

# WAIA Board Meeting Agenda and Minutes May 14, 2024 @ 8PM Meeting

## WAIA Announcements & Calls for Service to take back to your groups:

1. **Available In Person Shifts:** Available In Person Shifts: Wednesday 4-7PM, Saturday 1-4 (Email [help@aa-dc.org](mailto:help@aa-dc.org) for more information or call 202-966-9783 and ask for Luella or Clo'via).
2. **H&I:** PG Corrections (Upper Marlboro area) is requesting 5 meetings a week, including 1 women's meeting. If you'd like to volunteer, please fill out this background check/application ([PGDOC Volunteer Application](#)) and email back to [ACWelch@co.pg.md.us](mailto:ACWelch@co.pg.md.us). If you have any questions, reach out to Sean ([sean.c@aa-dc.org](mailto:sean.c@aa-dc.org), 240.370.6165) & Eryn C ([eryn.c@aa-dc.org](mailto:eryn.c@aa-dc.org)) for more info.

## Announce Upcoming Committee Needs, Events & Meetings (all AAs welcome):

### 2024 Officers:

- Chair: Daniel R.
- Vice Chair: Terry H.
- Treasurer: Will R.
- Secretary: Ann R.

### At Large Members:

- Michael G.
- Priya D.
- Chrissy M.
- Gary D.
- Cassandra S.

## 8:02 pm Meeting Opens

- Meeting starts with the Serenity prayer and reading of WAIA preamble
- New rep introduction and Exec Committee
- **Chair's Opening Remarks** [[daniel.r@aa-dc.org](mailto:daniel.r@aa-dc.org)] [Chair@aa-dc.org](mailto:Chair@aa-dc.org)

[April Minutes](#) approved by unanimous consent.

- **May EX COMM MEETING REPORT** [Ann R. on behalf of [executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org)]
  - Opened meeting with the Serenity prayer at **7:03 pm**
  - Approved April minutes [[WAIA Exec Committee Agenda & Minutes April 2024](#)]
  - New Business:
    - Do a call for service for 2025 Gala Committee in tonight's board mtg (Jonathan, please?)
    - \$16k short on contributions for the year
      - Outreach for "Faithful Fivers" at all meetings + in New Reporter
      - Pledge drive for recurring payments

# 8:10-8:20 pm Approval of Minutes & Standing Reports

## 1. Registrar’s Report, [Priya D.]

\_\_ voting reps registered; \_\_ voting alternate, \_\_ guests, \_\_ attendees total at the meeting

## 2. Finance & Treasury Report: [Chrissy M. Finance Committee: [chrissy.m@aa-dc.org](mailto:chrissy.m@aa-dc.org) ; [finance@aa-dc.org](mailto:finance@aa-dc.org); Treasurer: [will.r@aa-dc.org](mailto:will.r@aa-dc.org)]

### Profit and Loss comparison - net income

April 2024: \$ -7,614  
 April 2023: \$ 787

### Balance Sheet Comparison - total liabilities & equity

April 30 2024: \$161,194  
 April 30 2023: \$167,255

### Notes:

- Cost of goods sold were below budget budget for March and April because new literature was not purchased by WAIA since excess literature was purchased last year before the cost of literature increased
- Contributions were \$6500 below budget for April. This is the second month in a row that contributions were significantly less than budgeted, putting contributions \$15.8k below budget for the year to date. Specifically, group contributions are down \$14k for the year to date.
- Event Expenses and Event Revenue are significantly below budget for April because the Gala is a little later this year, in May, so these expenses and revenue will be delayed
- To ensure we meet our contributions budgeted for this year and can continue to provide planned services for the year, WAIA Representatives are encouraged to use the 7th Tradition language below to remind your home groups of the need for continued support and encourage members to contribute via Venmo to @WAIA-DC.

Versus Budget	April 2024				Year to Date (April) 2024			
	Actual	Budget*	Variance	% Budget	Actual**	Budget*	Variance	% Budget
Net Proceeds from Chips & Literature	2,846	2,696	150	106%	8,258	-2,667	10,926	-310%
Net Proceeds from Events	-2,611	0	-2,611	N/A	-6,416	0	-6,416	N/A
Contributions	6,133	12,615	-6,482	49%	41,409	57,235	-15,826	72%
Expenses	-13,987	-15,290	1,303	91%	-59,011	-64,152	5,141	92%
<b>Net Income</b>	<b>-7,620</b>	<b>21</b>	<b>-7,641</b>	<b>*</b>	<b>-15,760</b>	<b>-9,585</b>	<b>-6,176</b>	<b>-164%</b>

Versus Budget	April 2024				Year to Date (April) 2024			
	Actual	Budget*	Variance	% Budget	Actual	Budget*	Variance	% Budget
Sales (Chips & Literature)	3,472	3,545	-74	98%	14,907	14,680	227	102%
Cost of Goods	-626	-849	223	74%	-6,648	-17,347	10,699	38%
Individual Contributions	673	\$2,797	-2,125	24%	9,140	\$10,596	-1,456	86%
Group Contributions	5,460	\$9,818	-4,358	56%	32,269	\$46,639	-14,370	69%
Total Contributions	6,133	12,615	-6,482	49%	41,409	57,235	-15,826	72%
Event Revenue	500	8,000	-7,500		890	16,000	-15,110	
<b>Gross Income</b>	<b>9,478</b>	<b>23,311</b>	<b>-13,833</b>	<b>41%</b>	<b>50,557</b>	<b>70,568</b>	<b>-20,011</b>	<b>72%</b>
Expenses	-13,987	-\$15,290	-1,303	91%	-59,011	-\$64,152	-5,141	92%

