

# WAIA Board Meeting Agenda and Draft Minutes

## March 12, 2024 @ 8PM Meeting

### WAIA Announcements & Calls for Service to take back to your groups:

1. **Available In Person Shifts:** Available In Person Shifts: Wednesday 4-7PM, Saturday 1-4 (Email [help@aa-dc.org](mailto:help@aa-dc.org) for more information or call 202-966-9783 and ask for Luella or Clo'via).
2. **The Gala Committee** needs volunteers to help with day of set-up and clean-up activities. We are also looking for someone interested in designing the table and flower decor for the event. Please join our next planning committee meeting, Tuesday, March 19th @ 7PM on Zoom: <https://us02web.zoom.us/j/83447265417?pwd=QVIyaDgxQmJzeHFITlhOUVJVNitzZz09>  
The Gala is confirmed for May 11, 2024. Tickets are available now, buy [HERE!](#)
3. **H&I:** PG Corrections (Upper Marlboro area) is requesting 5 meetings a week, including 1 women's meeting. If you'd like to volunteer, please fill out this background check/application ([PGDOC Volunteer Application](#)) and email back to [ACWelch@co.pg.md.us](mailto:ACWelch@co.pg.md.us). If you have any questions, reach out to Sean ([sean.c@aa-dc.org](mailto:sean.c@aa-dc.org), 240.370.6165) & Eryn C ([eryn.c@aa-dc.org](mailto:eryn.c@aa-dc.org)) for more info.
4. **Outreach Committee:** Join the committee on Wednesday, April 3rd, 6pm if you are interested in working on Unity activities in our area! <https://us02web.zoom.us/j/87203546490>

### Announce Upcoming Committee Needs, Events & Meetings (all AAs welcome):

- March 15-17th, **Southern Maryland Roundup:** <https://www.southernmarylandroundup.org/>
- March 15, 7:30-10PM [Rockville Metro Club St. Patrick's Fling](#)
- April 9th, 7PM WAIA Pizza Party and Monthly board meeting. Bring a friend! St. Luke's Episcopal Church, 6030 Grosvenor Ln, Bethesda, MD

#### 2024 Officers:

- **Chair:** Daniel R.
- **Vice Chair:** Terry H.
- **Treasurer:** Will R.
- **Secretary:** Ann R.

#### At Large Members:

- Michael G.
- Priya D.
- Chrissy M.
- Gary D.
- Cassandra S.

## 8:00 pm Meeting Opens

- Meeting starts with the Serenity prayer and reading of WAIA preamble
- New rep introduction and Exec Committee
  - Jerry from Nova Group
  - Howard
  - Jose, GSR rep
- **Chair's Opening Remarks** [[daniel.r@aa-dc.org](mailto:daniel.r@aa-dc.org)] [Chair@aa-dc.org](mailto:Chair@aa-dc.org)

[February Minutes](#) unanimously approved.

- **March EX COMM MEETING REPORT** [Ann R. on behalf of [executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org)]

Agenda:

- Opened meeting with the Serenity prayer at **8:04pm**
- Approved February minutes [[WAIA Exec Committee Agenda & Minutes February 2024](#)]
- New Business:
  - Executive Committee Meeting 7pm on Monday April 8th
  - Gala - Saturday, May 11th, 2024 from 6pm-11pm
  - Suzanna D reporting back on NERAASA Intergroup session

INTERGROUP EXPERIENCE:

- Intergroup-District Sharing Day with committees sharing what they do, food, young people, brings a lot of AAs out (Harrisburg)
- Youth involvement in intergroup: Have YPA liaison, events with food, or anything competitive, youth-run intergroup Social media page
- Offer to reps to have unity committee (aka outreach) visit groups to talk about service opportunities
- Having clear report-backs for reps/Chair sends bulleted summary of highlights/service opportunities after meeting
- Most intergroup meetings are hybrid
- Registrar manages a running list of intergroup meeting attendees, if a group misses 3 meetings it is considered "dark"
- Nightwatch: Home groups pick a month and divvy up slots

OUTREACH/UNITY ACTIVITIES:

- Chili cookoff + intergroup rep workshop (Baltimore)
- Sobriety (talent) Show (Baltimore)
- Oyster Bash (Baltimore)
- Unity picnic

- Game night
  - Dance
  - Play
  - Talent show
  - Burn your resentment bonfire (Southern New Jersey)
- **8:57pm** closed with Responsibility Statement: I am responsible, when anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that I am responsible.

