

WAIA Board Meeting Agenda and Draft Minutes July 9, 2024 @ 8PM Meeting

WAIA Announcements & Calls for Service to take back to your groups:

1. **Available In Person Shifts:** Available In Person Shifts: Wednesday 4-7PM, Saturday 1-4, Sunday 1-4. (Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via).
2. **H&I:** PG Corrections (Upper Marlboro area) is requesting 5 meetings a week, including 1 women's meeting. If you'd like to volunteer, please fill out this background check/application ([PGDOC Volunteer Application](#)) and email back to ACWelch@co.pg.md.us. If you have any questions, reach out to Sean (sean.c@aa-dc.org, 240.370.6165) & Eryn C (eryn.c@aa-dc.org) for more info.

Announce Upcoming Committee Needs, Events & Meetings (all AAs welcome):

2024 Officers:

- Chair: Daniel R.
- Vice Chair: Terry H.
- Treasurer: Will R.
- Secretary: Ann R.

At Large Members:

- Michael G.
- Priya D.
- Chrissy M.
- Gary D.
- Cassandra S.

___ pm Meeting Opens

- Meeting starts with the Serenity prayer and reading of WAIA preamble
- New rep introduction and Exec Committee
- **Chair's Opening Remarks** [daniel.r@aa-dc.org] Chair@aa-dc.org

[June Minutes](#) to be approved.

- **July EX COMM MEETING REPORT** [Ann R. on behalf of executivecommittee@aa-dc.org]
- Approved June minutes [[WAIA Exec Committee Agenda & Minutes June 2024](#)]
- New Business:

1) Increase Recurring Payments

- * create a QR code that leads to the payment page on the [website](#)
- * have this printed on cards to hand out + create a flyer
- * we had 7 new people sign up to be "faithful fivers", after seeing the request in New Reporter

2) No ExComm or Board Meetings in August

- * there will be a Budget Meeting at 7pm, open to all
- * request budgetary info from committees

3) PI/CPC Committee (Public Information/Cooperation w Professional Community)

- * we received a request for this group to attend and event last minute, Luella attended
- * agreed to keep this line of communication open, even though committee is defunct

4) ICYPAA (International Conference of Young People in AA)

- * Gary D attended this year's event in Austin
- * next year's event will be in the Twin Cities and [pre-registration](#) is available

8:10-8:20 pm Approval of Minutes & Standing Reports

1. Registrar's Report, [Priya D.]

___ voting reps registered; ___ voting alternate, ___ guests, ___ attendees total at the meeting

2. Finance & Treasury Report: [Chrissy M. Finance Committee: chrissy.m@aa-dc.org ; finance@aa-dc.org; Treasurer: will.r@aa-dc.org]

Profit and Loss comparison - net income

June 2024: \$ 15,693

June 2023: **\$ -2,224**

Balance Sheet Comparison - total liabilities & equity

June 30 2024: \$174,553

June 30 2023: \$163,042

Notes:

- Both individual and group contributions were up significantly for June, totaling \$25,562. We are now aligned with where we are budgeted to be YTD with contributions.
- The Gala ticket sales were \$10,440 and Gala expenses were \$12,724, resulting in about a \$2k loss for the Gala.
- To ensure we meet our contributions budgeted for this year and can continue to provide planned services for the year, WAIA Representatives are encouraged to use the 7th Tradition language below to remind your home groups of the need for continued support and encourage members to contribute via Venmo to @WAIA-DC.

DETAILED FINANCIAL RECORDS FOR 2024 ARE AVAILABLE AT <https://aa-dc.org/finance>

Suggested language for 7th Tradition: Please help ensure that the office can continue to serve as AA's DC headquarters; answering calls 24/7, maintaining a current record of all meetings in the area, and providing other essential services to the still sick and suffering alcoholic. You can make a contribution directly on the WAIA website aa-dc.org, or via Venmo to @WAIA-DC. You can now set up recurring payments on the website. Join our growing group of "Faithful Fivers" who are AA members who commit to contributing at least \$5.00 a month toward the support of WAIA. You can set up monthly recurring donations by checking the "Make this donation monthly" when contributing as an individual. Recurring contributions help WAIA budget more accurately so we can provide services needed.

Versus Budget	June 2024				Year to Date (June) 2024			
	Actual	Budget*	Variance	% Budget	Actual**	Budget*	Variance	% Budget
Net Proceeds from Chips & Literature	2,505	2,586	-81	97%	11,819	2,393	9,426	494%
Net Proceeds from Events	3,450	0	3,450	N/A	-2,284	0	-2,284	N/A
Contributions	25,562	9,734	15,828	263%	75,084	73,608	1,476	102%
Expenses	-15,824	-13,942	-1,881	113%	-87,774	-93,960	6,186	93%
Net Income	15,693	-1,622	17,315	*	-3,155	-17,959	14,804	-18%

Versus Budget	June 2024				Year to Date (June) 2024			
	Actual	Budget*	Variance	% Budget	Actual	Budget*	Variance	% Budget
Sales (Chips & Literature)	5,690	4,576	1,114	124%	23,745	22,403	1,341	106%
Cost of Goods	-3,185	-1,990	-1,196	160%	-11,926	-20,010	8,084	60%
Individual Contributions	10,351	\$2,213	8,138	468%	21,891	\$13,580	8,311	161%
Group Contributions	15,210	\$7,521	7,689	202%	53,193	\$60,028	-6,835	89%
Total Contributions	25,562	9,734	15,828	263%	75,084	73,608	1,476	102%
Event Revenue	3,700	0	3,700		10,440	16,000	-5,560	
Gross Income	31,767	12,320	19,446	258%	97,343	92,001	5,342	106%
Expenses	-15,824	-\$13,942	1,881	113%	-87,774	-\$93,960	-6,186	93%
Event Expense	-250	0	250	N/A	-12,724	-16,000	-3,276	N/A

