

# WAIA Board Meeting Agenda and Approved Minutes December 12, 2024 @ 8PM Meeting

## WAIA Announcements & Calls for Service to take back to your groups:

1. **Available In Person Shifts:** Available In Person Shifts: Wednesday 4-7PM, Saturday 1-4, Sunday 1-4. (Email [help@aa-dc.org](mailto:help@aa-dc.org) for more information or call 202-966-9783 and ask for Luella or Clo'via).
2. **H&I:** PG Corrections (Upper Marlboro area) is requesting 5 meetings a week, including 1 women's meeting. If you'd like to volunteer, please fill out this background check/application ([PGDOC Volunteer Application](#)) and email back to [ACWelch@co.pg.md.us](mailto:ACWelch@co.pg.md.us). If you have any questions, reach out to Sean ([sean.c@aa-dc.org](mailto:sean.c@aa-dc.org), 240.370.6165) & Eryn C ([eryn.c@aa-dc.org](mailto:eryn.c@aa-dc.org)) for more info.

### 2024 Officers:

- Chair: Daniel R.
- Vice Chair: Terry H.
- Treasurer: Will R.
- Secretary: Ann R.

### At Large Members:

- Michael G.
- Priya D.
- Chrissy M.
- Gary D.
- Cassandra S.

## 8:03 pm Meeting Opens

- Meeting starts with the Serenity prayer and reading of WAIA preamble
- New rep introduction and Exec Committee
  - Courtney new WAIA secretary
- **Chair's Opening Remarks** [[daniel.r@aa-dc.org](mailto:daniel.r@aa-dc.org)] [Chair@aa-dc.org](mailto:Chair@aa-dc.org)

[November Minutes](#) approved by unanimous consent.

- **December [EX COMM MEETING REPORT](#)** [Ann R. on behalf of [executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org)]

### New Business:

- 1) **Who will fill Excomm Positions + 4 At-Large Members**
- 2) **Sam to serve as Election Chair tonight**
- 3) **Ballots to be submitted through Zoom polls**
- 4) **For incoming committee:**
  - \*hybrid & in-person meetings
  - \*simplifying by-laws
  - \*medical reimbursements

# 8:10-8:20 pm Approval of Minutes & Standing Reports

## 1. Registrar’s Report, [Priya D.]

10 voting reps registered; 1 voting alternate, \_\_ non-voting alternate, 1 guest, 12 registered attendees total at the meeting

## 2. Finance & Treasury Report: [Chrissy M. Finance Committee: [chrissy.m@aa-dc.org](mailto:chrissy.m@aa-dc.org) ; [finance@aa-dc.org](mailto:finance@aa-dc.org); Treasurer: [will.r@aa-dc.org](mailto:will.r@aa-dc.org)]

### Profit and Loss comparison - net income

October 2024: \$ 6,485  
 October 2023: \$ 4,474

### Balance Sheet Comparison - total liabilities & equity

October 31 2024: \$155,764  
 October 31 2023: \$157,403

### Notes:

- We had a fantastic Gratitude month! Contributions in November exceeded budget by about \$3k (20%). Individual contributions were \$2500 below budget, but group contributions exceeded budget by \$5900.
- Year to date contributions are \$126k of the \$165k budgeted. We still need \$39k in contributions in December to achieve the budgeted contributions for 2024.
- Cost of goods sold exceeded chips and literature sales in November by \$295
- To ensure we meet our contributions budgeted for this year and can continue to provide planned services for the year, WAIA Representatives are encouraged to use the 7th Tradition language below to remind your home groups of the need for continued support and encourage members to contribute via Venmo to @WAIA-DC.