## 8:10-8:20 pm Approval of Minutes & Standing Reports

1. **Registrar's Report, [Priya D.]**  
23 voting reps registered; 1 voting alternate, 4 guests, 28 attendees total at the meeting
2. **Finance & Treasury Report:** [Chrissy M. Finance Committee: [chrissy.m@aa-dc.org](mailto:chrissy.m@aa-dc.org) ; [finance@aa-dc.org](mailto:finance@aa-dc.org); Treasurer: [will.r@aa-dc.org](mailto:will.r@aa-dc.org)]

### Profit and Loss comparison - net income

February 2024: \$ -3,619

February 2023: \$ -4,952

### Balance Sheet Comparison - total liabilities & equity

February 29 2024: \$175,051

February 29 2023: \$175,638

### Notes:

- Sales of chips and literature and contributions were higher than last year for February and expenses were higher than February of 2023.
- Sales of chips and literature and contributions were above budget for February, but expenses were also above budget so the Net loss for February was lower than budgeted.
- Event expenses for February were higher than February of 2023, but are expected to be covered by Gala ticket sales
- To ensure we meet our contributions budgeted for this year and can continue to provide planned services for the year, WAIA Representatives are encouraged to use the 7th Tradition language below to remind your home groups of the need for continued support and encourage members to contribute via Venmo to @WAIA-DC.

### DETAILED FINANCIAL RECORDS FOR 2023 ARE AVAILABLE AT <https://aa-dc.org/finance>

Suggested language for 7th Tradition: WAIA expenses this year exceed its revenue by \$28K. Please help ensure that the office can continue to serve as AA's DC headquarters; answering calls 24/7, maintaining a current record of all meetings in the area, and providing other essential services to the still sick and suffering alcoholic. You can make a contribution directly on the WAIA website [aa-dc.org](http://aa-dc.org), or via Venmo to @WAIA-DC.

Versus Budget	January 2024				Year to Date (January) 2024			
	Actual	Budget*	Variance	% Budget	Actual**	Budget*	Variance	% Budget
Net Proceeds from Chips & Literature	3,093	931	2,162	332%	3,620	1,516	2,104	239%
Net Proceeds from Events	-3,345	0	-3,345	N/A	-3,345	0	-3,345	N/A
Contributions	13,545	12,666	880	107%	29,180	28,685	495	102%
Expenses	-16,913	-15,860	-1,053	107%	-31,801	-34,580	2,778	92%
<b>Net Income</b>	<b>-3,619</b>	<b>-2,263</b>	<b>-1,355</b>	<b>*</b>	<b>-2,346</b>	<b>-4,379</b>	<b>2,033</b>	<b>-54%</b>

Versus Budget	January 2024				Year to Date (January) 2024			
	Actual	Budget*	Variance	% Budget	Actual	Budget*	Variance	% Budget
Sales (Chips & Literature)	5,488	3,575	1,913	154%	8,514	6,736	1,778	126%
Cost of Goods	-2,395	-2,644	249	91%	-4,895	-5,220	326	94%
Individual Contributions	4,334	\$4,152	181	104%	7,704	\$6,551	1,153	118%
Group Contributions	9,212	\$8,513	698	108%	21,476	\$22,134	-658	97%
Total Contributions	13,545	12,666	880	107%	29,180	28,685	495	102%
Event Revenue	0	0	0		0	0	0	
<b>Gross Income</b>	<b>16,639</b>	<b>13,597</b>	<b>3,042</b>	<b>122%</b>	<b>32,800</b>	<b>30,201</b>	<b>2,599</b>	<b>109%</b>
Expenses	-16,913	-\$15,860	1,053	107%	-31,801	-\$34,580	-2,778	92%
Event Expense	-3,345		3,345	N/A	-3,345	0	3,345	N/A
<b>Net Income</b>	<b>-3,619</b>	<b>-2,263</b>	<b>-1,355</b>	<b>*</b>	<b>-2,346</b>	<b>-4,379</b>	<b>2,033</b>	<b>*</b>

Versus 2022	Versus January 2023				Versus January - January 2023			
	2024	2023	Change	% Prior Year	2024	2023	Change	% Prior Year
Sales of Chips & Literature	5,488	3,087	2,401	178%	8,514	39,805	-31,291	21%
Cost of Goods	-2,395	0	-2,395	#DIV/0!	-4,895	10,296	-15,191	-48%
Contributions	13,545	\$3,619	9,926	374%	29,180	\$33,194	-4,014	88%
Event Revenue	0	\$11,039	-11,039	N/A	0	\$143,663	-143,663	N/A
<b>Gross Income</b>	<b>16,639</b>	<b>17,745</b>	<b>-1,106</b>	<b>94%</b>	<b>32,800</b>	<b>226,958</b>	<b>-194,158</b>	<b>14%</b>
Expenses	-16,913	-\$13,827	-3,086	122%	-31,801	-\$163,378	131,577	19%
Event Expense	-3,345	-1,924	-1,421	N/A	-3,345		-3,345	N/A
<b>Net Income</b>	<b>-3,619</b>	<b>1,994</b>	<b>-5,613</b>	<b>*</b>	<b>-2,346</b>	<b>63,580</b>	<b>-65,926</b>	<b>4%</b>

