes [[WAIA Exec Committee Agenda & Minutes June 2023](#)] - Approved with unanimous consent
 - Open positions
 - Gary is taking over Finance from Kelly starting with July's report.
 - Cassandra will be sure Kelly knows
 - WAIA feature for August Reporter
 - Bridging the Gap vs 12th Step List
 - Eryn will work on this
 - New business
 - Move monthly Exec Comm meeting to 8pm in September (first Tuesday)
 - Change Board Mtg to 7pm (second Tuesday)
 - No August Exec Comm or Board Mtg in August
 - Monthly WAIA AA meeting starts at 7pm on July 18 (third Tuesday)
 - Start off on Zoom, open to everyone, WAGSA invited
 - Name "But Trusted Servants"
 - Cassandra to follow up w Ed about book
 - we are in support of putting on a sponsorship conference
 - date, location, cost TBD
 - Will to talk about this in next week's meeting
 - 7:37pm close w responsibility prayer

8:10-8:20pm Approval of Minutes & Standing Reports

2. Registrar's Report, [Priya D.]

13 voting reps registered; 21 attendees at the meetings

3. Calls for Service:

- a. Finance Chair
 - Finance Meeting next month to lay out 2024 budget - August 8th

- b. CPC Chair: Attend or find volunteers to represent AA at local events for the professional community. Establish better communication between A.A.s and professionals, and to find simple, effective ways of cooperating without affiliating. Collaborate with WAGSA CPC chair to see what they're up to. This role could speak or represent us at various events.
- c. Hospitals & Institutions Co-Chair: (Eryn C.)
 - Help manage new & returning hospitals and institutions meetings
 - Finding people to chair
 - Experience working with institutions
 - Helping w events throughout the year
 - 5 hours a week commitment, roughly
 - Contact Eryn C. hni@aa-dc.org if you're interested
- d. Office Chair

4. **Finance & Treasury Report:** [Kelly W. Finance Committee: kelly.w@aa-dc.org; finance@aa-dc.org; Treasurer: will.r@aa-dc.org]. All reports can be found at <https://aa-dc.org/finance>

Profit and Loss comparison - net income	Balance Sheet Comparison - total liabilities & equity
June 2023: \$ - 2,224	June 2023: \$ 163,042
June 2022: \$ -6,496	June 2022: \$ 157,045

August 8th will be the Budget board meeting. We will discuss the upcoming needs for the 2024 budget, which will be proposed to the Board in October for approval in November.

5. **Office Admin Report** [Luella T. aa-dc@aa-dc.org; 202-966-9115

June Calls – 285

- 21 for help. This includes people getting 12th step calls and those oldtimers and newcomers who just need to talk for a short time
- 70 WAIA Business
- 32 Literature & Chip Orders (questions answered & orders filled)
- 160 Meeting Information: (one person in the hospital calls many times a day)
- 0 No Meeting at Location.
- 2 AI-anon (Third Party)
- 230 Walk-ins to the office

June chats from Helpchat – 56

- 8 Help/Newcomer This includes brand new people asking about AA
- 3 WAIA Business
- 37 Meeting Information: Some of the meeting info calls were asking for passwords
- 0 No Meeting
- 1 AI-anon (Third Party)
- 7 Miscellaneous

Available In Person Shifts (Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via).

Sunday 1-4 PM

Monday 1-4 PM

Tuesday 1-4 PM

Thursday 1-4 PM

Saturday 1-4 PM

Nightwatch Openings (Email nightwatch@aa-dc.org to volunteer for Nightwatch)

Wednesday 10:00 PM – 6:00 AM

Thursday 6:00 AM – 10:00 AM

Thursday 10:00 PM – 6:00 AM

Email help@aa-dc.org for all meeting information changes. Please let us know if a meeting is no longer meeting either online or In-Person.

We have a new large print abridged Big Book for sale for \$6.

The August 2023 issue of the New Reporter will go out by the end of next week or early the week after.