DETAILED FINANCIAL RECORDS FOR 2024 ARE AVAILABLE AT <https://aa-dc.org/finance>

**Suggested language for 7th Tradition:** Please help ensure that the office can continue to serve as AA’s DC headquarters; answering calls 24/7, maintaining a current record of all meetings in the area, and providing other essential services to the still sick and suffering alcoholic. You can make a contribution directly on the WAIA website [aa-dc.org](http://aa-dc.org), or via Venmo to @WAIA-DC. You can now set up recurring payments on the website. Join our growing group of “Faithful Fivers” who are AA members who commit to contributing at least \$5.00 a month toward the support of WAIA. You can set up monthly recurring donations by checking the “Make this donation monthly” when contributing as an individual. Recurring contributions help WAIA budget more accurately so we can provide services needed.

Versus Budget	November 2024				Year to Date (November) 2024			
	Actual	Budget*	Variance	% Budget	Actual**	Budget*	Variance	% Budget
Net Proceeds from Chips & Literature	-295	2,752	-3,047	-11%	14,855	19,727	-4,872	75%
Net Proceeds from Events	189	0	189	N/A	-3,930	0	-3,930	N/A
Contributions	20,726	17,346	3,380	119%	126,130	131,336	-5,206	96%
Expenses	-14,136	-15,189	1,053	93%	-159,182	-173,578	14,397	92%
<b>Net Income</b>	<b>6,485</b>	<b>4,909</b>	<b>1,576</b>	<b>*</b>	<b>-22,126</b>	<b>-22,515</b>	<b>389</b>	<b>-98%</b>

Versus Budget	November 2024				Year to Date (November) 2024			
	Actual	Budget*	Variance	% Budget	Actual	Budget*	Variance	% Budget
Sales (Chips & Literature)	3,952	3,345	608	118%	39,620	43,164	-3,544	92%
Cost of Goods	-4,247	-593	-3,654	716%	-24,765	-23,437	-1,328	106%
Individual Contributions	6,753	\$9,279	-2,525	73%	36,459	\$30,204	6,255	121%
Group Contributions	13,973	\$8,067	5,906	173%	89,671	\$101,132	-11,461	89%
Total Contributions	20,726	17,346	3,380	119%	126,130	131,336	-5,206	96%
Event Revenue	189	0	189		10,629	16,000	-5,371	
<b>Gross Income</b>	<b>20,620</b>	<b>20,098</b>	<b>523</b>	<b>103%</b>	<b>151,615</b>	<b>167,063</b>	<b>-15,449</b>	<b>91%</b>
Expenses	-14,136	-\$15,189	-1,053	93%	-159,182	-\$173,578	-14,397	92%

Event Expense	0	0	0	N/A	-14,559	-16,000	-1,441	N/A
<b>Net Income</b>	<b>6,485</b>	<b>4,909</b>	<b>1,576</b>	<b>*</b>	<b>-22,126</b>	<b>-22,515</b>	<b>389</b>	<b>*</b>

Versus 2023	Versus November 2023				Versus January - November 2023			
	2024	2023	Change	% Prior Year	2024	2023	Change	% Prior Year
Sales of Chips & Literature	3,952	2,888	1,064	137%	39,620	37,270	2,350	106%
Cost of Goods	-4,247	-746	-3,501	569%	-24,765	-29,497	4,732	84%
Contributions	20,726	\$15,118	5,608	137%	126,130	\$114,323	11,807	110%
Event Revenue	189	\$404	-215	N/A	10,629	\$10,215	414	N/A
<b>Gross Income</b>	<b>20,620</b>	<b>17,664</b>	<b>2,956</b>	<b>117%</b>	<b>151,615</b>	<b>132,311</b>	<b>19,304</b>	<b>115%</b>
Expenses	-14,136	-\$13,242	-894	107%	-159,182	-\$151,328	-7,854	105%
Event Expense	0	0	0	N/A	-14,559	-8,820	-5,739	N/A
<b>Net Income</b>	<b>6,485</b>	<b>4,422</b>	<b>2,063</b>	<b>*</b>	<b>-22,126</b>	<b>-27,837</b>	<b>5,711</b>	<b>-79%</b>

