

# WAIA Board Meeting Agenda and Approved Minutes July 15, 2025 @ 8PM Meeting

## WAIA Announcements & Calls for Service to take back to your groups:

- **Available In-Person Office Shifts:** Wednesday 4-7PM, Saturday 1-4, Sunday 1-4. (Email [help@aa-dc.org](mailto:help@aa-dc.org) for more information or call 202-966-9783 and ask for Luella or Clo'via).
- **HELPCCHAT:** General call for HELPCCHAT volunteers. Call the office or email [help@acc-dc.org](mailto:help@acc-dc.org).
- **Hospitals & Institutes:**
  - PG Corrections (Upper Marlboro area) is requesting 5 meetings a week, including 1 women's meeting. If you'd like to volunteer, please fill out this background check/application ([PGDOC Volunteer Application](#)) and email back to [ACWelch@co.pg.md.us](mailto:ACWelch@co.pg.md.us). If you have any questions, reach out to Sean ([sean.c@aa-dc.org](mailto:sean.c@aa-dc.org), 240.370.6165) & Eryn C ([eryn.c@aa-dc.org](mailto:eryn.c@aa-dc.org)) for more info.
  - Committee is looking for a new chair and members. Contact Sean [sean.c@aa-dc.org](mailto:sean.c@aa-dc.org) for details.
- **Office Chair:** Executive committee would like to establish a formal review process to inform compensation discussions, take a look at personnel manuals, coordinate on tech updates with tech committee, and other tasks.
- **Nightwatch:** We're looking for a new chair and, as always, more volunteers. Contact [nighwatch@aa-dc.org](mailto:nighwatch@aa-dc.org) or [starwoo1955@gmail.com](mailto:starwoo1955@gmail.com) for details.

### 2025 Officers:

- Chair: Cassandra S.
- Vice Chair: Gary D.
- Treasurer: Will R.
- Secretary: Courtney C.

### At Large Members:

- Priya D.
- Matt H.
- Brian M.
- Terry H.
- Erica C.

## 8:00 pm Meeting Opens

- The meeting started at 8:04 pm with the Serenity prayer and reading of the WAIA preamble.
- Chair's Opening Remarks [[cassandra.s@aa-dc.org](mailto:cassandra.s@aa-dc.org)] [Chair@aa-dc.org](mailto:Chair@aa-dc.org)
- [June 2025 minutes](#) approved with unanimous consent.
- July Executive Committee Report [Courtney C. on behalf of [executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org)]:
  - No regular board meeting in August. August is the annual WAIA budget meeting. Board members are welcome to attend.
  - Will gave an update on the PNC money market account.
  - Resolution on a matter involving concerns about conduct at an online meeting.

## 8:10-8:20 pm Approval of Minutes & Standing Reports

- **Open Positions and Call for Service:** Contact us for more information at [executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org)
  - **Office Chair:** Executive committee would like to establish a formal review process to inform compensation discussions, take a look at personnel manuals, coordinate on tech updates with tech committee, and other tasks.
  - **Hospitals and Institutions (H&I) Committee Chair:** Are you a fairly organized person, have about 15 hours a month to devote to leading a Service Committee? The H&I Committee is looking for a new chair. Please contact Eryn C to discuss, 301-651-4942.
- **Finance Report:** [Daniel R., Finance Chair [daniel.r@aa-dc.org](mailto:daniel.r@aa-dc.org)]

### Monthly Reports:

[Profit and Loss](#)

[Balance Sheet](#)

### Summary:

	Actual YTD	Budget YTD	2024 YTD
Sales (Chips & Literature)	\$25,213	\$24,550	\$23,745
<i>Cost of Goods</i>	-\$15,149	-\$11,850	-\$11,926
Individual Contributions	\$11,566	\$18,551	\$21,891
Group Contributions	\$44,046	\$74,252	\$53,193
Total Contributions	\$56,510	\$73,770	\$75,084
Event Revenue	\$10,140	\$12,000	\$10,440
Interest Income	\$19	\$25	\$19
<b>Gross Income</b>	<b>\$75,836</b>	<b>\$117,503</b>	<b>\$97,343</b>
<i>Expenses</i>	-\$91,499	-\$99,228	-\$87,774
<i>Event Expense</i>	-\$9,434	-\$12,000	-\$12,724
<b>Net Income</b>	<b>-\$24,198</b>	<b>-\$12,733</b>	<b>-\$3,155</b>

Detailed financial records are available at <https://aa-dc.org/finance>.

The preliminary 2026 budget will be presented at the September board meeting.

