

# WAIA Board Meeting Agenda and Minutes

## November 12, 2024 @ 8PM Meeting

### WAIA Announcements & Calls for Service to take back to your groups:

1. **Available In Person Shifts:** Available In Person Shifts: Wednesday 4-7PM, Saturday 1-4, Sunday 1-4. (Email [help@aa-dc.org](mailto:help@aa-dc.org) for more information or call 202-966-9783 and ask for Luella or Clo'via).
2. **H&I:** PG Corrections (Upper Marlboro area) is requesting 5 meetings a week, including 1 women's meeting. If you'd like to volunteer, please fill out this background check/application ([PGDOC Volunteer Application](#)) and email back to [ACWelch@co.pg.md.us](mailto:ACWelch@co.pg.md.us). If you have any questions, reach out to Sean ([sean.c@aa-dc.org](mailto:sean.c@aa-dc.org), 240.370.6165) & Eryn C ([eryn.c@aa-dc.org](mailto:eryn.c@aa-dc.org)) for more info.

### Announce Upcoming Committee Needs, Events & Meetings (all AAs welcome):

#### 2024 Officers:

- Chair: Daniel R.
- Vice Chair: Terry H.
- Treasurer: Will R.
- Secretary: Ann R.

#### At Large Members:

- Michael G.
- Priya D.
- Chrissy M.
- Gary D.
- Cassandra S.

### 8:03pm Meeting Opens

- Meeting starts with the Serenity prayer and reading of WAIA preamble
- New rep introduction and Exec Committee
  - Gillian from Takoma Park Big Book Women's
  - Ed J new rep for Burtonsville
- **Chair's Opening Remarks** [[daniel.r@aa-dc.org](mailto:daniel.r@aa-dc.org)] [Chair@aa-dc.org](mailto:Chair@aa-dc.org)

[October Minutes](#) approved by unanimous vote.

- **October EX COMM MEETING REPORT** [Ann R. on behalf of [executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org)]

#### New Business:

- 2025 Budget
- Call for Service: Election Chair Needed
- Call for Service: Fill ExComm positions for 2025
  - \*Finance Chair, Chair & Vice Chair have volunteers
- Gratitude Month

## 8:10-8:20 pm Approval of Minutes & Standing Reports

### 1. Registrar’s Report, [Priya D.]

16 voting reps registered; 2 voting alternate, 1 non-voting alternate, 1 guest, 20 registered attendees total at the meeting

### 2. Finance & Treasury Report: [Chrissy M. Finance Committee: [chrissy.m@aa-dc.org](mailto:chrissy.m@aa-dc.org) ; [finance@aa-dc.org](mailto:finance@aa-dc.org); Treasurer: [will.r@aa-dc.org](mailto:will.r@aa-dc.org)]

**Profit and Loss comparison - net income**

October 2024: \$ -8,069

October 2023: \$ 181

**Balance Sheet Comparison - total liabilities & equity**

October 31 2024: \$148,200

October 31 2023: \$152,661

**Notes:**

- Contributions in October were about half of budgeted contributions, but year to date is only a little below budgeted contributions
- Year to date contributions and expenses are at 92% of budget
- Remind your groups of the importance of gratitude month contributions which make a large part of the contributions for the year for WAIA's budget
- To ensure we meet our contributions budgeted for this year and can continue to provide planned services for the year, WAIA Representatives are encouraged to use the 7th Tradition language below to remind your home groups of the need for continued support and encourage members to contribute via Venmo to @WAIA-DC.

**DETAILED FINANCIAL RECORDS FOR 2024 ARE AVAILABLE AT <https://aa-dc.org/finance>**

**Suggested language for 7th Tradition:** Please help ensure that the office can continue to serve as AA's DC headquarters; answering calls 24/7, maintaining a current record of all meetings in the area, and providing other essential services to the still sick and suffering alcoholic. You can make a contribution directly on the WAIA website [aa-dc.org](http://aa-dc.org), or via Venmo to @WAIA-DC. You can now set up recurring payments on the website. Join our growing group of "Faithful Fivers" who are AA members who commit to contributing at least \$5.00 a month toward the support of WAIA. You can set up monthly recurring donations by checking the "Make this donation monthly" when contributing as an individual. Recurring contributions help WAIA budget more accurately so we can provide services needed.

