WAIA Board Meeting Agenda and Minutes
October 13, 2026 @ 8PM Meeting

WAIA Announcements & Calls for Service to take back to your groups:

- **WAIA is seeking a Chair for the Accessibility and Nightwatch committees.**
    - To learn more about open WAIA Committee positions, reach out to Cassandra S. Chair@aa-dc.org.
- Office Shifts, HELPCHAT, and Nightwatch (1 year of sobriety required for Remote/Nightwatch positions):
    - **Available In Person Shifts:**, Mon 1-4 PM, Tue 1-4 PM or 4-7 PM, Sat 10AM-1PM, 1-4PM, or 4-7PM (No sobriety minimum)
    - **Available In Person or Remote Shift:**, Sunday 7-10PM
    - **Available Remote Shift:**, Tuesday 7-10 PM, Sunday 7-10PM
    - **Available Nightwatch Shifts**: Sun 10 PM-6AM, Mon 6-10 AM or 10 PM-6AM, Fri 10 PM – 6 AM

2026 Officers:

- Chair: Cassandra S.
- Vice Chair: Gary D.
- Treasurer: Will R.
- Secretary: Ann R.

At Large Members:

- Marianne M.
- Matt H.
- Brian M.
- Terry H.
- Erica C.

Meeting Opens

- The meeting started at **8:03PM** with the Serenity prayer and reading of the WAIA preamble.
- Chair's Opening Remarks [cassandra.s@aa-dc.org] Chair@aa-dc.org
- September 2026 minutes reviewed and approved by unanimous consent.
- September Executive Committee Report [executivecommittee@aa-dc.org]
    - Executive committee reviewed the proposed 2027 budget and discussed revisions

Approval of Minutes & Standing Reports

- **Open Positions and Call for Service:** Contact us for more information at executivecommittee@aa-dc.org
    - **Accessibility Chair**
    - **Nightwatch Chair**
    - **Office Volunteers.** Available In-Person Office Shifts, HELPCHAT, and **Nightwatch.**

Monthly Reports:

- **Finance Report** [Daniel R., Finance Chair daniel.r@aa-dc.org]

  2027 Budget Overview

Monthly Reports:

July

Profit and Loss
Balance Sheet

August

Profit and Loss
Balance Sheet

September

Profit and Loss
Balance Sheet

Summary:

	Actual YTD	Budget YTD	2025 YTD
Sales (Chips & Literature)	$32,544	$33,888	$35,686
Cost of Goods	*($19,956)*	*($19,869)*	*($20,336)*
Net Proceeds from Chips & Literature	$12,588	$14,019	$15,349
Total Contributions	$110,726	$94,233	$95,073
Event Revenue	$10,492	$12,000	$10,140
Interest Income	$1,795	$2,610	$887
Gross Income	**$135,606**	**$122,862**	**$121,449**
Expenses	*($133,624)*	*($136,252)*	*($131,958)*
Event Expense	*($8,208)*	*($12,000)*	*($9,434)*
Net Income	**($6,231)**	**($25,390)**	**($19,943)**

Key Takeaways:

- $7,500 single individual contribution from Q1 and $10,800 bequest from deceased member in Q3. Without these, Total Contributions would be $92,426, which would be $1,807 under budget and trailing same time last year
    - GSO recommends that AA can accept up to $12,500 from a one-time bequest or maximum of $7,500 annually from individual contributors, so we are within those guidelines for both our large contributions.
- Event Revenue is from this year's Gala. However, Event Expense is a combination of expenses for the 2026 and 2027 Galas, with some of the 2026 expenses having been paid in 2025. This year's Gala nearly broke even (-$340.87). There is not any more

expected Event Expense for next year's Gala to be paid this year.
- Accounting line item will be $1750 over budget for this year due to paying retainer for next year's tax prep and financial review/audit, which is not yet reflected in Expenses.

