

WAIA Board Meeting Agenda and Draft Minutes

October 8, 2024 @ 8PM Meeting

WAIA Announcements & Calls for Service to take back to your groups:

1. **Available In Person Shifts:** Available In Person Shifts: Wednesday 4-7PM, Saturday 1-4, Sunday 1-4. (Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via).
2. **H&I:** PG Corrections (Upper Marlboro area) is requesting 5 meetings a week, including 1 women's meeting. If you'd like to volunteer, please fill out this background check/application ([PGDOC Volunteer Application](#)) and email back to ACWelch@co.pg.md.us. If you have any questions, reach out to Sean (sean.c@aa-dc.org, 240.370.6165) & Eryn C (eryn.c@aa-dc.org) for more info.

Announce Upcoming Committee Needs, Events & Meetings (all AAs welcome):

2024 Officers:

- Chair: Daniel R.
- Vice Chair: Terry H.
- Treasurer: Will R.
- Secretary: Ann R.

At Large Members:

- Michael G.
- Priya D.
- Chrissy M.
- Gary D.
- Cassandra S.

8:03 pm Meeting Opens

- Meeting starts with the Serenity prayer and reading of WAIA preamble
- New rep introduction and Exec Committee
 - Michael from Greenbelt Step Club
 - Brian from Spiritual Awakening Group in DuPont
 - Rashid from Midtown
 - Ed from Burtonsville AA
- **Chair's Opening Remarks** [daniel.r@aa-dc.org] Chair@aa-dc.org

[September Minutes](#) approved by unanimous consent.

September EX COMM MEETING REPORT [Ann R. on behalf of executivecommittee@aa-dc.org]

- July minutes approved by unanimous consent: [[WAIA Exec Committee Agenda & Minutes October 2024](#)]
- New Business:
 - **Increase Recurring Payments**

* New language has been approved by unanimous consent and applied to the website's donation & finance pages

- **October Board Meeting**
- Hybrid Board meeting on Tuesday 10/8 at 8pm @ Saint Luke's Episcopal Church
6030 Grosvenor Lane Bethesda
- Pizza - Luella will grab @ 7pm
- Equipment: power strips, extension cords & sound equipment
- "Decorate your gratitude box" crafting:)
- We have the space from 6-930pm
- **2025 Budget**
- **Election Chair Needed**
- **Agreed on Employee Compensation**
 - *Healthcare
 - *Salary

8:10-8:20 pm Approval of Minutes & Standing Reports

1. Registrar's Report, [Priya D.]

__ voting reps registered; __ voting alternate, __ guests, __ attendees total at the meeting

2. Finance & Treasury Report: [Chrissy M. Finance Committee: chrissy.m@aa-dc.org ; finance@aa-dc.org; Treasurer: will.r@aa-dc.org]

Profit and Loss comparison - net income

September 2024: \$ -6,655

September 2023: \$ -6,610

Balance Sheet Comparison - total liabilities & equity

September 30 2024: \$157,021

September 30 2023: \$153,394

Notes:

- Contributions in September were just above budget and expenses were just under budget
- Individual contributions are down compared to group contributions indicating group contributions could be returning to more "normal" levels
- To ensure we meet our contributions budgeted for this year and can continue to provide planned services for the year, WAIA Representatives are encouraged to use the 7th Tradition language below to remind your home groups of the need for continued support and encourage members to contribute via Venmo to @WAIA-DC.

DETAILED FINANCIAL RECORDS FOR 2024 ARE AVAILABLE AT <https://aa-dc.org/finance>

Suggested language for 7th Tradition: Please help ensure that the office can continue to serve as AA's DC headquarters; answering calls 24/7, maintaining a current record of all meetings in the area, and providing other essential services to the still sick and suffering alcoholic. You can make a contribution directly on the WAIA website aa-dc.org, or via Venmo to @WAIA-DC. You can now set up recurring payments on the website. Join our growing group of "Faithful Fivers" who are AA members who commit to contributing at least \$5.00 a month toward the support of WAIA. You can set up monthly recurring donations by checking the "Make this donation monthly" when contributing as an individual. Recurring contributions help WAIA budget more accurately so we can provide services needed.