Versus Budget	October 2024				Year to Date (October) 2024			
	Actual	Budget*	Variance	% Budget	Actual**	Budget*	Variance	% Budget
Net Proceeds from Chips & Literature	1,962	4,192	-2,230	47%	15,150	16,975	-1,825	89%
Net Proceeds from Events	0	0	0	N/A	-4,119	0	-4,119	N/A
Contributions	6,227	13,088	-6,861	48%	105,404	113,991	-8,586	92%
Expenses	-16,258	-16,947	689	96%	-145,046	-158,389	13,343	92%
<b>Net Income</b>	<b>-8,069</b>	<b>333</b>	<b>-8,402</b>	<b>*</b>	<b>-28,611</b>	<b>-27,424</b>	<b>-1,187</b>	<b>-104%</b>

Versus Budget	October 2024				Year to Date (October) 2024			
	Actual	Budget*	Variance	% Budget	Actual	Budget*	Variance	% Budget
Sales (Chips & Literature)	2,970	4,371	-1,401	68%	35,668	39,819	-4,152	90%
Cost of Goods	-1,008	-179	-830	564%	-20,518	-22,844	2,327	90%
Individual Contributions	2,349	\$3,984	-1,635	59%	29,706	\$20,926	8,780	142%
Group Contributions	3,878	\$9,104	-5,226	43%	75,699	\$93,065	-17,366	81%
Total Contributions	6,227	13,088	-6,861	48%	105,404	113,991	-8,586	92%
Event Revenue	0	0	0		10,440	16,000	-5,560	
<b>Gross Income</b>	<b>8,189</b>	<b>17,280</b>	<b>-9,091</b>	<b>47%</b>	<b>130,994</b>	<b>146,966</b>	<b>-15,971</b>	<b>89%</b>
Expenses	-16,258	-\$16,947	-689	96%	-145,046	-\$158,389	-13,343	92%

Event Expense	0	0	0	N/A	-14,559	-16,000	-1,441	N/A
<b>Net Income</b>	<b>-8,069</b>	<b>333</b>	<b>-8,402</b>	<b>*</b>	<b>-28,611</b>	<b>-27,424</b>	<b>-1,187</b>	<b>*</b>

Versus 2023	Versus October 2023				Versus January - October 2023			
	2024	2023	Change	% Prior Year	2024	2023	Change	% Prior Year
Sales of Chips & Literature	2,970	3,774	-804	79%	35,668	34,382	1,286	104%
Cost of Goods	-1,008	-225	-783	448%	-20,518	-28,751	8,233	71%
Contributions	6,227	\$11,407	-5,180	55%	105,404	\$99,205	6,199	106%
Event Revenue	0	\$0	0	N/A	10,440	\$9,811	629	N/A
<b>Gross Income</b>	<b>8,189</b>	<b>14,956</b>	<b>-6,767</b>	<b>55%</b>	<b>130,994</b>	<b>114,647</b>	<b>16,347</b>	<b>114%</b>
Expenses	-16,258	-\$14,775	-1,483	110%	-145,046	-\$138,086	-6,960	105%
Event Expense	0	0	0	N/A	-14,559	-8,820	-5,739	N/A
<b>Net Income</b>	<b>-8,069</b>	<b>181</b>	<b>-8,250</b>	<b>*</b>	<b>-28,611</b>	<b>-32,259</b>	<b>3,648</b>	<b>-89%</b>