6. **Outreach Committee Report:** [Teresa R. teresa.r@aa-dc.org]

In the past month a couple of more volunteers have come forward following my requests during meeting announcements. We still have over 100 meetings to contact and more volunteers are needed, particularly volunteers who can speak Spanish as many of the meetings are Spanish speaking. Would you please communicate this request at the meetings you attend? Those willing to go to even one meeting to explain why a WAIA rep is important should contact me, Teresa R. I can be texted at 971-222-6838. I have talking points available and can assign a meeting based on the volunteer's time, day, and location preferences.

I am working with a volunteer to put the priority list of meetings on-line. Once on-line, a new volunteer can sign up directly for a meeting that they wish to do outreach with.

Note that we have a lot of open positions and it seems the best way to fill them is to encourage new people to attend Board Meetings.

7. **Archives Report**

- Remind all we have an audio archive that some may find interesting, there is an excel of what's available, happy to send it to anyone interested.
- reached out to WAGSA, made pile of files that only pertain to them. We have yet to hear a response, any advise would be appreciated.
- Massive clean up, getting rid of duplications within our files, public and locked.

8. **Tech Report - Sam S.**

- Met July 3rd and fixed issues on the Development site. Updated a Give plugin for our custom contribution fields so the office can gather group donation information.
- Received a request from a meeting to remove the Women's subtitle from their meeting listing without removing the tag so it appears in searches for Women's meetings.
- Meets on first Monday of every month if you'd like to join (Next Meeting July 31 at 6pm. Zoom link:
<https://www.google.com/url?q=https://us02web.zoom.us/j/86782798679?pwd%3DYTU5bjlTMHJwemZobWR5b0l4RVJMOT09&sa=D&source=calendar&ust=1681691587509064&usg=AOvVaw2W7UuZPNMyTclBEMx8gPz6>

9. H&I Report - Eryn C.

- Business as usual
- Still looking for a co-chair
- Gearing up for the Old Timers meeting, look out for a flyer at the end of this month with the date (November)
- If you'd like to volunteer to speak at a meeting, please reach out to Eryn (eryn.c@aa-dc.org)

10. Old Business/New Business

- a. **Sponsorship Conference Spring 2024 - Date TBD** [Will R. will.r@aa-dc.org]

What is on the horizon when it comes to understanding sponsorship? Join with me in planning our fourth annual sponsorship conference which will be held in March or April 2024. I have discovered a goldmine of insight from Bill Wilson's writings which can potentially expand and inspire our ability to sponsor and be sponsored in this life changing program of Alcoholics Anonymous.

If you, like me, are being nudged to create another sponsorship conference contact me at sponsorshipconference@aa-dc.org

11. Anniversaries & Announcements

- Luella T. on 7/18 she will have 45 years and will be speaking at first WAIA AA But Trusted Servants meeting that night

7:35 PM Meeting Close with the [Responsibility statement](#)

List of Committees and Contacts

- a. **Corporate Committees**
 - i. Elections elections@aa-dc.org Jackie M.
 - ii. *Office: office@aa-dc.org OPEN (Eryn C. temp)
 - iii. Rules (By-Laws): rules@aa-dc.org Michael G.
 - iv. Technology: tech@aa-dc.org Sam M.
 - v. Finance: finance@aa-dc.org Kelly W.
- b. **Service Committees**

- i. Archives: archives@aa-dc.org Darrah
 - ii. *Accessibility [Accessibility@aa-dc.org | aa-dc.org/accessibility]: OPEN
 - iii. *CPC/PI: Cooperation with the Professional Community and Public Information
OPEN
 - 1. PI@aa-dc.org
 - 2. CPC@aa-dc.org
 - iv. *H&I: Hospitals and Institutions: HNI@aa-dc.org Eryn C.
 - v. Literature: Literature@aa-dc.org OPEN
 - vi. New Reporter: Newreporter@aa-dc.org
 - vii. Nightwatch: Nightwatch@aa-dc.org Jeanice
 - viii. Outreach: outreach@aa-dc.org Teresa R.
- c. **Ad-Hoc**
- i. *Gala: gala@aa-dc.org Open
 - ii. Oldtimers: oldtimers@aa-dc.org Eryn C.
 - iii. Sponsorship Conference: sponsorconference@aa-dc.org Will R.

* Indicates committee is looking for a new Chairperson. All current Board of Directors (WAIA Reps), current and past officers of the Corporation, and past Executive Committee members are eligible to serve as a committee chair.