

WAIA Board Meeting Agenda and Approved Minutes June 10, 2025 @ 8PM Meeting

WAIA Announcements & Calls for Service to take back to your groups:

- **Available In-Person Office Shifts:** Wednesday 4-7PM, Saturday 1-4, Sunday 1-4. (Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via).
- **HELPCCHAT:** General call for HELPCCHAT volunteers. Call the office or email help@acc-dc.org.
- **Hospitals & Institutes:**
 - PG Corrections (Upper Marlboro area) is requesting 5 meetings a week, including 1 women's meeting. If you'd like to volunteer, please fill out this background check/application ([PGDOC Volunteer Application](#)) and email back to ACWelch@co.pg.md.us. If you have any questions, reach out to Sean (sean.c@aa-dc.org, 240.370.6165) & Eryn C (eryn.c@aa-dc.org) for more info.
 - H&I looking for new chair and committee members. Contact Sean sean.c@aa-dc.org for details.
- **Office Chair:** Executive committee would like to establish a formal review process to inform compensation discussions, take a look at personnel manuals, coordinate on tech updates with tech committee, and other tasks.
- **Nightwatch:** We're looking for a new chair and, as always, more volunteers. Contact nighwatch@aa-dc.org or starwoo1955@gmail.com for details.

2025 Officers:

- Chair: Cassandra S.
- Vice Chair: Gary D.
- Treasurer: Will R.
- Secretary: Courtney C.

At Large Members:

- Priya D.
- Matt H.
- Brian M.
- Terry H.
- Erica C.

8:00 pm Meeting Opens

- Meeting started at 8:03 pm with the Serenity prayer and reading of the WAIA preamble.
- Chair's Opening Remarks [cassandra.s@aa-dc.org] Chair@aa-dc.org
- [May 2025 minutes](#) approved with unanimous consent.
- June Executive Committee Report [Courtney C. on behalf of executivecommittee@aa-dc.org]:
 - Whether to keep the meeting on July 8 (conflicts with AA world conference) or move it to July 15.
 - How best to respond to concerns brought to the Exec Comm's attention about conduct at an online meeting.
 - Checking in on the interest rate for our PNC bank account.

8:10-8:20 pm Approval of Minutes & Standing Reports

- **Open Positions and Call for Service:** Contact us for more information at executivecommittee@aa-dc.org
 - **Office Chair:** Executive committee would like to establish a formal review process to inform compensation discussions, take a look at personnel manuals, coordinate on tech updates with tech committee, and other tasks.
 - **Hospitals and Institutions (H&I) Committee Chair:** Are you a fairly organized person, have about 15 hours a month to devote to leading a Service Committee? Then boy oh boy is it your lucky day, the H&I Committee is looking for a Co-Chair that will take step into the Chair position in the very near future. Please contact Eryn C to discuss, 301-651-4942.
- **Finance Report:** [Daniel R., Finance Chair daniel.r@aa-dc.org]

Monthly Reports:

[Profit and Loss](#)

[Balance Sheet](#)

Summary:

May 2025	
Sales (Chips & Literature)	\$2,888
<i>Cost of Goods</i>	-\$2,241
Individual Contributions	\$716
Group Contributions	\$5,877
Total Contributions	\$6,592
Event Revenue	\$940
Interest Income	\$3
Gross Income	\$8,183
<i>Expenses</i>	-\$13,836
<i>Event Expense</i>	-\$227
Net Income	-\$5,879

Detailed financial records are available at <https://aa-dc.org/finance>.

Q2-2025 results and comparisons will be presented at the July board meeting.

Suggested language for 7th Tradition: Help ensure WAIA can continue to provide services such as managing the aa-dc.org website, which includes maintaining the list of local meetings and events, answering phone lines 24/7, and other important activities. See the sides of the cube

for all the ways you can contribute directly.

Contributions cube: To request a cube, contact Daniel R., Finance Chair daniel.r@aa-dc.org, who will coordinate with Luella or Clo'via to mail one to you. Daniel suggested that if you'd like to bring a cube to your meetings for the first time, propose a group conscious to discuss it with folks before passing it around.

- **Treasurer Report:** [Will R., Treasurer treasurer@aa-dc.org]
 - Will noted that the numbers in the finance report are consistent with our balance sheets in past years.
- **Office Admin Report** [Luella T., aa-dc@acc-dc.org, 202-966-9115]

May Calls – 282

15	For help. Newcomers or Old Timers who just need to talk for a short time
85	WAIA Business
25	Literature & Chip Orders
150	Meeting Information
2	No Meeting at Location.
5	Al-Anon (Third Party)
15	Walk-ins to the office

May Chats from Helpchat – 40

3	For help. This includes new people asking about AA
1	WAIA Business
25	Meeting Information
1	No Meeting at Location.
0	Al-Anon (Third Party)
10	Miscellaneous

May 2025 Google Business Profile Report – 1,618 website interactions

The office has also been covering Night Watch since the phone systems changed.

Listed below are the shifts that are currently available for volunteers to come into the office or from home to answer phones. We can also always use Help chat volunteers who can do it from home. Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via.