Financial records are available at https://aa-dc.org/finance

Suggested language for 7th Tradition: Help ensure WAIA can continue to provide services such as managing the aa-dc.org website, which includes maintaining the list of local meetings and events, answering phone lines 24/7, and other important activities. See the sides of the cube for all the ways you can contribute directly.

- **Office Admin Report** [Luella T., aa-dc@aa-dc.org, 202-966-9115]

September Calls – 232

16	For help. Newcomers or others who just need to talk for a short time
50	WAIA Business
35	Literature & Chip Orders
123	Meeting Information
1	No Meeting at Location.
7	Al-Anon (Third Party)
40	Walk-ins to the office

September Chats from Helpchat –32

1	For help. This includes new people asking about AA
0	WAIA Business
26	Meeting Information
0	No Meeting at Location.
0	Al-Anon (Third Party)
5	Miscellaneous

Listed below are the shifts that are currently available for volunteers either to come into the office or remotely from home. We can also always use Help chat volunteers who can do it from home. Email help@aa-dc.org for more information or call 202-966-9783 and ask for Luella or Clo'via.

Available In Person Shifts:, Monday 1-4 PM, Tuesday 1-4 PM, Tuesday 4-7 PM, Saturday 10AM-1 PM, Saturday 1-4, Saturday 4-7P,
Available In Person or Remote Shift:, Sunday 7-10PM (1 year of sobriety required)
Available Remote Shift:, Tuesday 7-10 PM, Sunday 7-10PM (1 year of sobriety required)
Available Nightwatch Shifts: Sunday 10 PM-6AM, Monday 6-10 AM, Monday 10 PM-6 AM, Friday 10 PM – 6 AM. (1 year of sobriety required)

New Reporter - the November 2026 issue of the New Reporter will be released the 3rd week of October.

- **Registrar's Report** [Alex J., alex.j@aa-dc.org]
    - 22 registered attendees: 20 voting reps registered; 0 voting alternate; 0 non-voting alternate; 1 Committee chairs (non-voting); 1 guest; 5 unregistered attendees ; 27 attendees total online at the meeting.

- **Gala Update:** [Erica C., gala@aa-dc.org, 231-590-8823]
- Want to be part of the WAIA Gala Planning Committee? Contact Erica C at erica.c@aa-dc.org
- The 2027 WAIA Celebration of Recovery will be held on March 13th at the Silver Spring Civic Center.
- The committee is discussing having a silent auction at the event. We will need a volunteer to lead this effort. Proceeds will go to WAIA. If you would like to head this effort or nominate someone that you think would be interested, please let me know (erica.c@aa-dc.org).
- We have made some flyers to help recruit volunteers. One is a full-page flyer, and the other one has the option to print 2 flyers per page.
- Next gala planning committee meeting next Tuesday (10/20) at 7 pm on Zoom

- **Tech Report:** [Terry D., techcomm@aa-dc.org]
    - Met Thursday, October 1st. Terry confirmed transfer of administrative access to the telephone system from Sam S.
    - Updates were made to the Meeting Guide plugin to correct map display errors that were occurring on the website.
    - Email techcomm@aa-dc.org if you are interested in joining the Committee! We meet on Zoom the first Monday of the Monday (Nov 1st) https://us02web.zoom.us/j/86782798679?pwd=YTU5bjlTMHJwemZobWR5b0l4RVJMQT09
- **Archives Report:** [Chris P., archives@aa-dc.org, chris.p@aa-dc.org]
    - No report

- **Nightwatch Report:** [Committee Chair Open]

    - We're looking for a new Nightwatch chair and, as always, more volunteers. Contact nighwatch@aa-dc.org or starwoo1955@gmail.com for details.

- **Unity/Outreach Committee Report:** [outreach@aa-dc.org]
    - Arnie has begun his outreach efforts. Kenny volunteered to join the outreach committee and assist with taking the message from WAIA to meetings.
    - The Tech committee will share the most recent WAIA meeting list and identify which meetings do not currently have an active WAIA attendance.

