

# WAIA Board Meeting Agenda and Draft Minutes

## September 10, 2024 @ 8PM Meeting

### WAIA Announcements & Calls for Service to take back to your groups:

1. **Available In Person Shifts:** Available In Person Shifts: Wednesday 4-7PM, Saturday 1-4, Sunday 1-4. (Email [help@aa-dc.org](mailto:help@aa-dc.org) for more information or call 202-966-9783 and ask for Luella or Clo'via).
2. **H&I:** PG Corrections (Upper Marlboro area) is requesting 5 meetings a week, including 1 women's meeting. If you'd like to volunteer, please fill out this background check/application ([PGDOC Volunteer Application](#)) and email back to [ACWelch@co.pg.md.us](mailto:ACWelch@co.pg.md.us). If you have any questions, reach out to Sean ([sean.c@aa-dc.org](mailto:sean.c@aa-dc.org), 240.370.6165) & Eryn C ([eryn.c@aa-dc.org](mailto:eryn.c@aa-dc.org)) for more info.

### Announce Upcoming Committee Needs, Events & Meetings (all AAs welcome):

#### 2024 Officers:

- Chair: Daniel R.
- Vice Chair: Terry H.
- Treasurer: Will R.
- Secretary: Ann R.

#### At Large Members:

- Michael G.
- Priya D.
- Chrissy M.
- Gary D.
- Cassandra S.

### 8:\_\_ pm Meeting Opens

- Meeting starts with the Serenity prayer and reading of WAIA preamble
- New rep introduction and Exec Committee
- **Chair's Opening Remarks** [[daniel.r@aa-dc.org](mailto:daniel.r@aa-dc.org)] [Chair@aa-dc.org](mailto:Chair@aa-dc.org)

[July Minutes](#) to be approved

- **September EX COMM MEETING REPORT** [Ann R. on behalf of [executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org)]

## 8:10-8:20 pm Approval of Minutes & Standing Reports

### 1. Registrar's Report, [Priya D.]

\_\_ voting reps registered; \_\_ voting alternate, \_\_ guests, \_\_ attendees total at the meeting

**2. Finance & Treasury Report:** [Chrissy M. Finance Committee: [chrissy.m@aa-dc.org](mailto:chrissy.m@aa-dc.org) ; [finance@aa-dc.org](mailto:finance@aa-dc.org); Treasurer: [will.r@aa-dc.org](mailto:will.r@aa-dc.org)]

**Profit and Loss comparison - net income**

August 2024: **\$ -5,094**

August 2023: **\$ -2,775**

**Balance Sheet Comparison - total liabilities & equity**

August 30 2024: \$163,156

August 30 2023: \$159,387

**Notes:**

- Contributions in August were just above budget and expenses were just under budget
- To ensure we meet our contributions budgeted for this year and can continue to provide planned services for the year, WAIA Representatives are encouraged to use the 7th Tradition language below to remind your home groups of the need for continued support and encourage members to contribute via Venmo to @WAIA-DC.

**DETAILED FINANCIAL RECORDS FOR 2024 ARE AVAILABLE AT <https://aa-dc.org/finance>**

**Suggested language for 7th Tradition:** Please help ensure that the office can continue to serve as AA's DC headquarters; answering calls 24/7, maintaining a current record of all meetings in the area, and providing other essential services to the still sick and suffering alcoholic. You can make a contribution directly on the WAIA website [aa-dc.org](http://aa-dc.org), or via Venmo to @WAIA-DC. You can now set up recurring payments on the website. Join our growing group of "Faithful Fivers" who are AA members who commit to contributing at least \$5.00 a month toward the support of WAIA. You can set up monthly recurring donations by checking the "Make this donation monthly" when contributing as an individual. Recurring contributions help WAIA budget more accurately so we can provide services needed.

Versus Budget	August 2024				Year to Date (August) 2024			
	Actual	Budget*	Variance	% Budget	Actual**	Budget*	Variance	% Budget
Net Proceeds from Chips & Literature	-498	3,353	-3,852	-15%	11,698	11,003	696	106%
Net Proceeds from Events	0	0	0	N/A	-4,119	0	-4,119	N/A
Contributions	8,665	8,194	470	106%	93,299	95,110	-1,811	98%
Expenses	-13,260	-14,464	1,204	92%	-114,763	-126,899	12,135	90%
<b>Net Income</b>	<b>-5,094</b>	<b>-2,916</b>	<b>-2,177</b>	<b>*</b>	<b>-13,886</b>	<b>-20,787</b>	<b>6,901</b>	<b>-67%</b>

