

# WAIA Board Meeting Agenda and Draft Minutes

## March 10, 2026 @ 8PM Meeting

### WAIA Announcements & Calls for Service to take back to your groups:

- **Office Chair:** Executive committee would like to establish a formal review process to inform compensation discussions, take a look at personnel manuals, coordinate on tech updates with tech committee, and other tasks. Reach out to Cassandra [Chair@aa-dc.org](mailto:Chair@aa-dc.org).
- Office Shifts, HELPCHAT, and Nightwatch:
  - **Available In-Person Shifts:** Saturday 1–4 PM, 4-7, Sunday 10 AM – 1 PM, 1–4 PM, 4–7 PM
  - **Available Remote Shift:** Tuesday 7–10 PM (one year of sobriety required)
  - **Available Nightwatch Shifts:** Monday 6–10 AM, Friday 10 PM – 6 AM (one year of sobriety required)

#### 2026 Officers:

- Chair: Cassandra S.
- Vice Chair: Gary D.
- Treasurer: Will R.
- Secretary: Ann R.

#### At Large Members:

- Marianne M.
- Matt H.
- Brian M.
- Terry H.
- Erica C.

## Meeting Opens

- The meeting started at \_\_\_\_ PM with the Serenity prayer and reading of the WAIA preamble.
- Chair's Opening Remarks [[cassandra.s@aa-dc.org](mailto:cassandra.s@aa-dc.org)] [Chair@aa-dc.org](mailto:Chair@aa-dc.org)
- [February 2026](#) to be approved by unanimous vote.
- February Executive Committee Report [[executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org)]:
  - Open service positions

## Approval of Minutes & Standing Reports

- **Open Positions and Call for Service:** Contact us for more information at [executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org)
  - **Registrar:** The Registrar provides the attendance voting members of the Board of Directors, alternates, and all others at all WAIA Board meetings. Sets up the google registration form and keeps the list of meeting reps updated. 2 hour of

service per month, including board meeting attendance. Alex J has volunteered, Cassandra will reach out to him after the meeting.

- **Nightwatch chair:** Coordinate volunteers and schedules for the Nightwatch Committee. WAIA runs one of the only 24/7 AA phonelines in the US.
  - **Office Chair:** Executive committee would like to establish a formal review process to inform compensation discussions, take a look at personnel manuals, coordinate on tech updates with tech committee, and other tasks.
  - **Hospitals and Institutions (H&I) Committee Chair:** The H&I Committee is looking for volunteers. Please email [hni@aa-dc.org](mailto:hni@aa-dc.org) .
  - **Office Administration.** Available In-Person Office Shifts, HELPCCHAT, and **Nightwatch.**
- **Registrar's Report [OPEN]**
    - \_\_ registered attendees: \_\_ voting reps registered; \_\_ voting alternate; \_\_ non-voting alternate; \_\_ guests; \_\_ unregistered attendees ; \_\_ attendees total online at the meeting.

## Monthly Reports:

- **Finance Report:** [Daniel R., Finance Chair [daniel.r@aa-dc.org](mailto:daniel.r@aa-dc.org)]

Reports on the Budget are provided quarterly, the last report was January 2026 ([Profit and Loss, Balance Sheet](#)). The next report on the numbers will be in April.

**Suggested language for 7th Tradition:** Help ensure WAIA can continue to provide services such as managing the aa-dc.org website, which includes maintaining the list of local meetings and events, answering phone lines 24/7, and other important activities. See the sides of the cube for all the ways you can contribute directly.

