

WAIA Board Meeting Agenda and Draft Minutes

January 13, 2026 @ 8PM Meeting

WAIA Announcements & Calls for Service to take back to your groups:

- **Hospitals and Institutions (H&I) Committee Chair:** The H&I Committee is looking for a volunteers. Please contact Eryn C to discuss, 301-651-4942.
- **Office Chair:** Executive committee would like to establish a formal review process to inform compensation discussions, take a look at personnel manuals, coordinate on tech updates with tech committee, and other tasks. Reach out to Cassandra Chair@aa-dc.org.
- Available In-Person Office Shifts, HELPCCHAT, and Nightwatch: See details below.

2026 Officers:

- Chair: Cassandra S.
- Vice Chair: Gary D.
- Treasurer: Will R.
- Secretary: Ann R.

At Large Members:

- Marianne M.
- Matt H.
- Brian M.
- Terry H.
- Erica C.

Meeting Opens

- The meeting started at 8:02 PM with the Serenity prayer and reading of the WAIA preamble.
- Chair's Opening Remarks [cassandra.s@aa-dc.org] Chair@aa-dc.org
- December 2025 minutes approved by unanimous consent.
- December Executive Committee Report [executivecommittee@aa-dc.org]:
 - Erica update on the gala
 - Discussion about WAIA annual financial reviews/audits +
 - Eryn C staying on as H&I Chair but training Will R to be co-chair
 - Approved advance purchase of literature before February prices go up

Approval of Minutes & Standing Reports

- **Open Positions and Call for Service:** Contact us for more information at executivecommittee@aa-dc.org

- **Office Chair:** Executive committee would like to establish a formal review process to inform compensation discussions, take a look at personnel manuals, coordinate on tech updates with tech committee, and other tasks.
- **Hospitals and Institutions (H&I) Committee Chair:** The H&I Committee is looking for a volunteers. Please contact Eryn C to discuss, 301-651-4942.
- **Office Administration.** Available In-Person Office Shifts, HELPCHAT, and Nightwatch.

- **Registrar's Report** [Priya D.]
 - 20 registered attendees: 0 voting reps registered; 0 voting alternate; 0 non-voting alternate; 1 guests; 26 attendees total online at the meeting.

Monthly Reports:

- **Finance Report:** [Daniel R., Finance Chair daniel.r@aa-dc.org]

Monthly Reports:

[Profit and Loss](#)
[Balance Sheet](#)

Summary:

	Actual YTD	Budget YTD	2024 YTD
Sales (Chips & Literature)	\$43,589	\$49,100	\$44,034
<i>Cost of Goods</i>	<i>(\$26,563)</i>	<i>(\$23,700)</i>	<i>(\$25,904)</i>
Net Proceeds from Chips & Literature	\$17,026	\$25,400	\$18,130
Total Contributions	\$157,305	\$169,950	\$157,543
Event Revenue	\$10,243	\$12,000	\$10,629
Interest Income	\$1,692	\$50	\$39
Gross Income	\$185,686	\$207,400	\$186,302
<i>Expenses</i>	<i>(\$174,266)</i>	<i>(\$192,431)</i>	<i>(\$172,304)</i>
<i>Event Expense</i>	<i>(\$15,284)</i>	<i>(\$12,000)</i>	<i>(\$14,559)</i>
Net Income	<i>(\$3,285)</i>	\$2,969	<i>(\$561)</i>

Financial records are available at <https://aa-dc.org/finance>

Update since 2026 budget: Office Rent is increasing from \$1,990/month to \$2,140 starting February. This is the first rent increase in 5 years. We budgeted an increase in office rent but less than the actual increase. The 2026 budgeted amount is \$25,100 and the actual will be \$26,750.

We haven't gotten an increase in Parking so far. We budgeted an increase in parking to \$2,926 for the

year. At the current rate, assuming there is no increase, the actual will be \$2,760.

The difference between the actual expected expense and the 2026 budget is \$29,510 - \$28,026 = \$1,484.

Suggested language for 7th Tradition: Help ensure WAIA can continue to provide services such as managing the aa-dc.org website, which includes maintaining the list of local meetings and events, answering phone lines 24/7, and other important activities. See the sides of the cube for all the ways you can contribute directly.

- **Office Admin Report** [Luella T., aa-dc@acc-dc.org, 202-966-9115]

December Calls – 255

- 15 For help. Newcomers or Old Timers who just need to talk for a short time
- 82 WAIA Business
- 31 Literature & Chip Orders
- 122 Meeting Information
- 0 No Meeting at Location.
- 5 Al-Anon (Third Party)
- 36 Walk-ins to the office

Dec Helpchats – 35

- 4 For help. This includes new people asking about AA
- 6 WAIA Business
- 14 Meeting Information
- 0 No Meeting at Location.
- 2 Al-Anon (Third Party)
- 9 Miscellaneous

Dec Nightwatch Calls – 44

Listed below are the shifts that are currently available for volunteers to come into the office or from home to answer phones. We can also always use Help chat volunteers who can do it from home. Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via.

Available In-Person Shifts: Thursday 1–4 PM, Saturday 1–4 PM, Saturday 4–7, Sunday 10 AM – 1 PM, Sunday 1–4 PM, Sunday 4–7 PM

Available Remote Shift: Tuesday 7–10 PM (one year of sobriety required)

Available Nightwatch Shifts: Monday 6–10 AM, Friday 10 PM – 6 AM (one year of sobriety required)

New Reporter: Feb 2026 issue of the New Reporter will go out the 3rd week of January.