Versus Budget	September 2024				Year to Date (September) 2024			
	Actual	Budget*	Variance	% Budget	Actual**	Budget*	Variance	% Budget
Net Proceeds from Chips & Literature	1,490	1,781	-290	84%	13,188	12,783	405	103%
Net Proceeds from Events	0	0	0	N/A	-4,119	0	-4,119	N/A
Contributions	5,879	5,793	86	101%	99,177	100,903	-1,725	98%
<i>Expenses</i>	-14,024	-14,543	519	96%	-128,788	-141,442	12,654	91%
Net Income	-6,655	-6,970	314	*	-20,541	-27,756	7,215	-74%

Versus Budget	September 2024				Year to Date (September) 2024			
	Actual	Budget*	Variance	% Budget	Actual	Budget*	Variance	% Budget
Sales (Chips & Literature)	3,362	3,090	272	109%	32,698	35,449	-2,751	92%
<i>Cost of Goods</i>	-1,872	-1,309	-562	143%	-19,509	-22,665	3,156	86%
Individual Contributions	1,031	\$857	174	120%	27,357	\$16,942	10,415	161%
Group Contributions	4,848	\$4,936	-88	98%	71,821	\$83,961	-12,140	86%
Total Contributions	5,879	5,793	86	101%	99,177	100,903	-1,725	98%
Event Revenue	0	0	0		10,440	16,000	-5,560	
Gross Income	7,369	7,574	-204	97%	122,806	129,686	-6,880	95%
<i>Expenses</i>	-14,024	-\$14,543	-519	96%	-128,788	-\$141,442	-12,654	91%
<i>Event Expense</i>	0	0	0	N/A	-14,559	-16,000	-1,441	N/A

Net Income	-6,655	-6,970	314	*	-20,541	-27,756	7,215	*
Versus 2023	Versus September 2023				Versus January - September 2023			
	2024	2023	Change	% Prior Year	2024	2023	Change	% Prior Year
Sales of Chips & Literature	3,362	2,668	694	126%	32,698	30,608	2,090	107%
<i>Cost of Goods</i>	-1,872	-1,648	-224	114%	-19,509	-28,526	9,017	68%
Contributions	5,879	\$5,048	831	116%	99,177	\$87,798	11,379	113%
Event Revenue	0		0	N/A	10,440	\$9,811	629	N/A
Gross Income	7,369	6,068	1,301	121%	122,806	99,691	23,115	123%
<i>Expenses</i>	-14,024	-\$12,679	-1,345	111%	-128,788	-\$123,311	-5,477	104%
<i>Event Expense</i>	0		0	N/A	-14,559	-8,820	-5,739	N/A
Net Income	-6,655	-6,611	-44	*	-20,541	-32,440	11,899	-63%

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Group Contributions	4,848	4,936	-88	98%	71,821	83,961	-12,140	86%
Event Revenue	0		0	N/A	10,440	9,811	629	106%
Gross Income	7,369	7,574	-204	97%	122,806	129,686	-6,880	95%
<i>Expenses</i>	-14,024	-14,543	-519	96%	-128,788	-141,442	-12,654	91%
<i>Event Expense</i>	0		0	N/A	-14,559	-8,820	0	165%
Net Income	-6,655	-6,970	314	*	-20,541	-27,756	7,215	*

3. Office Admin Report [Luella T. aa-dc@aa-dc.org; 202-966-9115

September Calls – 267

- 24 For help. Newcomers or Old Timers who just need to talk for a short time
- 57 WAIA Business
- 20 Literature & Chip Orders
- 159 Meeting Information
 - 2 No Meeting at Location. both have been resolved)
 - 5 Al-Anon (Third Party)
 - 25 Walk-ins to the office

September Chats from Helpchat – 43

- 2 For help. This includes new people asking about AA
- 6 WAIA Business
- 29 Meeting Information
 - 0 No Meeting at Location.
 - 2 Al-Anon (Third Party)
 - 4 Miscellaneous

Listed below are the shifts that are currently available for volunteers to come into the office or from home to answer phones. We can also always use Help chat volunteers who can do it from home. Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via.

Available In Person Shifts: Tuesday 1-4 PM, Wednesday 4-7 PM, Saturday 1-4 PM, Sunday 1-4 PM

Gratitude Month: Gratitude boxes and our new Contribution Cubes to be introduced at tonight's meeting will mail to In Person Groups at the end of the November in time for Gratitude month. Letters and emails to online only meetings will also go out.

