

WAIA Board Meeting Agenda and Draft Minutes December 12, 2024 @ 8PM Meeting

WAIA Announcements & Calls for Service to take back to your groups:

1. **Available In Person Shifts:** Available In Person Shifts: Wednesday 4-7PM, Saturday 1-4, Sunday 1-4. (Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via).
2. **H&I:** PG Corrections (Upper Marlboro area) is requesting 5 meetings a week, including 1 women's meeting. If you'd like to volunteer, please fill out this background check/application ([PGDOC Volunteer Application](#)) and email back to ACWelch@co.pg.md.us. If you have any questions, reach out to Sean (sean.c@aa-dc.org, 240.370.6165) & Eryn C (eryn.c@aa-dc.org) for more info.

Announce Upcoming Committee Needs, Events & Meetings (all AAs welcome):

2024 Officers:

- Chair: Daniel R.
- Vice Chair: Terry H.
- Treasurer: Will R.
- Secretary: Ann R.

At Large Members:

- Michael G.
- Priya D.
- Chrissy M.
- Gary D.
- Cassandra S.

____pm Meeting Opens

- Meeting starts with the Serenity prayer and reading of WAIA preamble
- New rep introduction and Exec Committee
 - Gillian from Takoma Park Big Book Women's
- **Chair's Opening Remarks** [daniel.r@aa-dc.org] Chair@aa-dc.org

[November Minutes](#) approved by unanimous vote.

- **November EX COMM MEETING REPORT** [Ann R. on behalf of executivecommittee@aa-dc.org]

New Business:

8:10-8:20 pm Approval of Minutes & Standing Reports

1. Registrar’s Report, [Priya D.]

voting reps registered; voting alternate, non-voting alternate, guest, registered attendees total at the meeting

2. Finance & Treasury Report: [Chrissy M. Finance Committee: chrissy.m@aa-dc.org ; finance@aa-dc.org; Treasurer: will.r@aa-dc.org]

Profit and Loss comparison - net income

October 2024: \$ 6,485
 October 2023: \$ 4,474

Balance Sheet Comparison - total liabilities & equity

October 31 2024: \$155,764
 October 31 2023: \$157,403

Notes:

- We had a fantastic Gratitude month! Contributions in November exceeded budget by about \$3k (20%). Individual contributions were \$2500 below budget, but group contributions exceeded budget by \$5900.
- Year to date contributions are \$126k of the \$165k budgeted. We still need \$39k in contributions in December to achieve the budgeted contributions for 2024.
- Cost of goods sold exceeded chips and literature sales in November by \$295
- To ensure we meet our contributions budgeted for this year and can continue to provide planned services for the year, WAIA Representatives are encouraged to use the 7th Tradition language below to remind your home groups of the need for continued support and encourage members to contribute via Venmo to @WAIA-DC.

DETAILED FINANCIAL RECORDS FOR 2024 ARE AVAILABLE AT <https://aa-dc.org/finance>

Suggested language for 7th Tradition: Please help ensure that the office can continue to serve as AA’s DC headquarters; answering calls 24/7, maintaining a current record of all meetings in the area, and providing other essential services to the still sick and suffering alcoholic. You can make a contribution directly on the WAIA website aa-dc.org, or via Venmo to @WAIA-DC. You can now set up recurring payments on the website. Join our growing group of “Faithful Fivers” who are AA members who commit to contributing at least \$5.00 a month toward the support of WAIA. You can set up monthly recurring donations by checking the “Make this donation monthly” when contributing as an individual. Recurring contributions help WAIA budget more accurately so we can provide services needed.