- **Cooperation with the Professional Community Update:** [Henry O.]
    - 9 volunteers have joined the committee
    - They have been focusing outreach on Nursing centers (Howard and UMD)
    - A training is being planned for giving CPC presentations, more details to come

- Join the committee on the first Tuesday of the month at 8pm on Zoom, links will be posted on the WAIA events page

- **Hospitals & Institutions Report:** [Erin. hni@aa-dc.org]
    - The committee is doing outreach to nursing homes to see if there might be need to bring in meetings.
    - The committee is getting a number of groups interested in doing H&I service, but there are limited opportunities. If you are interested in being a speaker, you can add yourself to the H&I list.
    - Oldtimers Meeting scheduled for Saturday, November 14th: https://aa-dc.org/event/48th-annual-old-timers-meetings

- **Accessibility Report:** [Teresa R., 971-222-6838, accessibilities@aa-dc.org]
    - I will not be at the next Board meeting as I am traveling. I do plan to resign my service position at the end of this year in the spirit of rotation of service, and will gladly assist anyone with an interest in this committee.
- **Washington Area General Service Assembly (WAGSA) Area 13 Liaison Report** [Joni D., waialiaison@area13aa.org]

  Gratitude Breakfast

  The 40th annual Gratitude Breakfast will be held on Sunday, November 8. Tickets are $60 each and are available for purchase now. Tickets can be purchased by contacting the Gratitude Breakfast Committee Chair at GratitudeBreakfast@area13aa.org. More information is available at the Area 13 website, area13aa.org.

  Area Election Assembly

  The WAGSA Area 13 Fall Assembly & Panel 77 Elections will be held on Sunday, October 18, 2026, from 9:00 AM to 1:00 PM at John F. Kennedy High School (1901 Randolph Rd, Silver Spring, MD 20902). Light fare will be provided. Elections cover Delegate, Alternate Delegate, Chair, Treasurer, and Secretary. View the Area Handbook at area13aa.org for full role commitments and voting rules.

- **Northern VA Intergroup Liaison:** [Jerry F., (703) 627-6032, jerry.foil@endgame-llc.com, DIR-Woodbridge@nvintergroup.org]
    - No report.

- **Open Discussion**
    - None

- **New Business**
    - If you have an idea or would like to propose a future agenda item, please email executivecommittee@aa-dc.org by the 1st of the month.

- **Anniversaries & Announcements**
    - Ketura 14 yrs on 10/29

Meeting Closes

The meeting closed at 8:55 PM with the Responsibility Statement: "I am responsible. When anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that: I am responsible."

List of Committees and Contacts

- **Corporate Committees**
    - *Elections: [elections@aa-dc.org] OPEN
    - *Office: [office@aa-dc.org] Cassandra S.
    - *Rules (By-Laws): [rules@aa-dc.org] Michael G.
    - Technology: [tech@aa-dc.org] Terry D.
    - Finance: [finance@aa-dc.org] Daniel R.

- **Service Committees**
    - Archives: [archives@aa-dc.org] Chris P.
    - Accessibility: [Accessibility@aa-dc.org | aa-dc.org/accessibility] Teresa R.
    - *CPC/PI:CPC@aa-dc.org Cooperation with the Professional Community and Public Information Henry O.
    - H&I: Hospitals and Institutions: [HNI@aa-dc.org] Eryn C.
    - Literature: [Literature@aa-dc.org] OPEN
    - New Reporter: [Newreporter@aa-dc.org] Linne C.
    - Nightwatch: [Nightwatch@aa-dc.org] OPEN
    - Unity/Outreach: [outreach@aa-dc.org] Arnie

- **Ad-Hoc**
    - Gala: [gala@aa-dc.org] Erica C.
    - Oldtimers: [oldtimers@aa-dc.org] Eryn C.