- Available In Person Shifts: Monday 1–4 PM, Wednesday 4–7 PM, Friday 1–4 PM, Saturday 1–4 PM, Sunday 10 AM – 1 PM, Sunday 1–4 PM, Sunday 4–7 PM.
- Available Nightwatch Shifts (remote): Monday 6–10 AM, Wednesday 10 PM – 6 AM. Download the Vonage app and sign in when you're on shift. Please contact

help@aa-dc.org with any interest and note that these shifts change often. So, if you have any availability, please let us know. If you support phones, we ask that you have 1+ years of sobriety, but if you volunteer in the office you can have less time since there are others there to answer questions as needed.

- We have a new 12th step coordinator to help connect volunteers with newcomers. Email us if you're available to help.

New Reporter – The July 2025 issue of the New Reporter will go out the 3rd week of June.

- **Registrar's Report [Priya D.]**
 - 20 registered attendees: 18 voting reps registered; 1 voting alternates, 1 non-voting alternate, 5 guests, 26 attendees total online at the meeting.
- **Unity/Outreach Committee Report:** [Suzanna D., outreach@aa-dc.org]
 - Our purpose is to help connect groups in our area with WAIA resources. Suzanna would like to revive outreach efforts. Please email Suzanna ideas on an outreach strategy. In particular, how do we focus our efforts across 600 groups in the area?
- **Archives Report:** [Jeff K. or Darrah W., archives@aa-dc.org, jeff.k@aa-dc.org]
 - No report
- **Tech Report:** [Sam S. & Cassandra S., techcomm@aa-dc.org]
 - Tech committee met June 2 at 6pm. We troubleshooted some issues with the general website and some email accounts, reviewed the new 12th step list and ensured it was syncing properly on the website and from the google form sign up sheet.
 - Andrew fixed some duplicate contributions. Syncing issues. Things are working correctly now.
 - Please feel free to join us for the next Tech Committee meeting, July 7 on Zoom: <https://us02web.zoom.us/j/86782798679?pwd=YTU5bjlTMHJwemZobWR5b0l4RVJMQT09>
- **Hospitals & Institutes Report:** [Eryn C. and Sean C., hni@aa-dc.org, sean.c@aa-dc.org]
 - H&I is seeking volunteers to bring AA meetings to:
 - i. Montgomery General
 - ii. Holy Cross Germantown
 - iii. Suburban Hospital, Bethesda
 - iv. Prince George's County Department of Corrections
 - Contact Sean for more information. Text is the best option.
 - i. (240) 370-6165
 - ii. sean.c@aa-dc.org
- **Accessibility Report:** [Teresa R., 971-222-6838, accessibilities@aa-dc.org]

- Support for Spanish-speaking women in this community. International Intergroup has a resource for Spanish-speaking women. Teresa will help spread the word.
- Other languages? AA-Intergroup.org you can search by language.
- Committee is always looking for volunteers!
- **Nightwatch Report:** [Committee Chair Open]
 - We're looking for a new chair and, as always, more volunteers. Contact nighwatch@aa-dc.org or starwoo1955@gmail.com for details.
- **Northern VA Intergroup Liaison:** [Jerry F., (703) 627-6032, jerry.foil@endgame-llc.com, DIR-Woodbridge@nvintergroup.org]
 - No report
- **WAGSA Liasion Report** [Joni D., waialiaison@area13aa.org]
 - [Delegate's Reportback from the April 2025 General Service Conference](#)
- **Open Discussion**
 - **July meeting schedule change:** Move the July meeting from July 8th to 15th (to avoid conflicts with AA International Conference). Took a quick poll and people are in favor of moving the meeting. We'll send a notice out.
- **New Business**
 - If you have an idea or would like to propose a future agenda item, please email executivecommittee@aa-dc.org by the 1st of the month.
- **Anniversaries & Announcements**
 - Today is AA's 90TH anniversary!!
 - J has 11 months!
 - Gillian is coming up on 18 years!

The meeting closed at 8:49 with the Responsibility Statement: "I am responsible. When anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that: I am responsible."

List of Committees and Contacts

- **Corporate Committees**
 - i. *Elections: elections@aa-dc.org OPEN
 - ii. *Office: office@aa-dc.org Cassandra S.
 - iii. *Rules (By-Laws): rules@aa-dc.org Michael G.
 - iv. Technology: tech@aa-dc.org Sam M.
 - v. Finance: finance@aa-dc.org Daniel R.
- **Service Committees**
 - i. Archives: archives@aa-dc.org Darrah W.

- ii. Accessibility: [Accessibility@aa-dc.org | aa-dc.org/accessibility] Teresa R.
- iii. *CPC/PI: Cooperation with the Professional Community and Public Information
OPEN
 1. PI@aa-dc.org
 2. CPC@aa-dc.org
- iv. H&I: Hospitals and Institutions: [HNI@aa-dc.org] Eryn C.
- v. *Literature: [Literature@aa-dc.org] OPEN
- vi. New Reporter: [Newreporter@aa-dc.org]
- vii. Nightwatch: [Nightwatch@aa-dc.org] Turpy
- viii. Unity/Outreach: [outreach@aa-dc.org] Suzanna
- **Ad-Hoc**
 - i. Gala: [gala@aa-dc.org] Matti M.
 - ii. Oldtimers: [oldtimers@aa-dc.org] Eryn C.
 - iii. Sponsorship Conference: [sponsorconference@aa-dc.org] Will R.