

# WAIA Board Meeting Agenda and Minutes

## May 12, 2026 @ 8PM Meeting

### WAIA Announcements & Calls for Service to take back to your groups:

- **Technology Chair.** Keep the WAIA website running smoothly and assist with technology improvements. There is an active committee seeking an experienced IT professional to lead the committee.
- **Office Chair:** Executive committee would like to establish a formal review process to inform compensation discussions, take a look at personnel manuals, coordinate on tech updates with tech committee, and other tasks.
- **Outreach Chair.** Lead the charge on getting more groups to actively participate in WAIA monthly meetings!
  - To learn more about these positions, reach out to Cassandra [Chair@aa-dc.org](mailto:Chair@aa-dc.org).
- Office Shifts, HELPCCHAT, and Nightwatch:
  - **Available In-Person Shifts:** Saturday 1–4 PM, 4-7PM, Sunday 1–4 PM, 4–7 PM, Tuesday 10 AM-1 PM, Tuesday 4-7 PM
  - **Available Remote Shift:** Tuesday 7–10 PM (one year of sobriety required)
  - **Available Nightwatch Shifts:** Monday 6–10 AM, Friday 10 PM – 6 AM (one year of sobriety required)

#### 2026 Officers:

- Chair: Cassandra S.
- Vice Chair: Gary D.
- Treasurer: Will R.
- Secretary: Ann R.

#### At Large Members:

- Marianne M.
- Matt H.
- Brian M.
- Terry H.
- Erica C.

## Meeting Opens

- The meeting started at 8:02 PM with the Serenity prayer and reading of the WAIA preamble.
- Chair's Opening Remarks [[cassandra.s@aa-dc.org](mailto:cassandra.s@aa-dc.org)] [Chair@aa-dc.org](mailto:Chair@aa-dc.org)
- [April 2026](#) approved by unanimous vote.
- April Executive Committee Report [[executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org)]
  - Tax review- 990 form; Reviewed and approved for signature by Executive Committee
  - Gala booked March 13th
  - WAIA Literature prices on June 1st increases

## Approval of Minutes & Standing Reports

- **Open Positions and Call for Service:** Contact us for more information at [executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org)
  - **Office Chair:** Executive committee would like to establish a formal review process to inform compensation discussions, take a look at personnel manuals, coordinate on tech updates with tech committee, and other tasks.
  - **Technology Chair:** Seeking a technology professional in the fellowship to help steer our tech committee. Includes installation of new computers in our WAIA office, maintenance of Microsoft and Google software, as well as management of our WordPress website servers. You will be supported by an active committee! Email [cassandra.s@aa-dc.org](mailto:cassandra.s@aa-dc.org) if you are interested in volunteering.
  - **Outreach Chair:** Liaise with new group reps to understand what takeaways to bring back to their groups and lead initiatives to encourage more group participation in WAIA activities.
  - **Office Volunteers.** Available In-Person Office Shifts, HELPCHAT, and **Nightwatch**.

## Monthly Reports:

- **Finance Report:** [Daniel R., Finance Chair [daniel.r@aa-dc.org](mailto:daniel.r@aa-dc.org)] - No report in May, please see April for the most recent quarterly report
- **Office Admin Report** [Luella T., [aa-dc@aa-dc.org](mailto:aa-dc@aa-dc.org), 202-966-9115]

### April Calls – 232

30 For help. Newcomers or others who just need to talk for a short time  
77 WAIA Business  
20 Literature & Chip Orders  
100 Meeting Information  
2 No Meeting at Location.  
3 AI-Anon (Third Party)  
28 Walk-ins to the office

### April Chats from Helpchat – 28

4 For help. This includes new people asking about AA  
5 WAIA Business  
12 Meeting Information  
0 No Meeting at Location.  
1 AI-Anon (Third Party)  
6 Miscellaneous

### March Nightwatch Calls – 55

Listed below are the shifts that are currently available for volunteers to come into the office or from home to answer phones. We can also always use Help chat volunteers who can do it from home. Email [help@aa-dc.org](mailto:help@aa-dc.org) for more information or call 202-966-9783 and ask for Luella or Clo'via.

