

WAIA Board Meeting Agenda and Draft Minutes

July 14, 2026 @ 8PM Meeting

WAIA Announcements & Calls for Service to take back to your groups:

- **Outreach Chair.** Lead the charge on getting more groups to actively participate in WAIA monthly meetings!
 - To learn more about open WAIA Committee positions, reach out to Cassandra S. Chair@aa-dc.org.
- Office Shifts, HELPCCHAT, and Nightwatch:
 - **Available In Person Shifts:**, Mon 10 AM-1 PM, Tues 4-7 PM, Sat 1-4 PM, Sat 4-7P,
 - **Available In Person or Remote Shift:**, Sunday 7-10PM (1 year of sobriety required)
 - **Available Remote Shift:**, Tuesday 7-10 PM, Sunday 7-10PM (1 year of sobriety required)
 - **Available Nightwatch Shifts:** Sunday 10 PM-6AM, Monday 6-10 AM, Monday 10 PM-6 AM, Friday 10 PM – 6 AM. (1 year of sobriety required)
 -

2026 Officers:

- Chair: Cassandra S.
- Vice Chair: Gary D.
- Treasurer: Will R.
- Secretary: Ann R.

At Large Members:

- Marianne M.
- Matt H.
- Brian M.
- Terry H.
- Erica C.

Meeting Opens

- The meeting started at 8:02 PM with the Serenity prayer and reading of the WAIA preamble.
- Chair's Opening Remarks [cassandra.s@aa-dc.org] Chair@aa-dc.org
- [June 2026](#) minutes reviewed and approved.
- July Executive Committee Report [executivecommittee@aa-dc.org]
 - Positions filled for Tech and Office chair - Terry D. and Marissa D. (approved unanimously)
 - CPC (Cooperation w Professional Community) Chair filled - Henry O.
 - Possibility of renaming Gala and changing the format
 - Discussed status of the financial review and next steps

Approval of Minutes & Standing Reports

- **Open Positions and Call for Service:** Contact us for more information at executivecommittee@aa-dc.org
 - **Outreach Chair:** Liaise with new group reps to understand what takeaways to bring back to their groups and lead initiatives to encourage more group participation in WAIA activities.
 - **Office Volunteers.** Available In-Person Office Shifts, HELPCCHAT, and **Nightwatch**.

Monthly Reports:

- **Finance Report** [Daniel R., Finance Chair daniel.r@aa-dc.org]

April

[Profit and Loss](#)
[Balance Sheet](#)

May

[Profit and Loss](#)
[Balance Sheet](#)

June

[Profit and Loss](#)
[Balance Sheet](#)

Summary:

	Actual YTD	Budget YTD	2025 YTD
Sales (Chips & Literature)	\$21,121	\$22,592	\$25,223
Cost of Goods	(\$12,696)	(\$13,246)	(\$15,149)
Net Proceeds from Chips & Literature	\$8,425	\$9,346	\$10,075
Total Contributions	\$68,505	\$64,185	\$56,311
Event Revenue	\$10,492	\$12,000	\$10,140
Interest Income	\$1,295	\$1,740	\$19
Gross Income	\$88,718	\$87,271	\$76,525
Expenses	(\$92,019)	(\$92,410)	(\$91,497)
Event Expense	(\$8,208)	(\$12,000)	(\$9,434)
Net Income	(\$11,510)	(\$17,139)	(\$24,405)

Key Takeaways:

- Without the \$7500 single individual contribution from Q1, Total Contributions would be \$3,180 under budget, but still in better position than same time last year
- Event Revenue is from this year's Gala. However, Event Expense is a combination of expenses for the 2026 and 2027 Galas, with some of the 2026 expenses having been paid in 2025. This year's Gala nearly broke even ([-\\$340.87](#)). There is not any more expected Event Expense for next year's Gala to be paid this year.

Financial records are available at <https://aa-dc.org/finance>

Suggested language for 7th Tradition: Help ensure WAIA can continue to provide services such as

managing the aa-dc.org website, which includes maintaining the list of local meetings and events, answering phone lines 24/7, and other important activities. See the sides of the cube for all the ways you can contribute directly.

- **Office Admin Report** [Luella T., aa-dc@aa-dc.org, 202-966-9115]

June Calls – 197

20 For help. Newcomers or others who just need to talk for a short time
68 WAIA Business
29 Literature & Chip Orders
70 Meeting Information
2 No Meeting at Location.
8 Al-Anon (Third Party)
25 Walk-ins to the office

June Chats from Helpchat – 47

7 For help. This includes new people asking about AA
7 WAIA Business
19 Meeting Information
0 No Meeting at Location.
3 Al-Anon (Third Party)
11 Miscellaneous

June Nightwatch Calls – 35

Listed below are the shifts that are currently available for volunteers either to come into the office or remotely from home. We can also always use Help chat volunteers who can do it from home. Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via.

Available In Person Shifts:, Monday 10 AM-1 PM, Tuesday 4-7 PM, Saturday 1-4 PM, Saturday 4-7P

Available In Person or Remote Shift:, Sunday 7-10PM (1 year of sobriety required)

Available Remote Shift:, Tuesday 7-10 PM, Sunday 7-10PM (1 year of sobriety required)

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New Reporter - the August 2026 issue of the New Reporter will be released the 3rd week of July (submit by July 20).

- **Registrar's Report** [Alex J., alex.j@aa-dc.org]
 - 16 registered attendees: 14 voting reps registered; ___ voting alternate; ___ non-voting alternate; ___ guests; ___ unregistered attendees ; 27 attendees total online at the meeting.

- **Gala Update:** [Erica C., gala@aa-dc.org, 231-590-8823]

- Want to be part of the WAIA Gala Planning Committee?