### 3. Office Admin Report [Luella T. [aa-dc@aa-dc.org](mailto:aa-dc@aa-dc.org); 202-966-9115

## February Calls – 303

- 20 For help. Newcomers or Old Timers who just need to talk for a short time
- 78 WAIA Business
- 27 Literature & Chip Orders
- 175 Meeting Information
  - 0 No Meeting at Location.
  - 3 AI-Anon (Third Party)
  - 45 Walk-ins to the office

## February Chats from Helpchat – 47

- 4 For help. This includes new people asking about AA
- 5 WAIA Business
- 31 Meeting Information
  - 1 No Meeting at Location.
  - 1 AI-Anon (Third Party)
  - 5 Miscellaneous

Listed below are the shifts that are currently available for volunteers to come into the office or from home to answer phones. We can also always use Help chat volunteers who can do it from home. Email [help@aa-dc.org](mailto:help@aa-dc.org) for more information or call 202-966-9783 and ask for Luella or Clo' via.

### Available In Person Shifts:

Wednesday 4-7 PM  
Saturday 1-4

**New Reporter** - the April issue of the New Reporter will go out by the end of next week.

### 4. Outreach Committee Report: [Suzanna D. ([outreach@aa-dc.org](mailto:outreach@aa-dc.org)) ]

March Outreach Committee Report:

The Outreach Committee met on March 6th, with four people in attendance. The committee will continue reaching out to groups in our area, with a focus on groups that have a decent number of people already in service. The idea is that these groups will be more likely to be able to send an intergroup representative. Other highlights:

- We discussed ideas from the NERAASA report-back from the chair, including renaming the Outreach with “Unity,” which better reflects the spirit of what we do and is consistent with other intergroup.
- Outreach events, including:
  - Exploring a WAIA-WAGSA sharing day (inspired by Harrisburg Intergroup) as a joint unity event
  - Celebrating the anniversary of WAIA’s initial founding on October 14, 1946 when 5 groups in our area came together (thanks Archives!)
  - Using existing events eg the April pizza board meeting, gala, and October board meeting as outreach opportunities

Our next meeting is April 3rd, 6pm. All are welcome

Join Zoom Meeting <https://us02web.zoom.us/j/87203546490>

**5. Archives Report:** [Jeff K. or Darrah W. ([jeff.k@aa-dc.org](mailto:jeff.k@aa-dc.org)) ]

- Research was requested regarding the formation of WAIA and its physical locations. We moved into the 4530 Connecticut building in December 1973 for \$175 per month.
- Lee Drott’s son requested recordings of his father, a thumb drive of multiple recordings was sent out to him.
- [Cassandra & Luella stopped by and fixed the WAIA service desk within the Chrome profile (specifically the updated 12 step listing).]

\*Ask for the 2012 recording of Lee Drott at the Central Office Seminar.

**6. Tech Report - Sam S.**

Updated 12-step list is updated across Chrome profiles in the WAIA offices so updated lists are now available to all in-office volunteers.

**7. H&I Report :** [Eryn C. and Sean ([hni@aa-dc.org](mailto:hni@aa-dc.org))]

PG Corrections (Upper Marlboro area) reached out and wants 5 meetings a week, including 1 women’s meeting. If you’d like to volunteer, reach out to Sean ([sean.c@aa-dc.org](mailto:sean.c@aa-dc.org), 240.370.6165) & Eryn for background check form.

- [PGDOC Volunteer Application](#); email application back to ACWelch@co.pg.md.us

**8. Accessibility Report - [Teresa R. (971-222-6838) ([accessibilities@aa-dc.org](mailto:accessibilities@aa-dc.org))]**

I continue to be a “committee” of one and would welcome interested Board Members or interested AA members to join me. I will put my phone number in the chat if you would like to discuss it further.

This past month, I attended the Northeastern Regional Alcoholics Anonymous Service Assembly (NERAASA) and participated in the Accessibility Round Tables. It was so helpful to learn what our neighboring states are doing in this regard. I am eager to begin implementing some of the best practices other areas are using. Meanwhile, I researched and updated our outdated list of resources for the Deaf and Hard of Hearing. I submitted revisions to Luella to replace the old information. Next up, I hope to work with Luella to ensure that our zoom meeting facilitators understand the importance of turning on closed-captioning and how to do that. It is not perfect but does assist those with hearing issues, language barriers and certain intellectual challenges.