**Available In-Person Shifts:** Saturday 10AM-4PM, 1–4 PM, 4-7PM, Sunday 1–4 PM, Sunday 4–7 PM, Monday 10 AM-1PM, Tuesday 4 PM-7 PM

**Available Remote Shift:** Sunday 7–10 PM (one year of sobriety required)

**Available Nightwatch Shifts:** Sunday 10 PM-6AM, Monday 6-10 AM, Monday 10 PM-6 AM, Friday 6-10AM, Friday 10 PM – 6 AM. (1 year of sobriety required)

**New Reporter:** June 2026 issue of the New Reporter will go out the 3<sup>rd</sup> week of May.

- **Registrar's Report** [Alex J., [alex.j@aa-dc.org](mailto:alex.j@aa-dc.org)]
  - 21 registered attendees: 19 voting reps registered; \_\_ voting alternate; \_\_ non-voting alternate; \_\_ guests; \_\_ unregistered attendees ;25 attendees total online at the meeting.
- **Gala Update:** [Erica C., [gala@aa-dc.org](mailto:gala@aa-dc.org), 231-590-8823]
  - June 23rd planning meeting scheduled
  - 2026 gala is Mar 13th at Silver Spring Civic Center
- **Archives Report:** [Chris P., [archives@aa-dc.org](mailto:archives@aa-dc.org), [chris.p@aa-dc.org](mailto:chris.p@aa-dc.org)]

In coming months, the Reporter will run a series of short bios of the four Washington members whose stories have been in the Big Book: Fitz M "Our Southern Friend," Florence R "A Feminine Victory," Jimmy B "The Vicious Cycle" and Jim S "Jim's Story." These will run one per month for four months. Oral history interviews continue: Jim M now of Herndon but a long-time member of the Brookland Group, as well as Sandi C, past GSA Delegate. We have a new member of the Archives Committee, Marcy F who will be helping to proof speaker tape transcripts and scanning old Where and When
- **Tech Report:** [Sam S., [techcomm@aa-dc.org](mailto:techcomm@aa-dc.org)]
  - Sam will try to help with our website migration while we work to fill the Tech Chair position
  - Cassandra will serve as interim chair
- **Nightwatch Report:** [Committee Chair Open]
  - We're looking for a new Nightwatch chair and, as always, more volunteers. Contact [nighwatch@aa-dc.org](mailto:nighwatch@aa-dc.org) or [starwoo1955@gmail.com](mailto:starwoo1955@gmail.com) for details.

- **Unity/Outreach Committee Report:** [ [outreach@aa-dc.org](mailto:outreach@aa-dc.org)]
- **Cooperation with the Professional Community Update:** [Carolyn K. [carolyn.k@aa-dc.org](mailto:carolyn.k@aa-dc.org)]
  - No report.
- **Hospitals & Institutes Report:** [Eryn C. [hni@aa-dc.org](mailto:hni@aa-dc.org)]

It's been a very exciting and busy couple of months for H & I. We are pleased that Suzanna has joined us as the new Co-Chair. We have hosted 2 online information sessions about H & I, and intend to do them every other month going forward, our next one will be in June. We have been able to start 2 additional meetings at one hospital, and are working on starting new meetings at a hospital in PG County. If you or your group would like to be on the waiting list for any opportunities that come up, please use the attached link <https://forms.gle/72HHpPZH1D5Fdb2o6>

- **Accessibility Report:** [Teresa R., 971-222-6838, [accessibilities@aa-dc.org](mailto:accessibilities@aa-dc.org)]
  - No report.
- **Washington Area General Service Assembly (WAGSA) Area 13 Liaison Report** [Joni D., [waialiaison@area13aa.org](mailto:waialiaison@area13aa.org)] – The conduit between groups and New York.