<i>Event Expense</i>	-3,111	-8,000	-4,889	N/A	-7,306	-16,000	-8,694	N/A
<b>Net Income</b>	<b>-7,620</b>	<b>21</b>	<b>-7,641</b>	<b>*</b>	<b>-15,760</b>	<b>-9,585</b>	<b>-6,176</b>	<b>*</b>
<b>Versus 2023</b>	<b>Versus April 2023</b>				<b>Versus January - April 2023</b>			
	<b>2024</b>	<b>2023</b>	<b>Change</b>	<b>% Prior Year</b>	<b>2024</b>	<b>2023</b>	<b>Change</b>	<b>% Prior Year</b>
Sales of Chips & Literature	3,472	3,061	411	113%	14,907	39,805	-24,899	37%
<i>Cost of Goods</i>	-626	4,594	-5,220	-14%	-6,648	10,296	-16,944	-65%
Contributions	6,133	\$2,438	3,695	252%	41,409	\$33,194	8,215	125%
Event Revenue	500	\$10,995	-10,495	N/A	890	\$143,663	-142,773	N/A
<b>Gross Income</b>	<b>9,478</b>	<b>21,088</b>	<b>-11,610</b>	<b>45%</b>	<b>50,557</b>	<b>226,958</b>	<b>-176,401</b>	<b>22%</b>
<i>Expenses</i>	-13,987	-\$13,330	-657	105%	-59,011	-\$163,378	104,367	36%
<i>Event Expense</i>	-3,111	-3,464	353	N/A	-7,306		-7,306	N/A
<b>Net Income</b>	<b>-7,620</b>	<b>4,294</b>	<b>-11,914</b>	<b>*</b>	<b>-15,760</b>	<b>63,580</b>	<b>-79,340</b>	<b>25%</b>

DETAILED FINANCIAL RECORDS FOR 2023 ARE AVAILABLE AT <https://aa-dc.org/finance>

Suggested language for 7th Tradition: WAIA expenses this year exceed its revenue by \$28K. Please help ensure that the office can continue to serve as AA's DC headquarters; answering calls 24/7, maintaining a current record of all meetings in the area, and providing other essential services to the still sick and suffering alcoholic. You can make a contribution directly on the WAIA website aa-dc.org, or via Venmo to @WAIA-DC.

### 3. Office Admin Report [Luella T. [aa-dc@aa-dc.org](mailto:aa-dc@aa-dc.org); 202-966-9115

April Calls - 286

- 28 For help. Newcomers or Old Timers who just need to talk for a short time
- 75 WAIA Business
- 30 Literature & Chip Orders
- 152 Meeting Information
- 0 No Meeting at Location.
- 1 Al-Anon (Third Party)
- 35 Walk-ins to the office

April Chats from Helpchat – 53

- 4 For help. This includes new people asking about AA
- 4 WAIA Business
- 30 Meeting Information
- 1 No Meeting at Location.
- 3 Al-Anon (Third Party)
- 11 Miscellaneous

Listed below are the shifts that are currently available for volunteers to come into the office or from home to answer phones. We can also always use Help chat volunteers who can do it from home. Email [help@aa-dc.org](mailto:help@aa-dc.org) for more information or call 202-966-9783 and ask for Luella or Clo'via.

Available In Person Shifts: Monday 1-4 PM, Wednesday 4-7 PM

New Reporter - the June 2024 issue of the New Reporter will go out by the end of next week.

**4. Unity/Outreach Committee Report:** [Suzanna D. ([outreach@aa-dc.org](mailto:outreach@aa-dc.org)) ]

Updates:

- The Literature table at the Gala was a great success. We spoke with dozens of people about WAIA's work and service opportunities, and sold \$232.14 worth of literature!
- Committee members did outreach at Petworth group Thurs 7pm, North West Metro Wed 7:30, Leisure World Monday 12 noon. We have continued to do outreach at Greenbelt Step Club, and secured commitment from an interim rep.
- The Chair presented on WAIA and H&I service opportunities at the meeting of DCMs and GSRs in District 40, 41, 42 and 43 all in PGC (Wed 5/1). The GSRs and DCMs were very supportive of WAIA and spread the word about the need for groups to have both a GSR and an intergroup representative.
- The Chair also attended the WAGSA officers meeting to discuss the WAIA-WAGSA Unity Event concept on Tues 5/7. The WAGSA panel was supportive of the event and greater collaboration, but suggested taking it up with the panel which will be elected in October of 2024.