Versus Budget	October 2024				Year to Date (October) 2024			
	Actual	Budget*	Variance	% Budget	Actual	Budget*	Variance	% Budget
Sales (Chips & Literature)	2,970	4,371	-1,401	68%	35,668	39,819	-4,152	90%
Cost of Goods	-1,008	-179	-830	564%	-20,518	-22,844	2,327	90%
Individual Contributions	2,349	3,984	-1,635	59%	29,706	20,926	8,780	142%
Group Contributions	3,878	9,104	-5,226	43%	75,699	93,065	-17,366	81%
Event Revenue	0	0	0	N/A	10,440	9,811	629	106%
<b>Gross Income</b>	<b>8,189</b>	<b>17,280</b>	<b>-9,091</b>	<b>47%</b>	<b>130,994</b>	<b>146,966</b>	<b>-15,971</b>	<b>89%</b>
Expenses	-16,258	-16,947	-689	96%	-145,046	-158,389	-13,343	92%
Event Expense	0	0	0	N/A	-14,559	-8,820	0	165%
<b>Net Income</b>	<b>-8,069</b>	<b>333</b>	<b>-8,402</b>	<b>*</b>	<b>-28,611</b>	<b>-27,424</b>	<b>-1,187</b>	<b>*</b>

### 3. Office Admin Report [Luella T. [aa-dc@aa-dc.org](mailto:aa-dc@aa-dc.org); 202-966-9115

#### November 2024 Report to the Board

##### October Calls – 292

- 20 For help. Newcomers or Old Timers who just need to talk for a short time
- 71 WAIA Business
- 35 Literature & Chip Orders
- 161 Meeting Information
  - 2 No Meeting at Location, both have been resolved)
  - 3 Al-Anon (Third Party)
  - 17 Walk-ins to the office

##### October Chats from Helpchat – 42

- 5 For help. This includes new people asking about AA
- 6 WAIA Business
- 25 Meeting Information
  - 2 No Meeting at Location.
  - 1 Al-Anon (Third Party)
  - 3 Miscellaneous

Listed below are the shifts that are currently available for volunteers to come into the office or from home to answer phones. We can also always use Help chat volunteers who can do it from home. Email [help@aa-dc.org](mailto:help@aa-dc.org) for more information or call 202-966-9783 and ask for Luella or Clo'via.

**Available In Person Shifts:** Tuesday 10-1 PM, Wednesday 1-4 PM, Wednesday 4-7 PM, Saturday 1-4 PM

**Gratitude Month:** Gratitude boxes, the new Contribution Cubes to In Person meetings and letters to Online Groups were mailed the last week of October.

**New Reporter** - the December 2024 issue of the New Reporter will go out the end of the week after next.

4. **Unity/Outreach Committee Report:** [Suzanna D. ([outreach@aa-dc.org](mailto:outreach@aa-dc.org))]
  - proposal for joint event w WAGSA
  - waiting for their new members to start to move forward
5. **Archives Report:** [Jeff K. or Darrah W. ([jeff.k@aa-dc.org](mailto:jeff.k@aa-dc.org))]
  - Chris P continues to clear out filing cabinets to remove duplicates + identify items to donate or keep
  - Jeff K & Chris P are working to transcribe all audio files, using software
6. **Tech Report - Sam S. & Cassandra**
  - met last Monday
  - Updated newer version of meetings list with clearer identification as to whether a meeting is virtual, telephone versus zoom
  - Expect 2025 updates to VoIP
7. **H&I Report :** [Eryn C. and Sean ([hni@aa-dc.org](mailto:hni@aa-dc.org))]
  - Still need meetings at PG Correctional Facility
  - Suburban Hospital looking for Wednesday & Saturday night-sponsored meetings
8. **Accessibility Report -** [Teresa R. (971-222-6838) ([accessibilities@aa-dc.org](mailto:accessibilities@aa-dc.org))]

As reported last month, our committee placed a flier in the digital New Reporter seeking folks who are fluent in American Sign Language (ASL) and willing to sponsor a deaf/hard-of-hearing newcomer. Sadly, we have received no responses. I am again requesting that you announce this service opportunity to your homegroup. Replies to [Accessibility@aa-dc.org](mailto:Accessibility@aa-dc.org)

I continue to seek volunteers/committee members interested in making AA more accessible. Please consider joining me as well as announcing this opportunity to others.