- **Office Admin Report** [Luella T., [aa-dc@aa-dc.org](mailto:aa-dc@aa-dc.org), 202-966-9115]

### January Calls – 217

- 14 For help. Newcomers or Old Timers who just need to talk for a short time
- 45 WAIA Business
- 24 Literature & Chip Orders
- 130 Meeting Information
- 0 No Meeting at Location.
- 4 Al-Anon (Third Party)
- 33 Walk-ins to the office

### Jan Helpchats – 39

- 6 For help. This includes new people asking about AA
- 4 WAIA Business
- 27 Meeting Information
- 0 No Meeting at Location.
- 1 Al-Anon (Third Party)
- 1 Miscellaneous

### Jan Nightwatch Calls – 49

Listed below are the shifts that are currently available for volunteers to come into the office or from home to answer phones. We can also always use Help chat volunteers who can do it from home. Email [help@aa-dc.org](mailto:help@aa-dc.org) for more information or call 202-966-9783 and ask for Luella or Clo'via.

**Available In-Person Shifts:** Saturday 1–4 PM, Saturday 4-7, Sunday 1–4 PM, Sunday 4–7 PM, Tuesday 10 AM-1 PM, Tuesday 4-7 PM

**Available Remote Shift:** Tuesday 7–10 PM (one year of sobriety required)

**Available Nightwatch Shifts:** Monday 6–10 AM, Friday 10 PM – 6 AM (one year of sobriety required)

**AA World Services** has raised the price of most books by \$3.00 a book effective February 1, 2026. WAIA ordered an extra supply of books before the price increase and will sell the books we have on hand at the old price until we need to order more at the new price.

**New Reporter:** April 2026 issue of the New Reporter will go out the 3<sup>rd</sup> week of March.

- **Gala Update:** [Erica C., [gala@aa-dc.org](mailto:gala@aa-dc.org), 231-590-8823]
  - The WAIA Gala will be held on March 21 st at the Silver Spring Civic Center (**only 11 days away!**). The doors open at 6:00 pm and tickets are \$60.
  - Tickets are available through the WAIA website and flyer QR code. We will sell tickets at the door, but we would really prefer advance purchase so we can modify our food order accordingly.
  - Flyers are available on the WAIA website. Please consider printing some out to distribute to your meetings. We have relied heavily on WAIA representatives promoting the event in past years.
  - We will have a 50/50 raffle at the gala. Raffle tickets will be cash only.
  - This year's theme is "Staying Alive" (70s disco) and the speaker will be Lee M.
  - We are still looking for volunteers to help with set-up and clean-up. Anyone who is interested in helping out can attend the Gala Planning Committee meetings or reach out to me ([erica.c@aa-dc.org](mailto:erica.c@aa-dc.org)/231-590-8823). We meet again next

Tuesday (3/17) at 7 pm on Zoom. The meetings are listed on the WAIA website under “Events” with the Zoom link.

- **Archives Report:** [Chris P., [archives@aa-dc.org](mailto:archives@aa-dc.org), [chris.p@aa-dc.org](mailto:chris.p@aa-dc.org)]
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- **Tech Report:** [Sam S., [techcomm@aa-dc.org](mailto:techcomm@aa-dc.org)]
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- **Nightwatch Report:** [Committee Chair Open]
  - We’re looking for a new Nightwatch chair and, as always, more volunteers. Contact [nighwatch@aa-dc.org](mailto:nighwatch@aa-dc.org) or [starwoo1955@gmail.com](mailto:starwoo1955@gmail.com) for details.
- **Unity/Outreach Committee Report:** [Suzanna D., [outreach@aa-dc.org](mailto:outreach@aa-dc.org)]
  - No report.
- **Cooperation with the Professional Community Update:** [Carolyn K. [carolyn.k@aa-dc.org](mailto:carolyn.k@aa-dc.org)]
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- **Hospitals & Institutes Report:** [[hni@aa-dc.org](mailto:hni@aa-dc.org)]
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- **Accessibility Report:** [Teresa R., 971-222-6838, [accessibilities@aa-dc.org](mailto:accessibilities@aa-dc.org)]
  - I have a special love for ensuring that the hand of AA reaches out to all who need it, particularly those who have issues with Accessibility. Therefore, it saddens me to announce that I will be stepping down as chair of this committee as Will and I are moving to New Mexico. I would gladly help a new person who is interested in this committee get up to speed. If interested, Luella has my contact information or I will place my phone number in the chat. It has been a joy to be of service.
- **Washington Area General Service Assembly (WAGSA) Area 13 Liaison Report** [Joni D., [waiailiaison@area13aa.org](mailto:waiailiaison@area13aa.org)] – The conduit between groups and New York.
  - Save the Date: The Mini Conference will take place on Sunday, April 12, 9AM to 2PM. If you are interested in joining the planning committee, please sign up here. The Mini Conference is where all interested AA members can provide input on issues affecting AA as a whole that will be discussed in April at the General Service Conference in New York.