Versus Budget	November 2024				Year to Date (November) 2024			
	Actual	Budget*	Variance	% Budget	Actual**	Budget*	Variance	% Budget
Net Proceeds from Chips & Literature	-295	2,752	-3,047	-11%	14,855	19,727	-4,872	75%
Net Proceeds from Events	189	0	189	N/A	-3,930	0	-3,930	N/A
Contributions	20,726	17,346	3,380	119%	126,130	131,336	-5,206	96%
Expenses	-14,136	-15,189	1,053	93%	-159,182	-173,578	14,397	92%
Net Income	6,485	4,909	1,576	*	-22,126	-22,515	389	-98%

Versus Budget	November 2024				Year to Date (November) 2024			
	Actual	Budget*	Variance	% Budget	Actual	Budget*	Variance	% Budget
Sales (Chips & Literature)	3,952	3,345	608	118%	39,620	43,164	-3,544	92%
Cost of Goods	-4,247	-593	-3,654	716%	-24,765	-23,437	-1,328	106%
Individual Contributions	6,753	\$9,279	-2,525	73%	36,459	\$30,204	6,255	121%
Group Contributions	13,973	\$8,067	5,906	173%	89,671	\$101,132	-11,461	89%
Total Contributions	20,726	17,346	3,380	119%	126,130	131,336	-5,206	96%
Event Revenue	189	0	189		10,629	16,000	-5,371	
Gross Income	20,620	20,098	523	103%	151,615	167,063	-15,449	91%
Expenses	-14,136	-\$15,189	-1,053	93%	-159,182	-\$173,578	-14,397	92%

Event Expense	0	0	0	N/A	-14,559	-16,000	-1,441	N/A
Net Income	6,485	4,909	1,576	*	-22,126	-22,515	389	*

Versus 2023	Versus November 2023				Versus January - November 2023			
	2024	2023	Change	% Prior Year	2024	2023	Change	% Prior Year
Sales of Chips & Literature	3,952	2,888	1,064	137%	39,620	37,270	2,350	106%
Cost of Goods	-4,247	-746	-3,501	569%	-24,765	-29,497	4,732	84%
Contributions	20,726	\$15,118	5,608	137%	126,130	\$114,323	11,807	110%
Event Revenue	189	\$404	-215	N/A	10,629	\$10,215	414	N/A
Gross Income	20,620	17,664	2,956	117%	151,615	132,311	19,304	115%
Expenses	-14,136	-\$13,242	-894	107%	-159,182	-\$151,328	-7,854	105%
Event Expense	0	0	0	N/A	-14,559	-8,820	-5,739	N/A
Net Income	6,485	4,422	2,063	*	-22,126	-27,837	5,711	-79%

Versus Budget	November 2024				Year to Date (November) 2024			
	Actual	Budget*	Variance	% Budget	Actual	Budget*	Variance	% Budget
Sales (Chips & Literature)	3,952	3,345	608	118%	39,620	43,164	-3,544	92%
Cost of Goods	-4,247	-593	-3,654	716%	-24,765	-23,437	-1,328	106%
Individual Contributions	6,753	9,279	-2,525	73%	36,459	30,204	6,255	121%
Group Contributions	13,973	8,067	5,906	173%	89,671	101,132	-11,461	89%
Event Revenue	189	404	-215	N/A	10,629	10,215	414	104%
Gross Income	20,620	20,098	523	103%	151,615	167,063	-15,449	91%
Expenses	-14,136	-15,189	-1,053	93%	-159,182	-173,578	-14,397	92%
Event Expense	0	0	0	N/A	-14,559	-8,820	0	165%
Net Income	6,485	4,909	1,576	*	-22,126	-22,515	389	*

3. Office Admin Report [Luella T. aa-dc@aa-dc.org; 202-966-9115

November Calls – 262

- 11 For help. Newcomers or Old Timers who just need to talk for a short time
- 61 WAIA Business
- 47 Literature & Chip Orders
- 139 Meeting Information
 - 1 No Meeting at Location.
 - 3 Al-Anon (Third Party)
 - 35 Walk-ins to the office

November Chats from Helpchat – 34

- 2 For help. This includes new people asking about AA
- 0 WAIA Business
- 26 Meeting Information
 - 0 No Meeting at Location.
 - 3 Al-Anon (Third Party)
 - 3 Miscellaneous

Listed below are the shifts that are currently available for volunteers to come into the office or from home to answer phones. We can also always use Help chat volunteers who can do it from home. Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via.