Q3-2025 results and comparisons will be presented at the October board meeting.

**This would be a good time to bring this call for contributions back to your groups!**

**Suggested language for 7th Tradition:** Help ensure WAIA can continue to provide services such as managing the aa-dc.org website, which includes maintaining the list of local meetings and events, answering phone lines 24/7, and other important activities. See the sides of the cube for all the ways you can contribute directly.

**Contributions cube:** To request a cube, contact Daniel R., Finance Chair [daniel.r@aa-dc.org](mailto:daniel.r@aa-dc.org), who will coordinate with Luella or Clo'via to mail one to you. Daniel suggested that if you'd like to bring a cube to your meetings for the first time, propose a group conscious to discuss it with folks before passing it around.

- **Treasurer Report:** [Will R., Treasurer [treasurer@aa-dc.org](mailto:treasurer@aa-dc.org)]
  - Hoping to earn more in interest on our prudent reserve, Cassandra reported that PNC hasn't delivered on its promise to move funds from the money market account to another type of account that would pay more. The Exec Committee is following up on this.
  - Luella had to transfer some money from our money market account to our checking account, which is uncommon.
  - **This would be a good time to bring this call for contributions back to your groups!**
- **Office Admin Report** [Luella T., [aa-dc@acc-dc.org](mailto:aa-dc@acc-dc.org), 202-966-9115]

#### June Calls – 246

20	For help. Newcomers or oldtimers who just need to talk for a short time.
60	WAIA Business
27	Literature & Chip Orders
135	Meeting Information
0	No Meeting at Location
4	Al-Anon (Third Party)
25	Walk-ins to the office

#### June Chats from Helpchat – 41

2	For help. This includes new people asking about AA
7	WAIA Business
14	Meeting Information
1	No Meeting at Location.
1	Al-Anon (Third Party)
16	Miscellaneous

The office has also been covering Night Watch since the phone systems changed.

Listed below are the shifts that are currently available for volunteers to come into the office or from home to answer phones. We can also always use Help chat volunteers who can do it from home. Email [help@aa-dc.org](mailto:help@aa-dc.org) for more information or call 202-966-9783 and ask for Luella or Clo'via.

- Available In Person Shifts: Monday 1–4 PM, Wednesday 4–7 PM, Friday 1–4 PM, Saturday 1–4 PM, Sunday 10 AM –1 PM, Sunday 1–4 PM, Sunday 4–7 PM.
- Available Nightwatch Shifts (remote): Monday 6–10 AM, Wednesday 10 PM – 6 AM. Download the Vonage app and sign in when you're on shift. Please contact [help@aa-dc.org](mailto:help@aa-dc.org) with any interest and note that these shifts change often. So, if you have any availability, please let us know. If you support phones, we ask that you have 1+ years of sobriety, but if you volunteer in the office you can have less time since there are others there to answer questions as needed.
- We have a new 12th step coordinator to help connect volunteers with newcomers. Email us if you're available to help.

New Reporter – The August 2025 issue of the New Reporter will go out the 3rd week of July.

- **Registrar's Report [Priya D.]**
  - 17 registered attendees: 16 voting reps registered; # voting alternates, # non-voting alternate, 1 guests, 18 attendees total online at the meeting.
- **Unity/Outreach Committee Report:** [Suzanna D., [outreach@aa-dc.org](mailto:outreach@aa-dc.org)]
  - Our purpose is to help connect groups in our area with WAIA resources. Suzanna would like to revive outreach efforts. Please email Suzanna ideas on an outreach strategy. In particular, how do we focus our efforts across 600 groups in the area?
- **Archives Report:** [Jeff K. or Darrah W., [archives@aa-dc.org](mailto:archives@aa-dc.org), [jeff.k@aa-dc.org](mailto:jeff.k@aa-dc.org)]
  - No report
- **Tech Report:** [Sam S. & Cassandra S., [techcomm@aa-dc.org](mailto:techcomm@aa-dc.org)]
  - The tech committee did not meet in July.
  - Please feel free to join us for the next Tech Committee meeting, August 4th on Zoom:  
<https://us02web.zoom.us/j/86782798679?pwd=YTU5bjlTMHJwemZobWR5b0l4RVJMQT09>
- **Hospitals & Institutes Report:** [Eryn C. and Sean C., [hni@aa-dc.org](mailto:hni@aa-dc.org), [sean.c@aa-dc.org](mailto:sean.c@aa-dc.org)]
  - H&I is seeking volunteers to bring AA meetings to:
    - i. Montgomery General
    - ii. Holy Cross Germantown
    - iii. Suburban Hospital, Bethesda
    - iv. Prince George's County Department of Corrections
  - Contact Sean for more information. Text is the best option.