Versus Budget	November 2024				Year to Date (November) 2024			
	Actual	Budget*	Variance	% Budget	Actual	Budget*	Variance	% Budget
Sales (Chips & Literature)	3,952	3,345	608	118%	39,620	43,164	-3,544	92%
Cost of Goods	-4,247	-593	-3,654	716%	-24,765	-23,437	-1,328	106%
Individual Contributions	6,753	9,279	-2,525	73%	36,459	30,204	6,255	121%
Group Contributions	13,973	8,067	5,906	173%	89,671	101,132	-11,461	89%
Event Revenue	189	404	-215	N/A	10,629	10,215	414	104%
<b>Gross Income</b>	<b>20,620</b>	<b>20,098</b>	<b>523</b>	<b>103%</b>	<b>151,615</b>	<b>167,063</b>	<b>-15,449</b>	<b>91%</b>
Expenses	-14,136	-15,189	-1,053	93%	-159,182	-173,578	-14,397	92%
Event Expense	0	0	0	N/A	-14,559	-8,820	0	165%
<b>Net Income</b>	<b>6,485</b>	<b>4,909</b>	<b>1,576</b>	<b>*</b>	<b>-22,126</b>	<b>-22,515</b>	<b>389</b>	<b>*</b>

**3. Elections: Annual elections were held. Open positions were Chair, Vice Chair and 5 At-Large positions.**

Cassandra S was the only nominee for Chair and was elected unanimously.

Gary D. was the only nominee for Vice Chair and was elected unanimously.

Priya D. was the only person to run for 1 of the 5 At-Large seats. She was elected unanimously. There was a call from the floor for Matt H. to be elected, which was unanimously accepted.

There are **3 open/unfilled At-Large positions** that need to be filled at the January board meeting. The only requirement is the At-Large nominees be serving as a Board member as an active voting representative for their group. The commitment requires that At-Large members attend the Executive Committee meeting, which meets once monthly and the hour before the General Board Meeting.

**4. Office Admin Report** [Luella T. [aa-dc@aa-dc.org](mailto:aa-dc@aa-dc.org); 202-966-9115

**November Calls – 262**

11 For help. Newcomers or Old Timers who just need to talk for a short time  
61 WAIA Business  
47 Literature & Chip Orders  
139 Meeting Information  
1 No Meeting at Location.  
3 Al-Anon (Third Party)  
35 Walk-ins to the office

**November Chats from Helpchat – 34**

2 For help. This includes new people asking about AA  
0 WAIA Business  
26 Meeting Information  
0 No Meeting at Location.  
3 Al-Anon (Third Party)  
3 Miscellaneous

Listed below are the shifts that are currently available for volunteers to come into the office or from home to answer phones. We can also always use Help chat volunteers who can do it from home. Email [help@aa-dc.org](mailto:help@aa-dc.org) for more information or call 202-966-9783 and ask for Luella or Clo'via.

**Available In Person Shifts:** Tuesday 10-1 PM, Wednesday 1-4 PM, Wednesday 4-7 PM, Saturday 1-4 PM

**Gratitude Month:** Gratitude boxes, the new Contribution Cubes to In Person meetings and letters to Online Groups were mailed the last week of October.

**New Reporter** - the December 2024 issue of the New Reporter will go out the end of the week after next.

**5. Unity/Outreach Committee Report:** [Suzanna D. ([outreach@aa-dc.org](mailto:outreach@aa-dc.org))]

- Suzanna proposed the idea of forming a committee to organize an event to educate members about area level service structures and opportunities.

**6. Archives Report:** [Jeff K. or Darrah W. ([jeff.k@aa-dc.org](mailto:jeff.k@aa-dc.org))]

- No report

**7. Tech Report - Sam S. & Cassandra**

- Met December 2nd.
- Fixed Website links that were broken when we rolled out the new Meeting interface.
- Discussed next steps for the VOIP migration to upgrade the WAIA office phone systems.
- Next meeting Monday, January 6th at 6pm.