Net Income	15,693	-1,622	17,315	*	-3,155	-17,959	14,804	*
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Group Contributions	15,210	7,521	7,689	202%	53,193	60,028	-6,835	89%
Event Revenue	3,700	0	3,700	N/A	10,440	9,811	629	106%
Gross Income	31,767	12,320	19,446	258%	97,343	92,001	5,342	106%
Expenses	-15,824	-13,942	1,881	113%	-87,774	-93,960	-6,186	93%
Event Expense	-250	0	0	N/A	-12,724	-8,820	0	144%
Net Income	15,693	-1,622	17,315	*	-3,155	-17,959	14,804	*

3. Office Admin Report [Luella T. aa-dc@aa-dc.org; 202-966-9115

June Calls – 318

- 25 For help. Newcomers or Old Timers who just need to talk for a short time
- 70 WAIA Business
- 35 Literature & Chip Orders
- 185 Meeting Information
 - 0 No Meeting at Location.
 - 3 Al-Anon (Third Party)
 - 31 Walk-ins to the office

June Chats from Helpchat – 35

- 7 For help. This includes new people asking about AA
- 1 WAIA Business
- 23 Meeting Information
 - 2 No Meeting at Location.
 - 2 Al-Anon (Third Party)
 - 0 Miscellaneous

Listed below are the shifts that are currently available for volunteers to come into the office or from home to answer phones. We can also always use Help chat volunteers who can do it from home. Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via.

Available In Person Shifts: Wednesday 4-7 PM, Saturday 1-4 PM, Sunday 1-4 PM

Available Remote Shifts: Thursday 7-10 PM

New Reporter - the August 2024 issue of the New Reporter will go out by the end of next week.

4. **Unity/Outreach Committee Report:** [Suzanna D. (outreach@aa-dc.org)]
5. **Archives Report:** [Jeff K. or Darrah W. (jeff.k@aa-dc.org)]
6. **Tech Report - Sam S.**

The committee met at 6pm Monday, July 1st. We had several members of the fellowship attend and ask requesting guidance on protecting online meetings from Zoom disrupters. Gary G, Tom G and Andrew R volunteered to review and update the Zoom guidance on the WAIA website and set up a virtual workshop and training session open to the AA public. We then spent the rest of the session discussing the project to upgrade the VOIP system in the office. We will conduct an inventory of the current system hardware and software, draft requirements for a new system, and then work on identifying potential vendors.

The next Tech Committee meeting will be Monday, August 5th at 6pm. Join Zoom Meeting

<https://us02web.zoom.us/j/86782798679?pwd=YTU5bjlTMHJwemZobWR5b0l4RVJMOT09>

One tap mobile: +13052241968,,86782798679#,,,,*969997# US
Dial by your location: +1 305 224 1968 US

7. **H&I Report** : [Eryn C. and Sean (hni@aa-dc.org)]
8. **Accessibility Report** - [Teresa R. (971-222-6838) (accessibilities@aa-dc.org)]

As reported last month, our committee placed a flier in the digital New Reporter seeking folks who are fluent in American Sign Language (ASL) and willing to sponsor a deaf/hard-of-hearing newcomer. Sadly, we have received no responses. Requesting that you announce this service opportunity to your homegroup. Replies to Accessibility@aa-dc.org

We meet 7/14/2020 at 7pm and will be planning for a Zoom Workshop about the importance of Accessibility in reaching out the hand of AA.

The next meeting of the Accessibility Committee is at 7pm on Tuesday August 11 at 7 pm via Zoom. Meeting number 370 041 437. All are welcome.

9. **Nightwatch Report** - [Turpy (nighwatch@aa-dc.org or starwoo1955@gmail.com)]
10. **Gala Committee**
11. **Northern VA Intergroup Liaison** — [Jerry F, DIR-Woodbridge@nvintergroup.org (703)627-6032]
12. **Old Business/New Business**
13. **Anniversaries & Announcements**

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___ **Meeting Close with the [Responsibility statement](#)**

List of Committees and Contacts

- a. **Corporate Committees**
 - i. *Elections(elections@aa-dc.org) OPEN
 - ii. *Office: office@aa-dc.org Cassandra S.
 - iii. Rules (By-Laws): rules@aa-dc.org Michael G.
 - iv. Technology: [tech@aa-dc.org] Sam M.
 - v. Finance: [finance@aa-dc.org] Chrissy
- b. **Service Committees**
 - i. Archives: archives@aa-dc.org Darrah
 - ii. Accessibility [Accessibility@aa-dc.org | aa-dc.org/accessibility]: Teresa R.

- iii. *CPC/PI: Cooperation with the Professional Community and Public Information
OPEN
 - 1. PI@aa-dc.org
 - 2. CPC@aa-dc.org
- iv. H&I: Hospitals and Institutions: HNI@aa-dc.org Eryn C.
- v. *Literature: Literature@aa-dc.org OPEN
- vi. New Reporter: Newreporter@aa-dc.org
- vii. Nightwatch: Nightwatch@aa-dc.org Turpy
- viii. Outreach: outreach@aa-dc.org Suzanna
- c. **Ad-Hoc**
 - i. Gala: gala@aa-dc.org Jonathan
 - ii. Oldtimers: oldtimers@aa-dc.org Eryn C.
 - iii. Sponsorship Conference: sponsorconference@aa-dc.org Will R.