- i. (240) 370-6165
  - ii. [sean.c@aa-dc.org](mailto:sean.c@aa-dc.org)
- **Accessibility Report:** [Teresa R., 971-222-6838, [accessibilities@aa-dc.org](mailto:accessibilities@aa-dc.org)]
  - No Report
- **Nightwatch Report:** [Committee Chair Open]
  - We're looking for a new chair and, as always, more volunteers. Contact [nighwatch@aa-dc.org](mailto:nighwatch@aa-dc.org) or [starwoo1955@gmail.com](mailto:starwoo1955@gmail.com) for details.
- **Northern VA Intergroup Liaison:** [Jerry F., (703) 627-6032, [jerry.foil@endgame-llc.com](mailto:jerry.foil@endgame-llc.com), [DIR-Woodbridge@nvintergroup.org](mailto:DIR-Woodbridge@nvintergroup.org)]
  - No Report
- **Washington Area General Service Assembly (WAGSA) Liaison Report** [Joni D., [waialiaison@area13aa.org](mailto:waialiaison@area13aa.org)]
  - Washington Area General Service Assembly (WAGSA) Area 13
  - Serves as the conduit between groups and New York.
  - **Gratitude Breakfast** - Fundraising for the AA General Service Office in New York; Sunday, November 9, 2025 at Harborside Hotel, Tickets are \$50 per person. [gratitudebreakfast@area13aa.org](mailto:gratitudebreakfast@area13aa.org)
- **Open Discussion**
  - August Board Meeting is the 2026 Budget Discussion. Committee Chairs should have their budget requests into Daniel R. [daniel.r@aa-dc.org](mailto:daniel.r@aa-dc.org).
- **New Business**
  - If you have an idea or would like to propose a future agenda item, please email [executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org) by the 1st of the month.
- **Anniversaries & Announcements**
  - Luella is celebrating 47 years on Friday.
  - Silver Spring Group turned 80 last week.
  - Gary is celebrating 6 years later this week.

**The meeting closed at 8:32 with the Responsibility Statement:** "I am responsible. When anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that: I am responsible."

#### List of Committees and Contacts

- **Corporate Committees**
  - i. \*Elections: [elections@aa-dc.org](mailto:elections@aa-dc.org) OPEN
  - ii. \*Office: [office@aa-dc.org](mailto:office@aa-dc.org) Cassandra S.

- iii. \*Rules (By-Laws): [[rules@aa-dc.org](mailto:rules@aa-dc.org)] Michael G.
- iv. Technology: [[tech@aa-dc.org](mailto:tech@aa-dc.org)] Sam M.
- v. Finance: [[finance@aa-dc.org](mailto:finance@aa-dc.org)] Daniel R.

- **Service Committees**

- i. Archives: [[archives@aa-dc.org](mailto:archives@aa-dc.org)] Darrah W.
- ii. Accessibility: [[Accessibility@aa-dc.org](mailto:Accessibility@aa-dc.org) | [aa-dc.org/accessibility](http://aa-dc.org/accessibility)] Teresa R.
- iii. \*CPC/PI: Cooperation with the Professional Community and Public Information  
OPEN
  - 1. [PI@aa-dc.org](mailto:PI@aa-dc.org)
  - 2. [CPC@aa-dc.org](mailto:CPC@aa-dc.org)
- iv. H&I: Hospitals and Institutions: [[HNI@aa-dc.org](mailto:HNI@aa-dc.org)] Eryn C.
- v. \*Literature: [[Literature@aa-dc.org](mailto:Literature@aa-dc.org)] OPEN
- vi. New Reporter: [[Newreporter@aa-dc.org](mailto:Newreporter@aa-dc.org)]
- vii. Nightwatch: [[Nightwatch@aa-dc.org](mailto:Nightwatch@aa-dc.org)] Turpy
- viii. Unity/Outreach: [[outreach@aa-dc.org](mailto:outreach@aa-dc.org)] Suzanna

- **Ad-Hoc**

- i. Gala: [[gala@aa-dc.org](mailto:gala@aa-dc.org)] TBD
- ii. Oldtimers: [[oldtimers@aa-dc.org](mailto:oldtimers@aa-dc.org)] Eryn C.
- iii. Sponsorship Conference: [[sponsorconference@aa-dc.org](mailto:sponsorconference@aa-dc.org)] Will R.