- **Gala Update:** [Erica C., gala@aa-dc.org, 231-590-8823]
 - The WAIA Gala will be held on March 21st at the Silver Spring Civic Center. The doors will open at 6:30pm. Tickets will be \$60.
 - Flyers will be out soon. Please consider printing some out to distribute to your meetings.
 - This year's theme is "Staying Alive" (70s disco) and the speaker will be Lee M.
 - We are still looking for volunteers to help with set-up and clean-up and anyone who is interested in helping out can attend the Gala Planning Committee meetings. We will meet again next Tuesday (1/20) at 7pm on Zoom. The meetings are listed on the WAIA website under Events with the Zoom link.
- **Unity/Outreach Committee Report:** [Suzanna D., outreach@aa-dc.org]
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- **Archives Report:** [Chris P., archives@aa-dc.org, chris.p@aa-dc.org]
 - It is my pleasure and honor to serve as the new chair of the Archives Committee. My thanks go to Darrah W. and Jeff K., both of whom remain on the committee. I might have another person or two that will agree to help us out.
 - On January 12, I gave a presentation to the online "AA History Group", originating out of Akron but open to anyone, on the history of AA in DC. The recording is posted on YouTube: <https://www.youtube.com/watch?v=McSJL4qrZZM>. I will see about downloading a copy to the Archives hard drive. The event led to many good connections, including a possible link to a former DC long-timer who was instrumental in starting AA meetings for gay alcoholics in DC in the 1970s, and others.

This presentation was a pilot for what I hope to be an Archives event, either a stand alone or as part of something else. More will be revealed as we learn more.

Oral history interviews are continuing. I am particularly interested in people who got sober online during the pandemic, and people who can speak to events from the 1980s to now.

Finally, I have asked to have a note in the New Reporter that I will be in the WAIA office most Wednesdays from about 1pm-5pm for anyone who wants to stop by and learn more about the history of AA in DC. Please email chris.p@aa-dc.org or archives@aa-dc.org at least a day or so ahead of time, since I will not be in every Wednesday.
- **Tech Report:** [Sam S. & Cassandra S., techcomm@aa-dc.org]

- There was no meeting in January.
- Please join us at our next meeting on February 2nd at 6pm, on Zoom if you are interested in volunteering your tech expertise:
<https://us02web.zoom.us/j/86782798679?pwd=YTU5bjlTMHJwemZobWR5b0l4RVJMQT09>
- **Cooperation with the Professional Community Update:** [Carolyn K. carolyn.k@aa-dc.org]
 - No January report.
- **Hospitals & Institutes Report:** [Eryn C. and Sean C., hni@aa-dc.org, sean.c@aa-dc.org]
 - We are excited to have Will join the team as Co-Chair. He is going to be a great addition to the team, to help with getting all of the new opportunities that have come up filled. Speaking of which, keep an eye out for updates on these as we will reach out to those persons and groups that have already been in contact that they are interested in bringing a meeting to a facility and then we will announce it if it is not filled by those already on the list. If you or your group would like to be added to the list please reach out to HNI@aa-dc.org
- **Nightwatch Report:** [Committee Chair Open]
 - We're looking for a new Nightwatch chair and, as always, more volunteers. Contact nighwatch@aa-dc.org or starwoo1955@gmail.com for details.
- **Accessibility Report:** [Teresa R., 971-222-6838, accessibilities@aa-dc.org]
 - No report tonight. Teresa will not be in attendance.
- **Washington Area General Service Assembly (WAGSA) Area 13 Liaison Report** [Joni D., waialiaison@area13aa.org] – The conduit between groups and New York.
 - Starting February 9, the monthly WAGSA/Area 13 committee meetings will be virtual only. They will try to have the four Area assemblies be hybrid.
- **Northern VA Intergroup Liaison:** [Jerry F., (703) 627-6032, jerry.foil@endgame-ilc.com, DIR-Woodbridge@nvintergroup.org]
 - No report
- **Open Discussion**
 - None given
- **New Business**
 - If you have an idea or would like to propose a future agenda item, please email executivecommittee@aa-dc.org by the 1st of the month.

- **Anniversaries & Announcements**

- Daniel R - Neelsville Group in Germantown will celebrate its 49th Anniversary with a potluck and speaker meeting on 2/19. Potluck begins at 7pm; meeting at 8pm.
- Serenity Mens in N Bethesda 3rd anniversary potluck tomorrow at 615pm and meeting at 705pm

Meeting Closes

The meeting closed at 8:36 PM with the Responsibility Statement: "I am responsible. When anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that: I am responsible."

List of Committees and Contacts

- **Corporate Committees**
 - i. *Elections: [elections@aa-dc.org] OPEN
 - ii. *Office: [office@aa-dc.org] Cassandra S.
 - iii. *Rules (By-Laws): [rules@aa-dc.org] Michael G.
 - iv. Technology: [tech@aa-dc.org] Sam M.
 - v. Finance: [finance@aa-dc.org] Daniel R.
- **Service Committees**
 - i. Archives: [archives@aa-dc.org] Darrah W.
 - ii. Accessibility: [Accessibility@aa-dc.org | aa-dc.org/accessibility] Teresa R.
 - iii. *CPC/PI: Cooperation with the Professional Community and Public Information OPEN
 - 1. PI@aa-dc.org
 - 2. CPC@aa-dc.org
 - iv. H&I: Hospitals and Institutions: [HNI@aa-dc.org] Eryn C.
 - v. *Literature: [Literature@aa-dc.org] OPEN
 - vi. New Reporter: [Newreporter@aa-dc.org]
 - vii. Nightwatch: [Nightwatch@aa-dc.org] Turpy
 - viii. Unity/Outreach: [outreach@aa-dc.org] Suzanna
- **Ad-Hoc**
 - i. Gala: [gala@aa-dc.org] TBD
 - ii. Oldtimers: [oldtimers@aa-dc.org] Eryn C.
 - iii. Sponsorship Conference: [sponsorconference@aa-dc.org] Will R.