At the All Accessibilities meeting this week, we heard many suggestions for making our meetings accessible, From a blind member we learned that she does on line meetings and uses a screen reader to help her. However, when things are posted in the chat, the voice of the screen reader drowns out the speaker. She suggested that the chat be turned off during the sharing portion of zoom meetings. She also suggested asking the blind person "how can we help you?". More ideas can be found at [accessaa.org](http://accessaa.org).

9. **Nightwatch Report -** [Turpy ([nighwatch@aa-dc.org](mailto:nighwatch@aa-dc.org) or [starwoo1955@gmail.com](mailto:starwoo1955@gmail.com))]

\*answers calls from 10pm-10am, always looking for volunteers

#### 10. Gala Committee

- April 5, 2025 at Silver Spring Civic Center
- Proposed December for 1st committee meeting

**11. Northern VA Intergroup Liaison** — [Jerry F, [DIR-Woodbridge@nvintergroup.org](mailto:DIR-Woodbridge@nvintergroup.org)  
(703)627-6032]

**12. Old Business/New Business**

- 2025 Budget approved!!!

**13. Anniversaries & Announcements**

- Paul from Neelsville Group hosting 12/5 potluck for Carl V's 55 year anniversary
- Mark from Silver Spring Beginners 11/20 Friendsgiving potluck at 6pm, followed by mtg at 730pm @ St Luke's
- Sean from Gaithersburg Thanksgiving Eating Meeting, food & fellowship at 6am, meeting at 7pm

**848 pm Meeting Close with the [Responsibility statement](#)**

List of Committees and Contacts

- **Corporate Committees**
  - i. \*Elections[[elections@aa-dc.org](mailto:elections@aa-dc.org)] OPEN
  - ii. \*Office: [office@aa-dc.org](mailto:office@aa-dc.org) Cassandra S.
  - iii. Rules (By-Laws): [rules@aa-dc.org](mailto:rules@aa-dc.org) Michael G.
  - iv. Technology: [[tech@aa-dc.org](mailto:tech@aa-dc.org)] Sam M.
  - v. Finance: [[finance@aa-dc.org](mailto:finance@aa-dc.org)] Chrissy
- **Service Committees**
  - i. Archives: [archives@aa-dc.org](mailto:archives@aa-dc.org) Darrah
  - ii. Accessibility [[Accessibility@aa-dc.org](mailto:Accessibility@aa-dc.org) | [aa-dc.org/accessibility](http://aa-dc.org/accessibility)]: Teresa R.
  - iii. \*CPC/PI: Cooperation with the Professional Community and Public Information  
OPEN
    - 1. [PI@aa-dc.org](mailto:PI@aa-dc.org)
    - 2. [CPC@aa-dc.org](mailto:CPC@aa-dc.org)
  - iv. H&I: Hospitals and Institutions: [HNI@aa-dc.org](mailto:HNI@aa-dc.org) Eryn C.
  - v. \*Literature: [Literature@aa-dc.org](mailto:Literature@aa-dc.org) OPEN
  - vi. New Reporter: [Newreporter@aa-dc.org](mailto:Newreporter@aa-dc.org)
  - vii. Nightwatch: [Nightwatch@aa-dc.org](mailto:Nightwatch@aa-dc.org) Turpy
  - viii. Outreach: [outreach@aa-dc.org](mailto:outreach@aa-dc.org) Suzanna
- **Ad-Hoc**
  - i. Gala: [gala@aa-dc.org](mailto:gala@aa-dc.org) Jonathan
  - ii. Oldtimers: [oldtimers@aa-dc.org](mailto:oldtimers@aa-dc.org) Eryn C.
  - iii. Sponsorship Conference: [sponsorconference@aa-dc.org](mailto:sponsorconference@aa-dc.org) Will R.