Versus Budget	August 2024				Year to Date (August) 2024			
	Actual	Budget*	Variance	% Budget	Actual	Budget*	Variance	% Budget
Sales (Chips & Literature)	2,792	3,802	-1,010	73%	29,336	32,359	-3,023	91%
Cost of Goods	-3,291	-449	-2,842	733%	-17,638	-21,356	3,718	83%
Individual Contributions	1,218	\$1,788	-570	68%	26,326	\$16,085	10,241	164%
Group Contributions	7,447	\$6,407	1,040	116%	66,973	\$79,025	-12,052	85%
Total Contributions	8,665	8,194	470	106%	93,299	95,110	-1,811	98%
Event Revenue	0	0	0		10,440	16,000	-5,560	
<b>Gross Income</b>	<b>8,166</b>	<b>11,548</b>	<b>-3,381</b>	<b>71%</b>	<b>115,437</b>	<b>122,112</b>	<b>-6,675</b>	<b>95%</b>
Expenses	-13,260	-\$14,464	-1,204	92%	-114,763	-\$126,899	-12,135	90%
Event Expense	0	0	0	N/A	-14,559	-16,000	-1,441	N/A
<b>Net Income</b>	<b>-5,094</b>	<b>-2,916</b>	<b>-2,177</b>	<b>*</b>	<b>-13,886</b>	<b>-20,787</b>	<b>6,901</b>	<b>*</b>

Versus 2023	Versus August 2023				Versus January - August 2023			
	2024	2023	Change	% Prior Year	2024	2023	Change	% Prior Year
Sales of Chips & Literature	2,792	3,283	-491	85%	29,336	27,940	1,396	105%
Cost of Goods	-3,291	-565	-2,726	582%	-17,638	-26,878	9,240	66%
Contributions	8,665	\$7,108	1,557	122%	93,299	\$82,750	10,549	113%
Event Revenue	0	\$0	0	N/A	10,440	\$9,811	629	N/A
<b>Gross Income</b>	<b>8,166</b>	<b>9,826</b>	<b>-1,660</b>	<b>83%</b>	<b>115,437</b>	<b>93,623</b>	<b>21,814</b>	<b>123%</b>
Expenses	-13,260	-\$12,610	-650	105%	-114,763	-\$110,632	-4,131	104%
Event Expense	0	0	0	N/A	-14,559	-8,820	-5,739	N/A
<b>Net Income</b>	<b>-5,094</b>	<b>-2,784</b>	<b>-2,310</b>	<b>*</b>	<b>-13,886</b>	<b>-25,829</b>	<b>11,943</b>	<b>-54%</b>

Versus Budget	August 2024				Year to Date (August) 2024			
	Actual	Budget*	Variance	% Budget	Actual	Budget*	Variance	% Budget
Sales (Chips & Literature)	2,792	3,802	-1,010	73%	29,336	32,359	-3,023	91%
Cost of Goods	-3,291	-449	-2,842	733%	-17,638	-21,356	3,718	83%
Individual Contributions	1,218	1,788	-570	68%	26,326	16,085	10,241	164%
Group Contributions	7,447	6,407	1,040	116%	66,973	79,025	-12,052	85%
Event Revenue	0	0	0	N/A	10,440	9,811	629	106%
<b>Gross Income</b>	<b>8,166</b>	<b>11,548</b>	<b>-3,381</b>	<b>71%</b>	<b>115,437</b>	<b>122,112</b>	<b>-6,675</b>	<b>95%</b>
Expenses	-13,260	-14,464	-1,204	92%	-114,763	-126,899	-12,135	90%
Event Expense	0	0	0	N/A	-14,559	-8,820	0	165%
<b>Net Income</b>	<b>-5,094</b>	<b>-2,916</b>	<b>-2,177</b>	<b>*</b>	<b>-13,886</b>	<b>-20,787</b>	<b>6,901</b>	<b>*</b>

### 3. Office Admin Report [Luella T. [aa-dc@aa-dc.org](mailto:aa-dc@aa-dc.org); 202-966-9115

#### July and August Calls – 554

- 29 For help. Newcomers or Old Timers who just need to talk for a short time
- 122 WAIA Business
- 60 Literature & Chip Orders
- 329 Meeting Information
- 4 No Meeting at Location. (all 4 have been resolved)
- 14 Al-Anon (Third Party)
- 63 Walk-ins to the office

#### July and August Chats from Helpchat – 74

- 7 For help. This includes new people asking about AA
- 10 WAIA Business
- 44 Meeting Information
- 2 No Meeting at Location.
- 1 Al-Anon (Third Party)
- 9 Miscellaneous

Listed below are the shifts that are currently available for volunteers to come into the office or from home to answer phones. We can also always use Help chat volunteers who can do it from home. Email [help@aa-dc.org](mailto:help@aa-dc.org) for more information or call 202-966-9783 and ask for Luella or Clo'via.