### **Delegate's Report Back – June 7**

Last month I told you about the Mini-Conference, which is an event that WAGSA hosts to inform our Delegate about what members think about various topics affecting AA as a whole that will be discussed and voted on at the annual Conference in New York. If you want to hear the outcome of the Conference, come to the Delegate's Report Back on Sunday, June 7, at John F. Kennedy High School Cafeteria. The address is 1901 Randolph Road in Wheaton. The doors open at 8 AM and the program will be from 9 AM - 1 PM.

### **Gratitude Breakfast – November 8**

The Area will hold a Gratitude Breakfast on November 8 from 8 AM – noon at the College Park Marriott. Tickets are \$60 each. All amounts collected in excess of expenses as well as the seventh tradition basket will be donated to the General Service Office in New York.

- **Northern VA Intergroup Liaison:** [Jerry F., (703) 627-6032, [jerry.foil@endgame-llc.com](mailto:jerry.foil@endgame-llc.com), [DIR-Woodbridge@nvintergroup.org](mailto:DIR-Woodbridge@nvintergroup.org)]
  - No report.
- **Open Discussion**
  - None

- **New Business**

- If you have an idea or would like to propose a future agenda item, please email [executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org) by the 1st of the month.

- **Anniversaries & Announcements**

- Alex J, forming a
- Ketura, new women's mtg Wed 7am at Westside will have a June 10 Women's Founders Day event
- DMVYPAA Committee
- Elections Sunday, June 14th @ noon at Westside Club
- Contact Alex J or Daniel R for more information
- Alex J: 202-480-5998
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# Meeting Closes

**The meeting closed at 8:36 PM with the Responsibility Statement:** “I am responsible. When anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that: I am responsible.”

## List of Committees and Contacts

- **Corporate Committees**
  - i. \*Elections: [[elections@aa-dc.org](mailto:elections@aa-dc.org)] OPEN
  - ii. \*Office: [[office@aa-dc.org](mailto:office@aa-dc.org)] Cassandra S.
  - iii. \*Rules (By-Laws): [[rules@aa-dc.org](mailto:rules@aa-dc.org)] Michael G.
  - iv. Technology: [[tech@aa-dc.org](mailto:tech@aa-dc.org)] Sam M.
  - v. Finance: [[finance@aa-dc.org](mailto:finance@aa-dc.org)] Daniel R.
- **Service Committees**
  - i. Archives: [[archives@aa-dc.org](mailto:archives@aa-dc.org)] Chris P.
  - ii. Accessibility: [[Accessibility@aa-dc.org](mailto:Accessibility@aa-dc.org) | [aa-dc.org/accessibility](http://aa-dc.org/accessibility)] Teresa R.
  - iii. \*CPC/PI: Cooperation with the Professional Community and Public Information  
OPEN
    - 1. [PI@aa-dc.org](mailto:PI@aa-dc.org)
    - 2. [CPC@aa-dc.org](mailto:CPC@aa-dc.org)
  - iv. H&I: Hospitals and Institutions: [[HNI@aa-dc.org](mailto:HNI@aa-dc.org)] Eryn C.
  - v. \*Literature: [[Literature@aa-dc.org](mailto:Literature@aa-dc.org)] OPEN
  - vi. New Reporter: [[Newreporter@aa-dc.org](mailto:Newreporter@aa-dc.org)]
  - vii. Nightwatch: [[Nightwatch@aa-dc.org](mailto:Nightwatch@aa-dc.org)] OPEN
  - viii. Unity/Outreach: [[outreach@aa-dc.org](mailto:outreach@aa-dc.org)] OPEN
- **Ad-Hoc**
  - i. Gala: [[gala@aa-dc.org](mailto:gala@aa-dc.org)] Erica C.
  - ii. Oldtimers: [[oldtimers@aa-dc.org](mailto:oldtimers@aa-dc.org)] Eryn C.
  - iii. Sponsorship Conference: [[sponsorconference@aa-dc.org](mailto:sponsorconference@aa-dc.org)] TBD