For discussion:

1. Opportunities for greater collaboration between WAGSA and WAIA: WAGSA-WAIA Liaison role; welcoming the new panel; literature at WAGSA events.
2. Should we still have a small WAIA outreach event in 2024?
3. Suggestion to have a call for service to revive the Literature Committee

The Unity/Outreach Committee meets the fourth Wednesday of every month. Next meeting is June 26th from 6-7pm on [zoom](#). All are welcome.

**5. Archives Report:** [Jeff K. or Darrah W. ([jeff.k@aa-dc.org](mailto:jeff.k@aa-dc.org)) ]

**6. Tech Report - Sam S.**

- The Technology Committee met Monday, May 6th. Luella raised the issue that some connectivity was lost briefly on the Verizon phone line and suggested that we consider converting the office phone lines to VOIP. This project was originally suggested back in 2021, when it was raised that the phone infrastructure was aging. We may need to hire a consultant to help scope what kind of service we need, someone to set up the IT infrastructure at the office, and help buy new

equipment for the office (VOIP requires a special phone system). Will also need to be sure calls can still be routed to Nightwatch. Besides the set up and new equipment cost, VOIP should be the same to no change in cost for our phone services. Please make an announcement at your meetings and see if there is anyone in the fellowship with expertise in this area who would be able to volunteer with the Tech Committee on this project. Our next meeting will be June 3rd, 6PM on Zoom:  
<https://us02web.zoom.us/j/86782798679?pwd=YTU5bjlTMHJwemZobWR5b0I4RVJMQT09>

**7. H&I Report** : [Eryn C. and Sean ([hni@aa-dc.org](mailto:hni@aa-dc.org))]

**8. Accessibility Report** - [Teresa R. (971-222-6838) ([accessibilities@aa-dc.org](mailto:accessibilities@aa-dc.org))]

**9. Nightwatch Report** - [Turpy ([nighwatch@aa-dc.org](mailto:nighwatch@aa-dc.org) or [starwoo1955@gmail.com](mailto:starwoo1955@gmail.com))]

Please reach out to your contacts to help them find volunteers. 1 year sobriety minimum.

**10. Gala Committee**

- Note for dietary restrictions next year
- We need to find a co-chair for Jonathan!
- Link with photos will be going around soon

**11. Northern VA Intergroup Liaison — Jerry**

The NVI 2024 Gratitude Breakfast will be November 10th at the Springfield Hilton. Tickets go on sale June 10th at [NVIntergroup.org](http://NVIntergroup.org).

- Jerry F, [DIR-Woodbridge@nvintergroup.org](mailto:DIR-Woodbridge@nvintergroup.org) (703)627-6032

**12. Old Business/New Business**

**13. Anniversaries & Announcements**

- Cassandra S celebrated 6 years this month!
- Michael G celebrated 27 years clean and sober on 4/27!
- Patrick with 4 years tomorrow!
- Chrissy M had 10 years on 4/25!
- Jonathan will have 30 yrs on June 1st!
- Metropolis Club celebrating their 58th anniversary (our oldest club house!)

**8:58 PM Meeting Close with the [Responsibility statement](#)**

## List of Committees and Contacts

### a. **Corporate Committees**

- i. \*Elections[[elections@aa-dc.org](mailto:elections@aa-dc.org)] OPEN
- ii. \*Office: [office@aa-dc.org](mailto:office@aa-dc.org) Cassandra S.
- iii. Rules (By-Laws): [rules@aa-dc.org](mailto:rules@aa-dc.org) Michael G.
- iv. Technology: [[tech@aa-dc.org](mailto:tech@aa-dc.org)] Sam M.
- v. Finance: [[finance@aa-dc.org](mailto:finance@aa-dc.org)] Chrissy

### b. **Service Committees**

- i. Archives: [archives@aa-dc.org](mailto:archives@aa-dc.org) Darrah
- ii. Accessibility [[Accessibility@aa-dc.org](mailto:Accessibility@aa-dc.org) | [aa-dc.org/accessibility](http://aa-dc.org/accessibility)]: Teresa R.
- iii. \*CPC/PI: Cooperation with the Professional Community and Public Information  
OPEN

1. [PI@aa-dc.org](mailto:PI@aa-dc.org)

2. [CPC@aa-dc.org](mailto:CPC@aa-dc.org)

- iv. H&I: Hospitals and Institutions: [HNI@aa-dc.org](mailto:HNI@aa-dc.org) Eryn C.
- v. \*Literature: [Literature@aa-dc.org](mailto:Literature@aa-dc.org) OPEN
- vi. New Reporter: [Newreporter@aa-dc.org](mailto:Newreporter@aa-dc.org)
- vii. Nightwatch: [Nightwatch@aa-dc.org](mailto:Nightwatch@aa-dc.org) Turpy
- viii. Outreach: [outreach@aa-dc.org](mailto:outreach@aa-dc.org) Suzanna

### c. **Ad-Hoc**

- i. Gala: [gala@aa-dc.org](mailto:gala@aa-dc.org) Jonathan
- ii. Oldtimers: [oldtimers@aa-dc.org](mailto:oldtimers@aa-dc.org) Eryn C.
- iii. Sponsorship Conference: [sponsorconference@aa-dc.org](mailto:sponsorconference@aa-dc.org) Will R.