**Available In Person Shifts:** Wednesday 4-7 PM, Saturday 1-4 PM, Sunday 1-4 PM

**New Reporter** - the October 2024 issue of the New Reporter will go out by the end of next week.

4. **Unity/Outreach Committee Report:** [Suzanna D. ([outreach@aa-dc.org](mailto:outreach@aa-dc.org)) ]
5. **Archives Report:** [Jeff K. or Darrah W. ([jeff.k@aa-dc.org](mailto:jeff.k@aa-dc.org)) ]
6. **Tech Report - Sam S.**
  - The tech committee met September 9th at 6PM on Zoom.
  - We reviewed the plans for VOIP, which include researching other intergroup solutions and identifying potential consultants to review our set up.
  - Luella requested that we conduct a review of office technology, including computers and software, to make a plan for budget and replacement as needed.
  - We added [instructions](#) to the website regarding changes to recurring donations.
  - Tom G and Gary G are working on updated Zoom bombing guidance.
7. **H&I Report :** [Eryn C. and Sean ([hni@aa-dc.org](mailto:hni@aa-dc.org))]
8. **Accessibility Report** - [Teresa R. (971-222-6838) ([accessibilities@aa-dc.org](mailto:accessibilities@aa-dc.org))]
9. **Nightwatch Report** - [Turpy ([nighwatch@aa-dc.org](mailto:nighwatch@aa-dc.org) or [starwoo1955@gmail.com](mailto:starwoo1955@gmail.com))]
10. **Gala Committee**
11. **Northern VA Intergroup Liaison** — [Jerry F, [DIR-Woodbridge@nvintergroup.org](mailto:DIR-Woodbridge@nvintergroup.org) (703)627-6032]
12. **Old Business/New Business**
13. **Anniversaries & Announcements**
  - John with 10 yrs on 7/11

\_\_\_\_\_ pm Meeting Close with the [Responsibility statement](#)

#### List of Committees and Contacts

- a. **Corporate Committees**
  - i. \*Elections[[elections@aa-dc.org](mailto:elections@aa-dc.org)] OPEN
  - ii. \*Office: [office@aa-dc.org](mailto:office@aa-dc.org) Cassandra S.
  - iii. Rules (By-Laws): [rules@aa-dc.org](mailto:rules@aa-dc.org) Michael G.
  - iv. Technology: [[tech@aa-dc.org](mailto:tech@aa-dc.org)] Sam M.
  - v. Finance: [[finance@aa-dc.org](mailto:finance@aa-dc.org)] Chrissy
- b. **Service Committees**
  - i. Archives: [archives@aa-dc.org](mailto:archives@aa-dc.org) Darrah
  - ii. Accessibility [[Accessibility@aa-dc.org](mailto:Accessibility@aa-dc.org) | [aa-dc.org/accessibility](http://aa-dc.org/accessibility)]: Teresa R.
  - iii. \*CPC/PI: Cooperation with the Professional Community and Public Information  
OPEN

1. [PI@aa-dc.org](mailto:PI@aa-dc.org)
  2. [CPC@aa-dc.org](mailto:CPC@aa-dc.org)
- iv. H&I: Hospitals and Institutions: [HNI@aa-dc.org](mailto:HNI@aa-dc.org) Eryn C.
  - v. \*Literature: [Literature@aa-dc.org](mailto:Literature@aa-dc.org) OPEN
  - vi. New Reporter: [Newreporter@aa-dc.org](mailto:Newreporter@aa-dc.org)
  - vii. Nightwatch: [Nightwatch@aa-dc.org](mailto:Nightwatch@aa-dc.org) Turpy
  - viii. Outreach: [outreach@aa-dc.org](mailto:outreach@aa-dc.org) Suzanna
- c. **Ad-Hoc**
- i. Gala: [gala@aa-dc.org](mailto:gala@aa-dc.org) Jonathan
  - ii. Oldtimers: [oldtimers@aa-dc.org](mailto:oldtimers@aa-dc.org) Eryn C.
  - iii. Sponsorship Conference: [sponsorconference@aa-dc.org](mailto:sponsorconference@aa-dc.org) Will R.