

WAIA Board Meeting Agenda and Draft Minutes

April 14, 2026 @ 8PM Meeting

WAIA Announcements & Calls for Service to take back to your groups:

- **Office Chair:** Executive committee would like to establish a formal review process to inform compensation discussions, take a look at personnel manuals, coordinate on tech updates with tech committee, and other tasks.
- **Technology Chair.** Keep the WAIA website running smoothly and assist with technology improvements. There is an active committee seeking an experienced IT professional to lead the committee.
- **Outreach Chair.** Lead the charge on getting more groups to actively participate in WAIA monthly meetings!
 - To learn more about these positions, reach out to Cassandra Chair@aa-dc.org.
- Office Shifts, HELPCHAT, and Nightwatch:
 - **Available In-Person Shifts:** Saturday 1–4 PM, 4-7PM, Sunday 1–4 PM, 4–7 PM, Tuesday 10 AM-1 PM, Tuesday 4-7 PM
 - **Available Remote Shift:** Tuesday 7–10 PM (one year of sobriety required)
 - **Available Nightwatch Shifts:** Monday 6–10 AM, Friday 10 PM – 6 AM (one year of sobriety required)

2026 Officers:

- Chair: Cassandra S.
- Vice Chair: Gary D.
- Treasurer: Will R.
- Secretary: Ann R.

At Large Members:

- Marianne M.
- Matt H.
- Brian M.
- Terry H.
- Erica C.

Meeting Opens

- The meeting started at 8:02 PM with the Serenity prayer and reading of the WAIA preamble.
- Chair's Opening Remarks [cassandra.s@aa-dc.org] Chair@aa-dc.org
- [March 2026](#) approved by unanimous vote.
- April Executive Committee Report [executivecommittee@aa-dc.org]:
 - Suzanna is stepping down as Outreach/Unity Chair, but working with Eryn on H&I.
 - Need for a new experienced chair for Technology Committee.
 - Request to upgrade Luella and Clovia's computers.
 - Pre-booking dates for next year's gala (poll tonight)

Approval of Minutes & Standing Reports

- **Open Positions and Call for Service:** Contact us for more information at executivecommittee@aa-dc.org
 - **Office Chair:** Executive committee would like to establish a formal review process to inform compensation discussions, take a look at personnel manuals, coordinate on tech updates with tech committee, and other tasks.
 - **Technology Chair:** Seeking a technology professional in the fellowship to help steer our tech committee. Includes installation of new computers in our WAIA office, maintenance of Microsoft and Google software, as well as management of our WordPress website servers. You will be supported by an active committee! Email cassandra.s@aa-dc.org if you are interested in volunteering.
 - **Outreach Chair:** Liaise with new group reps to understand what takeaways to bring back to their groups and lead initiatives to encourage more group participation in WAIA activities.
 - **Office Volunteers.** Available In-Person Office Shifts, HELPCHAT, and **Nightwatch**.

Monthly Reports:

- **Finance Report:** [Daniel R., Finance Chair daniel.r@aa-dc.org]

Monthly Finance Reports:

January

[Profit and Loss
Balance Sheet](#)

February

[Profit and Loss
Balance Sheet](#)

March

[Profit and Loss
Balance Sheet](#)

Summary:

	Actual YTD	Budget YTD	2025 YTD
Sales (Chips & Literature)	\$11,279	\$11,296	\$12,848
<i>Cost of Goods</i>	<i>(\$8,375)</i>	<i>(\$6,623)</i>	<i>(\$6,836)</i>
Net Proceeds from Chips & Literature	\$2,904	\$4,673	\$6,012
Total Contributions	\$43,058	\$34,137	\$31,322
Event Revenue	\$4,612	\$4,000	\$3,550
Interest Income	\$699	\$870	\$10
Gross Income	\$51,273	\$43,680	\$40,884
<i>Expenses</i>	<i>(\$47,788)</i>	<i>(\$47,217)</i>	<i>(\$47,240)</i>
<i>Event Expense</i>	<i>(\$4,697)</i>	<i>(\$4,000)</i>	<i>(\$2,715)</i>
Net Income	(\$1,212)	(\$7,537)	(\$9,071)

Finance Key Takeaways:

- Higher Cost of Goods/lower Net Proceeds because large literature purchase in February before price increase (\$3,349 over budget); will balance out later (literature expense has basically been front-loaded for the year)
- Contributions are \$7500 higher because of a single individual contribution; otherwise would still be \$1,421 over budget and in better position than same time last year
- Gala is closest to breaking even this year than any in recent past

Financial records are available at <https://aa-dc.org/finance>

Suggested language for 7th Tradition: Help ensure WAIA can continue to provide services such as managing the aa-dc.org website, which includes maintaining the list of local meetings and events, answering phone lines 24/7, and other important activities. See the sides of the cube for all the ways you can contribute directly.

- **Office Admin Report** [Luella T., aa-dc@aa-dc.org, 202-966-9115]

{Will update later for March numbers}

Listed below are the shifts that are currently available for volunteers to come into the office or from home to answer phones. We can also always use Help chat volunteers who can do it from home. Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via.

Available In-Person Shifts: Saturday 1–4 PM, Saturday 4-7, Sunday 1–4 PM, Sunday 4–7 PM, Tuesday 10 AM-1 PM, Tuesday 4-7 PM

Available Remote Shift: Tuesday 7–10 PM (one year of sobriety required)

Available Nightwatch Shifts: Monday 6–10 AM, Friday 10 PM – 6 AM (one year of sobriety required)

AA World Services has raised the price of most books by \$3.00 a book effective February 1, 2026. WAIA ordered an extra supply of books before the price increase and will sell the books we have on hand at the old price until we need to order more at the new price.