New Reporter - the November 2024 issue of the New Reporter will go out by the end of next week.

4. Unity/Outreach Committee Report: [Suzanna D. (outreach@aa-dc.org)]

5. Archives Report: [Jeff K. or Darrah W. (jeff.k@aa-dc.org)]

- Chris P. has completed the assessment of the black two-drawer filing cabinets in the backroom! We are excited to donate his suggested items, add to the WAIA archive, and clear out the duplicates / non-applicable items.
- There are still boxes of GSO related materials that are available for pick up if desired.
- More folders have been processed by Jeff that are now scanned and searchable.
- We had a 1950's *Where and When* donation!

6. Tech Report - Sam S. & Cassandra

- o The tech committee met October 7th at 6PM on Zoom.
- o We tested the addition of a search bar to the website.
- o Tom G and Gary G shared the updated Zoom bombing guidance, which we will place on the website.
 - i. [1-pg Version](#)
 - ii. [2-Page Version](#)
- o Our next meeting will be November 4, 6pm on Zoom:
<https://www.google.com/url?q=https://us02web.zoom.us/j/86782798679?pwd=%3DYTU5bjlTMHJwemZobWR5b0l4RVJMOT09&sa=D&source=calendar&ust=1728855243721625&usg=AOvVaw1JNRgX9YOWqrRSVgoWiKkW>

7. H&I Report : [Eryn C. and Sean (hni@aa-dc.org)]

- o We are currently working with a few new facilities to bring meetings into, as we get those days and times finalized we will reach out to the list of groups and persons that have already contacted us first, and then if necessary we will have a call to action. Please feel free to reach out if you are interested in getting on the wait list by contacting hni@aa-dc.org.
- o Old Timers: The 46th Annual Old Timers meeting is set for November 8, doors will open at 7, meeting to begin at 8. North Chevy Chase Christian Church. Please bring a snack or dessert to share. All proceeds will benefit the Hospitals and Institutions Committee to bring Literature into facilities. See attached Flyer for all of the details.

8. Accessibility Report - [Teresa R. (971-222-6838) (accessibilities@aa-dc.org)]

9. Nightwatch Report - [Turpy (nighwatch@aa-dc.org or starwoo1955@gmail.com)]

10. Gala Committee

- April 5, 2025 at Silver Spring Civic Center
- Proposed December for 1st committee meeting

11. Northern VA Intergroup Liaison — [Jerry F, DIR-Woodbridge@nvintergroup.org (703)627-6032]

12. Old Business/New Business

13. Anniversaries & Announcements

- Happy Destiny Bonfire on 10/19, potluck starts at 4pm, info on events page

9 pm Meeting Close with the [Responsibility statement](#)

- **Corporate Committees**
 - i. *Elections[elections@aa-dc.org] OPEN
 - ii. *Office: office@aa-dc.org Cassandra S.
 - iii. Rules (By-Laws): rules@aa-dc.org Michael G.
 - iv. Technology: [tech@aa-dc.org] Sam M.
 - v. Finance: [finance@aa-dc.org] Chrissy
- **Service Committees**
 - i. Archives: archives@aa-dc.org Darrah
 - ii. Accessibility [Accessibility@aa-dc.org | aa-dc.org/accessibility]: Teresa R.
 - iii. *CPC/PI: Cooperation with the Professional Community and Public Information
OPEN
 - 1. PI@aa-dc.org
 - 2. CPC@aa-dc.org
 - iv. H&I: Hospitals and Institutions: HNI@aa-dc.org Eryn C.
 - v. *Literature: Literature@aa-dc.org OPEN
 - vi. New Reporter: Newreporter@aa-dc.org
 - vii. Nightwatch: Nightwatch@aa-dc.org Turpy
 - viii. Outreach: outreach@aa-dc.org Suzanna
- **Ad-Hoc**
 - i. Gala: gala@aa-dc.org Jonathan
 - ii. Oldtimers: oldtimers@aa-dc.org Eryn C.
 - iii. Sponsorship Conference: sponsorconference@aa-dc.org Will R.