Available In Person Shifts: Tuesday 10-1 PM, Wednesday 1-4 PM, Wednesday 4-7 PM, Saturday 1-4 PM

Gratitude Month: Gratitude boxes, the new Contribution Cubes to In Person meetings and letters to Online Groups were mailed the last week of October.

New Reporter - the December 2024 issue of the New Reporter will go out the end of the week after next.

4. Unity/Outreach Committee Report: [Suzanna D. (outreach@aa-dc.org)]

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5. Archives Report: [Jeff K. or Darrah W. (jeff.k@aa-dc.org)]

- There is a book in progress, that is sourcing the WAIA Archives!
 - The book: "A Marriage that Changed the World: Lois and Bill Wilson and the Addiction Recovery Movement" references the File 1-2-40: "Recollections of Vi Scott, Nov 1954".
 - On January 24th, at 11am and 7pm, Stepping Stones is hosting a zoom Mt to celebrate the wedding anniversary of Bill and Lois as well as the book launch.
 - Author Tom A is available for any educational or other appropriate events. (Non AA literature)
- With Chris's service we have been able to physically clear out Half of the black filing cabinets on top of the normal filing cabinets!
 - We have found Ed Schamel's research and proposal, which we will be documenting and offering to his family.
 - Many originals that will be added to the WAIA archives
 - Other originals (including DC legislation that are up for grabs).
 - and even more originals that will be offered and/or sent to appropriate offices nationwide.
- Jeff has made the most important files (fire resistant cabinets 1 & 2) more accessible and searchable, with over 120 files scanned!
- WAIA continues to answer many inquiries into group histories. We encourage any group that does not have a group history on file OR if they wish to add stories, people and information, to please reach out. .
- AA Historic events will be available in the New Reporter starting in January, thank you Luella!

6. Tech Report - Sam S. & Cassandra

7. H&I Report : [Eryn C. and Sean (hni@aa-dc.org)]

8. Accessibility Report - [Teresa R. (971-222-6838) (accessibilities@aa-dc.org)]

9. Nightwatch Report - [Turpy (nighwatch@aa-dc.org or starwoo1955@gmail.com)]

*answers calls from 10pm-10am, always looking for volunteers

10. Gala Committee

- April 5, 2025 at Silver Spring Civic Center
- Proposed December for 1st committee meeting

11. Northern VA Intergroup Liaison — [Jerry F, DIR-Woodbridge@nvintergroup.org (703)627-6032]

12. Old Business/New Business

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13. Anniversaries & Announcements

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___pm Meeting Close with the [Responsibility statement](#)

List of Committees and Contacts

- **Corporate Committees**
 - i. *Elections[elections@aa-dc.org] OPEN
 - ii. *Office: office@aa-dc.org Cassandra S.
 - iii. Rules (By-Laws): rules@aa-dc.org Michael G.
 - iv. Technology: [tech@aa-dc.org] Sam M.
 - v. Finance: [finance@aa-dc.org] Chrissy
- **Service Committees**
 - i. Archives: archives@aa-dc.org Darrah
 - ii. Accessibility [Accessibility@aa-dc.org | aa-dc.org/accessibility]: Teresa R.
 - iii. *CPC/PI: Cooperation with the Professional Community and Public Information
OPEN
 - 1. PI@aa-dc.org
 - 2. CPC@aa-dc.org
 - iv. H&I: Hospitals and Institutions: HNI@aa-dc.org Eryn C.
 - v. *Literature: Literature@aa-dc.org OPEN
 - vi. New Reporter: Newreporter@aa-dc.org
 - vii. Nightwatch: Nightwatch@aa-dc.org Turpy
 - viii. Outreach: outreach@aa-dc.org Suzanna
- **Ad-Hoc**
 - i. Gala: gala@aa-dc.org Jonathan
 - ii. Oldtimers: oldtimers@aa-dc.org Eryn C.
 - iii. Sponsorship Conference: sponsorconference@aa-dc.org Will R.