New Reporter: April 2026 issue of the New Reporter will go out the 3rd week of March.

- **Registrar's Report** [Alex J., alex.j@aa-dc.org]
 - 27 registered attendees: 24 voting reps registered; __ voting alternate; __ non-voting alternate; __ guests; __ unregistered attendees ; 32 attendees total online at the meeting.

- **Gala Update:** [Erica C., gala@aa-dc.org, 231-590-8823]

2026 Gala Re-cap

Total Cost: \$10,832.87

Total Revenue: \$10,429.00

Deficit: \$340.87

We sold 167 tickets and raised an additional \$292 through the 50/50 raffle

2027 Gala Planning

We are currently narrowing down dates for 2027 gala: March 13th and June 5th

Planning meetings for next year will start soon, likely next month.

- **Archives Report:** [Chris P., archives@aa-dc.org, chris.p@aa-dc.org]

- No report.

- **Tech Report:** [Sam S., techcomm@aa-dc.org]

- We meet the first Monday of the month at 6pm. The next meeting is May 4th on Zoom: <https://us02web.zoom.us/j/86782798679?pwd=YTU5bjlTMHJwemZobWR5b0l4RVJMQT09>

- **Nightwatch Report:** [Committee Chair Open]

- We're looking for a new Nightwatch chair and, as always, more volunteers. Contact nighwatch@aa-dc.org or starwoo1955@gmail.com for details.

- **Unity/Outreach Committee Report:** [Suzanna D., outreach@aa-dc.org]

- Suzanna D is stepping down, this position is open.

- **Cooperation with the Professional Community Update:** [Carolyn K. carolyn.k@aa-dc.org]

- No report.

- **Hospitals & Institutes Report:** [Eryn C. hni@aa-dc.org]

- Please join the H&I committee on April 27, 2026 on Zoom to learn more about opportunities, speaking at a facility, chairing a meeting, etc. If anyone is interested in getting involved, please ask them to fill out our google doc at: <https://forms.gle/72HHpPZH1D5Fdb2o6>
- At this time we don't have any open opportunities, but some maybe come available in the next couple of months.
- If anyone has questions please email Eryn C. at hni@aa-dc.org

- **Accessibility Report:** [Teresa R., 971-222-6838, accessibilities@aa-dc.org]

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- **Washington Area General Service Assembly (WAGSA) Area 13 Liaison Report** [Joni D., waialiaison@area13aa.org] – The conduit between groups and New York.

The Area 13 Mini-conference was held last Sunday, April 12, to prep our delegate for five items that he may be asked to vote on at the Conference in New York at the end of the month. While the Area's recommendations to the delegate are nonbinding, the mini-conference provides an opportunity for our delegate to hear many different viewpoints for and against various items as well as an opportunity for members to hear about issues affecting AA as a whole. Topics discussed were:

- Whether the AA Grapevine, Inc., should accept contributions.
- Whether the Conference should define eligibility for area-level service for members residing outside of the geographic area they want to serve.
- A safety video.
- A change to the AA Service manual.
- A request to update the stories in the pamphlet "The AA Member – Medications and other Drugs."

Gratitude breakfast confirmed for November (in-person). Will share the flyer to post on the website as soon as its available.

- **Northern VA Intergroup Liaison:** [Jerry F., (703) 627-6032, jerry.foil@endgame-llc.com, DIR-Woodbridge@nvintergroup.org]
 - No report.
- **Open Discussion**
 - None
- **New Business**
 - If you have an idea or would like to propose a future agenda item, please email executivecommittee@aa-dc.org by the 1st of the month.
- **Anniversaries & Announcements**
 - Kid Friendly Women's Big Book - 16 yr anniversary tomorrow night. Potluck, followed by two speakers. Takoma Park Presbyterian Church at 6pm.
 - Cosmopolitan Group will celebrate at Washington Ethical. 6pm Potluck followed by meeting.
 - Teresa celebrating 23 years of sobriety this month!

Meeting Closes

The meeting closed at 8:45 PM with the Responsibility Statement: “I am responsible. When anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that: I am responsible.”

List of Committees and Contacts

- **Corporate Committees**
 - i. *Elections: [elections@aa-dc.org] OPEN
 - ii. *Office: [office@aa-dc.org] Cassandra S.
 - iii. *Rules (By-Laws): [rules@aa-dc.org] Michael G.
 - iv. Technology: [tech@aa-dc.org] Sam M.
 - v. Finance: [finance@aa-dc.org] Daniel R.

- **Service Committees**
 - i. Archives: [archives@aa-dc.org] Chris P.
 - ii. Accessibility: [Accessibility@aa-dc.org | aa-dc.org/accessibility] Teresa R.
 - iii. *CPC/PI: Cooperation with the Professional Community and Public Information OPEN
 - 1. PI@aa-dc.org
 - 2. CPC@aa-dc.org
 - iv. H&I: Hospitals and Institutions: [HNI@aa-dc.org] Eryn C.
 - v. *Literature: [Literature@aa-dc.org] OPEN
 - vi. New Reporter: [Newreporter@aa-dc.org]
 - vii. Nightwatch: [Nightwatch@aa-dc.org] OPEN
 - viii. Unity/Outreach: [outreach@aa-dc.org] OPEN

- **Ad-Hoc**
 - i. Gala: [gala@aa-dc.org] Erica C.
 - ii. Oldtimers: [oldtimers@aa-dc.org] Eryn C.
 - iii. Sponsorship Conference: [sponsorconference@aa-dc.org] TBD