**9. Nightwatch Report** - [Turpy ([nighwatch@aa-dc.org](mailto:nighwatch@aa-dc.org) or [starwoo1955@gmail.com](mailto:starwoo1955@gmail.com))]

Please reach out to your contacts to help them find volunteers. 1 year sobriety minimum.

**10. Gala Committee**

- Committee met at venue for a walkthrough of the space
- Flyer w QR code is ready
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**11. Northern VA Intergroup Liaison**

NVI has re-started publishing Where and When meeting guides for Northern Virginia. They are 10 for \$10. Order them at <https://nvintergroup.org/order-literature/>

Planning is underway for our 2024 Gratitude Breakfast at the Springfield Hilton November 10th.

Jerry F. is the new WAIA rep from NVI, [DIR-Woodbridge@NVIntergroup.org](mailto:DIR-Woodbridge@NVIntergroup.org), (703)627-6032. I

welcome any questions about AA matters in Northern Virginia and will gladly bring any information from WAIA back to NVI.

**12. Old Business/New Business**

- a. **Monthly WAIA AA** meeting starts at 7pm on third Tuesday of the month “But Trusted Servants”—need to decide whether to continue meeting/establish service positions

- b. In-person/hybrid meeting next month:
  - i. Tuesday, April 9th at St. Luke's Episcopal Church, 6030 Grosvenor Ln, Bethesda, MD
  - ii. Pizza at 7pm
  - iii. Meeting starts at 8pm

### 13. Celebrating Our Home Groups—3-minute spotlights:

- a. **Teresa R.** "Takoma Park Women's Big Book Meeting (Kids Welcome)". In person on Wednesdays at 7 p.m.
- b. **Jose G.** "On Awakening On Line" meeting. Meets seven days a week at 7 a.m.

### 14. Anniversaries & Announcements

- Takoma Park Women's 14th Anniversary Potluck at 630pm on Wednesday, April 10th. Meeting starts at 7pm with 2 speakers. Kids are welcome.
- Southern Maryland Roundup this Friday - Sunday. Register tonight! They also need volunteers to help at doors. <https://www.southernmarylandroundup.org/>
- Daniel R will have 10 years on Monday!!!!
- Andrea M has 47 years today!
- Sue had 11 years on Feb 28!

## 8:57 PM Meeting Close with the [Responsibility statement](#)

### List of Committees and Contacts

- a. **Corporate Committees**
  - i. Elections [[elections@aa-dc.org](mailto:elections@aa-dc.org)] Jackie M.
  - ii. \*Office: [office@aa-dc.org](mailto:office@aa-dc.org) Cassandra S.
  - iii. Rules (By-Laws): [rules@aa-dc.org](mailto:rules@aa-dc.org) Michael G.
  - iv. Technology: [[tech@aa-dc.org](mailto:tech@aa-dc.org)] Sam M.
  - v. Finance: [[finance@aa-dc.org](mailto:finance@aa-dc.org)] Kelly W.
- b. **Service Committees**
  - i. Archives: [archives@aa-dc.org](mailto:archives@aa-dc.org) Darrah
  - ii. \*Accessibility [[Accessibility@aa-dc.org](mailto:Accessibility@aa-dc.org) | [aa-dc.org/accessibility](http://aa-dc.org/accessibility)]: OPEN
  - iii. \*CPC/PI: Cooperation with the Professional Community and Public Information  
OPEN
    - 1. [PI@aa-dc.org](mailto:PI@aa-dc.org)
    - 2. [CPC@aa-dc.org](mailto:CPC@aa-dc.org)
  - iv. \*H&I: Hospitals and Institutions: [HNI@aa-dc.org](mailto:HNI@aa-dc.org) Eryn C.
  - v. Literature: [Literature@aa-dc.org](mailto:Literature@aa-dc.org) OPEN
  - vi. New Reporter: [Newreporter@aa-dc.org](mailto:Newreporter@aa-dc.org)
  - vii. Nightwatch: [Nightwatch@aa-dc.org](mailto:Nightwatch@aa-dc.org) Jeanice
  - viii. Outreach: [outreach@aa-dc.org](mailto:outreach@aa-dc.org) Teresa R.
- c. **Ad-Hoc**
  - i. \*Gala: [gala@aa-dc.org](mailto:gala@aa-dc.org) Open

- ii. Oldtimers: [oldtimers@aa-dc.org](mailto:oldtimers@aa-dc.org) Eryn C.
- iii. Sponsorship Conference: [sponsorconference@aa-dc.org](mailto:sponsorconference@aa-dc.org) Will R.