<https://www.google.com/url?q=https://us02web.zoom.us/j/86782798679?pwd=%3DYTU5bjlTMHJwemZobWR5b0l4RVJMQT09&sa=D&source=calendar&ust=1734313527190022&usg=AOvVaw3ps3xbedcU39z4Pe6ujyy6>

**8. H&I Report :** [Eryn C. and Sean ([hni@aa-dc.org](mailto:hni@aa-dc.org))]

This month we have been pairing up groups and individuals with some new opportunities and will continue to add more.

The Old Timers meeting was very successful, we had over 125 people in person and about 60 people online. We set a new record for the top 20 Old Timers, the youngest to share their wisdom had 39 years, the oldest with 54 years (Karl just turned 55 years a couple weeks ago). We were able to take in \$264 person (after expenses of the church, coffee/snacks) plus monies were donated through the online portals. Thank you to all who attended. Next year I have asked someone to co-chair with me to set them up for a successful transition to take over the event, hopefully they will still be able to do so.

**9. Accessibility Report** - [Teresa R. (971-222-6838) ([accessibilities@aa-dc.org](mailto:accessibilities@aa-dc.org))]

## 10. Nightwatch Report - [Turpy ([nighwatch@aa-dc.org](mailto:nighwatch@aa-dc.org) or [starwoo1955@gmail.com](mailto:starwoo1955@gmail.com))]

\*answers calls from 10pm-10am, always looking for volunteers

## 11. Gala Committee

- April 5, 2025 at Silver Spring Civic Center
- Proposed December for 1st committee meeting

## 12. Northern VA Intergroup Liaison — [Jerry F, [DIR-Woodbridge@nvintergroup.org](mailto:DIR-Woodbridge@nvintergroup.org) (703)627-6032]

## 13. New Business

- No new business

## 14. Anniversaries & Announcements

- Peggy with 29 yrs on Sunday!
- Into Action @ Grace Methodist will have Christmas am meetings

## 9pm Meeting Close with the [Responsibility statement](#)

### List of Committees and Contacts

- **Corporate Committees**
  - i. \*Elections[[elections@aa-dc.org](mailto:elections@aa-dc.org)] OPEN
  - ii. \*Office: [office@aa-dc.org](mailto:office@aa-dc.org) Cassandra S.
  - iii. Rules (By-Laws): [rules@aa-dc.org](mailto:rules@aa-dc.org) Michael G.
  - iv. Technology: [[tech@aa-dc.org](mailto:tech@aa-dc.org)] Sam M.
  - v. Finance: [[finance@aa-dc.org](mailto:finance@aa-dc.org)] Chrissy
- **Service Committees**
  - i. Archives: [archives@aa-dc.org](mailto:archives@aa-dc.org) Darrah
  - ii. Accessibility [[Accessibility@aa-dc.org](mailto:Accessibility@aa-dc.org) | [aa-dc.org/accessibility](http://aa-dc.org/accessibility)]: Teresa R.
  - iii. \*CPC/PI: Cooperation with the Professional Community and Public Information  
OPEN
    1. [PI@aa-dc.org](mailto:PI@aa-dc.org)
    2. [CPC@aa-dc.org](mailto:CPC@aa-dc.org)
  - iv. H&I: Hospitals and Institutions: [HNI@aa-dc.org](mailto:HNI@aa-dc.org) Eryn C.
  - v. \*Literature: [Literature@aa-dc.org](mailto:Literature@aa-dc.org) OPEN
  - vi. New Reporter: [Newreporter@aa-dc.org](mailto:Newreporter@aa-dc.org)
  - vii. Nightwatch: [Nightwatch@aa-dc.org](mailto:Nightwatch@aa-dc.org) Turpy
  - viii. Outreach: [outreach@aa-dc.org](mailto:outreach@aa-dc.org) Suzanna
- **Ad-Hoc**
  - i. Gala: [gala@aa-dc.org](mailto:gala@aa-dc.org) Jonathan
  - ii. Oldtimers: [oldtimers@aa-dc.org](mailto:oldtimers@aa-dc.org) Eryn C.
  - iii. Sponsorship Conference: [sponsorconference@aa-dc.org](mailto:sponsorconference@aa-dc.org) Will R.