Contact Erica C at erica.c@aa-dc.org

Met 6/23

- We briefly discussed possible themes for the gala. We did discuss the possibility of not having a theme for the 2027 gala. The current goal is to have the decision on whether or not to have a theme by the August meeting. If we decide to move forward with a theme, I would like to vote on it by the September meeting.
- **We are looking for recommendations for the speaker.** We alternate between male and female speakers, so we are looking for a female speaker for the 2027 gala. We also discussed having 2 speakers instead of one, both speaking for a shorter time. It was suggested that one of the speakers could be a younger AA member. We will continue to discuss options at future meetings.
- **We are looking for a volunteer to head efforts promoting the event within AA so that our area members know that it is happening.**
- Jonathan P has volunteered to lead organizing food service. Thank you Jonathan! We will be discussing food options at future meetings.
- **WE NEED MORE VOLUNTEERS!!** This event does not happen without a lot of volunteer efforts behind the scenes.
- Next meeting 7/21 at 7pm on Zoom

- **Tech Report:** [Terry D., techcomm@aa-dc.org]

- We would like to welcome Terry D from Yacht Club as the incoming Tech Chair.
- **Website management:** The website was successfully migrated to Wordpress hosting without issue. We cancelled two other vendors supporting the old site, saving \$60 a month.
- **Technology upgrades:** Remaining computer replacements for Luella and Clovia can now move forward after being postponed due to prior budget constraints.
- **Office assessment:** Terry will visit the office next week to review workstation needs, archives equipment, and the shared computer/hard drive setup. We will coordinate with Archives to ensure any new equipment upgrades keeps their content secured.
- **VoIP phone issues:** One phone stopped working after being moved; likely related to network or configuration settings.
- Join us for the next Technology Committee meeting Monday, August 3rd at 6pm on Zoom:
<https://us02web.zoom.us/j/86782798679?pwd=YTU5bjlTMHJwemZobWR5b0l4RVJMQT09>

- **Archives Report:** [Chris P., archives@aa-dc.org, chris.p@aa-dc.org]

- **Nightwatch Report:** [Committee Chair Open]

- We're looking for a new Nightwatch chair and, as always, more volunteers. Contact nighwatch@aa-dc.org or starwoo1955@gmail.com for details.
- **Unity/Outreach Committee Report:** [outreach@aa-dc.org]
 - Vacant
- **Cooperation with the Professional Community Update:** [Henry O.]
 - The WAIA CPC/PI group is re-convening. We're actively recruiting new volunteers to carry the message to professionals who work with alcoholics. Our next meeting is Aug 4 at 8:00p. We're currently learning from thriving CPC committees in CA, OR, FL, and CT.
- **Hospitals & Institutes Report:** [Eryn C. hni@aa-dc.org]
- **Accessibility Report:** [Teresa R., 971-222-6838, accessibilities@aa-dc.org]
 - No report.
- **Washington Area General Service Assembly (WAGSA) Area 13 Liaison Report** [Joni D., waialiaison@area13aa.org]

Election Assembly – October 18

The Area will hold its biennial elections on October 18 at 9 AM at Kennedy High School. Open positions are Delegate, Alternate Delegate, Chair, Treasurer, and Secretary. If your group does not yet have a General Service Representative (GSR) and wishes to have a say in who will be leading WAGSA and representing us in New York at the General Service Conference for the next two years, please elect a GSR soon.

Gratitude Breakfast – November 8

The Area will hold a Gratitude Breakfast on November 8 from 8 AM – noon at the College Park Marriott. Tickets are \$60 each. All amounts collected in excess of expenses as well as the seventh tradition basket will be donated to the General Service Office in New York. The flyer should be going on the WAIA website soon. It has a link to donate to the breakfast without buying a ticket.

- **Northern VA Intergroup Liaison:** [Jerry F., (703) 627-6032, jerry.foil@endgame-llc.com, DIR-Woodbridge@nvintergroup.org]
 - No report.
- **Open Discussion**
 - None
- **New Business**
 - If you have an idea or would like to propose a future agenda item, please email executivecommittee@aa-dc.org by the 1st of the month.
- **Anniversaries & Announcements**
 - Luella celebrating 48 years on July 18th at Hyattsville Hope at 11am

- Andrew celebrated 1 yr on July 1st
- Clo'via will have 18 years on July 30th!

Meeting Closes

The meeting closed at 8:47 PM with the Responsibility Statement: "I am responsible. When anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that: I am responsible."

List of Committees and Contacts

- **Corporate Committees**
 - *Elections: [elections@aa-dc.org] OPEN
 - *Office: [office@aa-dc.org] Cassandra S.
 - *Rules (By-Laws): [rules@aa-dc.org] Michael G.
 - Technology: [tech@aa-dc.org] Terry D.
 - Finance: [finance@aa-dc.org] Daniel R.
- **Service Committees**
 - Archives: [archives@aa-dc.org] Chris P.
 - Accessibility: [Accessibility@aa-dc.org | aa-dc.org/accessibility] Teresa R.
 - *CPC/PI: [CPC@aa-dc.org] Cooperation with the Professional Community and Public Information Henry O.
 - H&I: Hospitals and Institutions: [HNI@aa-dc.org] Eryn C.
 - Literature: [Literature@aa-dc.org] OPEN
 - New Reporter: [Newreporter@aa-dc.org] Linne C.
 - Nightwatch: [Nightwatch@aa-dc.org] OPEN
 - Unity/Outreach: [outreach@aa-dc.org] OPEN
- **Ad-Hoc**
 - Gala: [gala@aa-dc.org] Erica C.
 - Oldtimers: [oldtimers@aa-dc.org] Eryn C.