- **Northern VA Intergroup Liaison:** [Jerry F., (703) 627-6032, [jerry.foil@endgame-llc.com](mailto:jerry.foil@endgame-llc.com), [DIR-Woodbridge@nvintergroup.org](mailto:DIR-Woodbridge@nvintergroup.org)]
  - No report.
- **Open Discussion**
  - None
- **New Business**
  - If you have an idea or would like to propose a future agenda item, please email [executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org) by the 1st of the month.
- **Anniversaries & Announcements**
  - Arnie will have 20 years on Saturday!
  - Jay celebrated 18 mos in January!
  - Bino had 30 years on February 4th!
  - Kenny will have 35 years on 14th!
  - Erin had 18 yrs on January 14th!

# Meeting Closes

**The meeting closed at 8:33 PM with the Responsibility Statement:** “I am responsible. When anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that: I am responsible.”

## List of Committees and Contacts

- **Corporate Committees**
  - i. \*Elections: [[elections@aa-dc.org](mailto:elections@aa-dc.org)] OPEN
  - ii. \*Office: [[office@aa-dc.org](mailto:office@aa-dc.org)] Cassandra S.
  - iii. \*Rules (By-Laws): [[rules@aa-dc.org](mailto:rules@aa-dc.org)] Michael G.
  - iv. Technology: [[tech@aa-dc.org](mailto:tech@aa-dc.org)] Sam M.
  - v. Finance: [[finance@aa-dc.org](mailto:finance@aa-dc.org)] Daniel R.
  
- **Service Committees**
  - i. Archives: [[archives@aa-dc.org](mailto:archives@aa-dc.org)] Darrah W.
  - ii. Accessibility: [[Accessibility@aa-dc.org](mailto:Accessibility@aa-dc.org) | [aa-dc.org/accessibility](http://aa-dc.org/accessibility)] Teresa R.
  - iii. \*CPC/PI: Cooperation with the Professional Community and Public Information  
OPEN
    - 1. [PI@aa-dc.org](mailto:PI@aa-dc.org)
    - 2. [CPC@aa-dc.org](mailto:CPC@aa-dc.org)
  - iv. H&I: Hospitals and Institutions: [[HNI@aa-dc.org](mailto:HNI@aa-dc.org)] Eryn C.
  - v. \*Literature: [[Literature@aa-dc.org](mailto:Literature@aa-dc.org)] OPEN
  - vi. New Reporter: [[Newreporter@aa-dc.org](mailto:Newreporter@aa-dc.org)]
  - vii. Nightwatch: [[Nightwatch@aa-dc.org](mailto:Nightwatch@aa-dc.org)] Turpy
  - viii. Unity/Outreach: [[outreach@aa-dc.org](mailto:outreach@aa-dc.org)] Suzanna
  
- **Ad-Hoc**
  - i. Gala: [[gala@aa-dc.org](mailto:gala@aa-dc.org)] TBD
  - ii. Oldtimers: [[oldtimers@aa-dc.org](mailto:oldtimers@aa-dc.org)] Eryn C.
  - iii. Sponsorship Conference: [[sponsorconference@aa-dc.org](mailto:sponsorconference@aa-dc.org)] Will R.